

**ANNEXURE A: DETAILED PRICING SCHEDULE FOR GDHUS OFFICE TENDER HLA 4/2/4 - 2025/02**

**PROJECT COST STRUCTURE**

**1. Bidders shall:**

- Quote rates that **include** value added tax;
- Quote rates that **include** the cost of all labour, equipment, materials and consumables required to execute the service as described in the specification.

**NAME OF BIDDER .....**

**1.1 COSTING FOR THE STAFF (PER MONTH AND PER ANNUM):**

**Table: 1**

Description	Number of staff required	Year 1 12 months costing		Year 2 12 months costing		Year 3 12 months costing	
		Monthly Cost	Annual Cost	Monthly Cost including escalations	Annual Cost including escalations	Monthly Cost including escalations	Annual cost including escalations
Project Manager – for oversight in all the sites	1 Project Manager	R	R	R	R	R	R
Ekurhuleni Regional Office	1 - Supervisor	R	R	R	R	R	R
	5 Cleaners	R	R	R	R	R	R

Description	Number of staff required	Year 1 12 months costing		Year 2 12 months costing		Year 3 12 months costing	
		Monthly Cost	Annual Cost	Monthly Cost including escalations	Annual Cost including escalations	Monthly Cost including escalations	Annual cost including escalations
Vereeniging Regional Office	1 - Supervisor	R	R	R	R	R	R
	3 Cleaners	R	R	R	R	R	R
Meyerton Regional Office	1 - Supervisor	R	R	R	R	R	R
	2 Cleaners	R	R	R	R	R	R
Tshwane Regional Office	1 - Supervisor	R	R	R	R	R	R
	5 Cleaners	R	R	R	R	R	R
Mogale City Regional Office	1 - Supervisor	R	R	R	R	R	R
	4 Cleaners	R	R	R	R	R	R
Johannesburg Regional Office	2 - Supervisor	R	R	R	R	R	R
	45 Cleaners	R	R	R	R	R	R

Description	Number of staff required	Year 1 12 months costing		Year 2 12 months costing		Year 3 12 months costing	
		Monthly Cost	Annual Cost	Monthly Cost including escalations	Annual Cost including escalations	Monthly Cost including escalations	Annual cost including escalations
Total			R		R		R
VAT			R		R		R
Sub-Total			R		R		R
Grand Total (Table 1) Year 1 + Year 2 + Year 3 (inclusive of VAT): R							

## 1.2 CONSUMABLES COST: (THE TOTAL CONSUMABLES COST PER MONTH/ANNUM/36 MONTHS)

**NB: ALL CHEMICALS MUST BE SABS APPROVED**

**Table: 2**

CONSUMABLES	Year 1 12 months costing			Year 2 12 months costing		Year 3 12 months costing	
	Required monthly quantities for all the sites	Monthly cost	Annual cost	Monthly cost including escalations	Annual cost including escalations	Monthly cost including escalations	Annual cost including escalations
Toilet Rolls 2 Ply (Pack of 48)	60	R	R	R	R	R	R
Multi Surface Cleaner, Furniture Polish 750 ml	50 Cans	R	R	R	R	R	R
Dishwashing Liquid 5L	10	R	R	R	R	R	R
Bleach 5L	10	R	R	R	R	R	R
Handy Andy or equivalent 5L	10	R	R	R	R	R	R
Floor Polish 5L	10	R	R	R	R	R	R
Toilet Bowl thick bleach 5L	17	R	R	R	R	R	R
Refuse bags (750mm x 950 mm) in black 30 per pack	20	R	R	R	R	R	R

CONSUMABLES	Year 1 12 months costing			Year 2 12 months costing		Year 3 12 months costing	
	Required monthly quantities for all the sites	Monthly cost	Annual cost	Monthly cost including escalations	Annual cost including escalations	Monthly cost including escalations	Annual cost including escalations
Refuse bags (560mm x 660) 30 per pack for office bins	50	R	R	R	R	R	R
Wax Cleaner 5L	10	R	R	R	R	R	R
Acid Bowl 5L	10	R	R	R	R	R	R
Pine Gel 5L	10	R	R	R	R	R	R
Cleaning Rags	30 Pack	R	R	R	R	R	R
Cleaning Pads Per Annum	60	N/A	R	N/A	R	N/A	R
Industrial Mop Per Annum	60	N/A	R	N/A	R	N/A	R
Cleaning Gloves per Annum	200 Pack	N/A	R	N/A	R	N/A	R
Total			R		R		R
VAT			R		R		
Sub-Total			R		R		
Grand Total (Table 2) Year 1 + Year 2 + Year 3 (inclusive of VAT): R							

### 1.3 EQUIPMENT COST: (THE TOTAL EQUIPMENT COST PER 36 MONTHS)

Table: 3

ONCE-OFF FOR A PERIOD OF 36 MONTHS	QUANTITY	AMOUNT
Brooms and dust pans (set) 36 months period	60	R
Industrial Heavy-Duty Vacuum Cleaners 80 litres (wet and dry) 36 months period	40	R
Mop Trolley for a period of 36 months period	40	R
<b>Total</b>		<b>R</b>
<b>VAT</b>		<b>R</b>
<b>Sub-Total</b>		<b>R</b>
<b>Grand Total (Table 3) Once-off for 36 Months (Inclusive of 15% VAT)</b>		<b>R</b>

## 1.4. DEEP CLEANING

Table: 4

Description  Deep cleaning of all carpeted areas and tiled surfaces at the time to be agreed upon with the employer	Year 1 12 months costing		Year 2 12 months costing		Year 3 12 months costing	
	Quarterly / 4 times a year		Quarterly / 4 times a year		Quarterly / 4 times a year	
	Quarterly Cost	Annual Cost	Quarterly Cost including escalations	Annual Cost including escalations	Quarterly Cost including VAT escalations	Annual cost including escalations
Ekhuruleni Regional Office	R	R	R	R	R	R
Vereeniging Regional Office	R	R	R	R	R	R
Meyerton Regional Office	R	R	R	R	R	R
Tshwane Regional Office	R	R	R	R	R	R
Mogale City Regional Office	R	R	R	R	R	R
Johannesburg Regional Office	R	R	R	R	R	R
Total		R		R		R
VAT		R		R		R
Sub-Total		R		R		R
Grand Total (Table 4) Year 1 + Year 2 + Year 3 (inclusive of VAT): R						

## 1.5 SUMMARY OF THE COSTING FOR A PERIOD OF 36 MONTHS

SUMMARY	
<b>1.1 Costing for the Staff</b> Grand Total Year 1 + Year 2 + Year 3	R
<b>1.2 Consumables</b> Grand Total Year 1 + Year 2 + Year 3	R
<b>1.3 Equipment</b> Grand Total Once-off for 36 Months	R
<b>1.4 Deep Cleaning</b> Grand total Year 1 + Year 2 + Year 3	R
<b>Total Cost over 36 Months</b>	R

**Total Cost over 36 Months (Including 15% VAT and escalations) in words:**

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**NB: The Bidder warrants by signing below that the pricing quoted above is free of any errors or omissions and that he/she is able to deliver the contract on the prices quote.**

**Bidder's Signature.....**