

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



Email: [info@umzimkhulum.gov.za](mailto:info@umzimkhulum.gov.za)  
Tel: (039) 259 5000/5300  
Fax: (039) 259 0427

## OFFICE OF THE MUNICIPAL MANAGER

PROVINCE OF KWAZULU-NATAL  
KZN 436

Date issued 09/04/2026  
KZN435/25/26/015/INFR

### INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PANEL OF PROFESSIONAL SERVICE PROVIDERS	
CATERGORIES	PROPOSAL NUMBER	BRIEFING DATE
Cluster 1: Civil and Structural (36 months contract)	ULM-INFR 012/26/CIVL	16/04/2026 @10h:00
Cluster 2: Electricity (36 months contract)	ULM-INFR 012/26/ELEC	16/04/2026 @10h:00
Cluster 3: Architecture (36 months contract)	ULM-INFR 012/26/ARC	16/04/2026 @10h:00
Cluster 4: Transportation (36 months contract)	ULM-INFR 012/26/TRANS	16/04/2026 @10h:00
Cluster 5: Quantity Surveying (36 months contract)	ULM-INFR 012/26/QS	16/04/2026 @10h:00
Cluster 6: Environmental consultants (36 months contract)	ULM-INFR 012/26/ENV	16/04/2026 @10h:00

Tender documents will be available on the municipal website ([www.umzimkhulum.gov.za](http://www.umzimkhulum.gov.za)) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R300 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 14<sup>th</sup> of April 2026 ; cut-off time for buying documents is the 16<sup>th</sup> of April 2026, 15 minutes before the briefing time.

Non-compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.

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**Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.**

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8, 6.1 & 9
- Municipal rates and services certificate / billing for the directors, owners, shareholders of the company **and for** the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.
- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
- Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head example is provided on the document. Tender document must be signed by the authorized person.

### Conditions of Tender

- *80/20 Preference Point System will be considered at a later stage during the receipt of quotation(s) as and when required:*
- *Functionality will be considered and uMzimkhulu Local Municipal SCM policy will apply.*
- *Specific Goal will be considered during panel participation when obtaining quotations from the successful applicants.*

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### Second Phase of Evaluation: CIVIL & STRUCTURAL CONSULTANTS

Functionality-Evaluation criteria

Evaluation Minimum threshold **50% or 20 Points**

CRITERIA	CRITERIA DESCRIPTION	Total Points	Verification Method				
<b>Relevant Experience</b>	At least maximum of <b>10</b> successfully completed projects on research or managing and supervising of Civil and Structural Projects with a minimum grading of CIDB GRADE 4 or Higher, completed within the past <b>15 years</b> .	<b>20</b>	(it is compulsory to attach signed appointment letters and attach their respective reference letters stamped and signed by the appointing institution)				
	<table border="1"> <tr> <td>10 Projects</td> <td>20 Points</td> </tr> <tr> <td>5 projects</td> <td>10 Points</td> </tr> </table>			10 Projects	20 Points	5 projects	10 Points
	10 Projects			20 Points			
5 projects	10 Points						
<b>Expertise</b>	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in Civil or Structural and be registered with ECSA as well as a minimum of <b>5 years'</b> relevant experience. (It is compulsory to attach detailed CVs with Certified copies of the qualifications and proof of registration of Personnel whom will be involved during the course of this contract).	<b>20</b>	(It is compulsory to attach detailed CVs with Certified copies of the qualifications and proof of registration of Personnel whom will be involved during the course of this contract)				
	<table border="1"> <tr> <td>Qualification with <b>10 Years</b> relevant experience</td> <td>20 Points</td> </tr> <tr> <td>Qualification with <b>5 – 9 Years</b> relevant experience</td> <td>10 Points</td> </tr> </table>			Qualification with <b>10 Years</b> relevant experience	20 Points	Qualification with <b>5 – 9 Years</b> relevant experience	10 Points
	Qualification with <b>10 Years</b> relevant experience			20 Points			
Qualification with <b>5 – 9 Years</b> relevant experience	10 Points						
	<b>Total Points</b>	<b>40</b>					

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 50% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

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**Second Phase of Evaluation: ELECTRICAL ENGINEERING CONSULTANTS**

Functionality-Evaluation criteria

Evaluation Minimum threshold **50% or 20 Points**

CRITERIA	CRITERIA DESCRIPTION	Total Points	Verification Method				
<b>Relevant Experience</b>	At least minimum of <b>10</b> successfully completed projects on research or managing and supervising Electrical Engineering Projects with a minimum grading of <b>CIDB GRADE 4</b> or <b>Higher</b> , completed within the <b>past 15 years</b> .	<b>20</b>	It is compulsory to attach signed appointment letters and attach their respective reference letters stamped and signed by the appointing institution.				
	At least minimum of <b>5</b> successfully completed projects on research or managing and supervising of Electrical Engineering Projects with a minimum grading of <b>CIDB GRADE 4</b> or <b>Higher</b> , completed within the <b>past 15 years</b> .						
	<table border="1"> <tr> <td><b>10 Projects</b></td> <td><b>20 Points</b></td> </tr> <tr> <td><b>5 Projects</b></td> <td><b>10 Points</b></td> </tr> </table>			<b>10 Projects</b>	<b>20 Points</b>	<b>5 Projects</b>	<b>10 Points</b>
<b>10 Projects</b>	<b>20 Points</b>						
<b>5 Projects</b>	<b>10 Points</b>						
<b>Expertise</b>	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in Electrical Engineering and be registered with ECSA as a Professional Engineering Technician (Pr. Techni Eng) or Professional Engineering Technologist (Pr. Tech Eng) as well as a minimum of <b>10 years'</b> relevant experience.	<b>20</b>	It is compulsory to attach detailed CVs with Certified copies of the qualifications and proof of registration of Personnel who will be involved during the course of this contract				
	<table border="1"> <tr> <td>Qualification with <b>10 Years</b> relevant experience</td> <td><b>20 Points</b></td> </tr> <tr> <td>Qualification with <b>5 – 9 Years</b> relevant experience</td> <td><b>10 Points</b></td> </tr> </table>			Qualification with <b>10 Years</b> relevant experience	<b>20 Points</b>	Qualification with <b>5 – 9 Years</b> relevant experience	<b>10 Points</b>
	Qualification with <b>10 Years</b> relevant experience			<b>20 Points</b>			
Qualification with <b>5 – 9 Years</b> relevant experience	<b>10 Points</b>						

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	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in Electrical Engineering and be registered with ECSA as a Professional Engineering Technician (Pr. Techni Eng) or Professional Engineering Technologist (Pr. Tech Eng) as well as a minimum of 5 years' relevant experience	10	
	<b>Total Points</b>	<b>40</b>	

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 50% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

### Second Phase of Evaluation: ARCHITECTURAL CONSULTANTS

Functionality-Evaluation criteria

Evaluation Minimum threshold 50% or 20 Points

CRITERIA	CRITERIA DESCRIPTION	Total Points	Verification Method	
<b>Relevant Experience</b>	At least maximum of 10 successfully completed projects on research or managing and supervising of ARCHITECT and Structural Projects with a minimum grading of CIDB GRADE 4 or Higher, completed within the past 15 years	20	(it is compulsory to attach signed appointment letters and attach their respective reference letters stamped and signed by the appointing institution).	
	10 Projects      20 Points			
	5 projects      10 Points			
<b>Expertise</b>	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in ARCHITECT and be registered with ECSA as well as a minimum of 5 years' relevant experience.	20	(It is compulsory to attach detailed CVs with Certified copies of the qualifications and proof of registration of Personnel whom will be involved during the course of this contract).	
	Qualification with 10 Years relevant experience			20 Points
	Qualification with 5-9 Years relevant experience			10 Points
	<b>Total Points</b>	<b>40</b>		

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**Second Phase of Evaluation: TRANSPORTATION CONSULTANTS**

Functionality-Evaluation criteria

Evaluation Minimum threshold **50% or 20 Points**

CRITERIA	CRITERIA DESCRIPTION	Total Points	Verification Method
<b>Relevant Experience</b>	At least maximum of <b>10</b> successfully completed projects on research or managing and supervising of Civil and Structural Projects with a minimum grading of CIDB GRADE 4 or Higher, completed within the <b>past 15 years</b> .	20	(it is compulsory to attach signed appointment letters and attach their respective reference letters stamped and signed by the appointing institution)
	<b>10 Projects</b> <b>20 Points</b>		
	<b>5 Projects</b> <b>10 Points</b>		
<b>Expertise</b>	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in Civil or Structural and be registered with ECSA as well as a minimum of <b>5 years'</b> relevant experience.	20	(It is compulsory to attach detailed CVs with Certified copies of the qualifications and proof of registration of Personnel whom will be involved during the course of this contract)
	Qualification with <b>10 Years</b> relevant experience <b>20 Points</b>		
	Qualification with <b>5-9 Years</b> relevant experience <b>10 Points</b>		
<b>Total Points</b>		<b>40</b>	

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**Second Phase of Evaluation: QUANTITY SURVEYING CONSULTANTS**

Functionality-Evaluation criteria

Evaluation Minimum threshold **50% or 20 Points**

CRITERIA	CRITERIA DESCRIPTION	Total Points	Verification Method	
<b>Relevant Experience</b>	At least maximum of <b>10</b> successfully completed projects on research or managing and supervising of QUANTITY SURVEYING Projects with a minimum grading of CIDB GRADE 4 or Higher, completed within the past <b>15 years</b> .	<b>20</b>	(it is compulsory to attach signed appointment letters and attach their respective reference letters stamped and signed by the appointing institution)	
	<table border="1"> <tr> <td><b>10 Projects</b></td> <td><b>20 Points</b></td> </tr> <tr> <td><b>5 projects</b></td> <td><b>10 Points</b></td> </tr> </table>			<b>10 Projects</b>
<b>10 Projects</b>	<b>20 Points</b>			
<b>5 projects</b>	<b>10 Points</b>			
<b>Expertise</b>	Site specific Project Manager / Resident Engineer shall have at least a National Diploma in Civil or Structural and be registered with ECSA as well as a minimum of <b>5 years'</b> relevant experience. (It is compulsory to attach detailed CVs with Certified copies of the qualifications and proof of registration of Personnel whom will be involved during the course of this contract).	<b>20</b>	(It is compulsory to attach detailed CVs with Certified copies of the qualifications and proof of registration of Personnel whom will be involved during the course of this contract)	
	<table border="1"> <tr> <td>Qualification with <b>10 Years</b> relevant experience</td> <td><b>20 Points</b></td> </tr> <tr> <td>Qualification with <b>5-9 Years</b> relevant experience</td> <td><b>10 Points</b></td> </tr> </table>			Qualification with <b>10 Years</b> relevant experience
Qualification with <b>10 Years</b> relevant experience	<b>20 Points</b>			
Qualification with <b>5-9 Years</b> relevant experience	<b>10 Points</b>			
<b>Total Points</b>		<b>40</b>		

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**Second Phase of Evaluation: ENVIRONMENTAL MANAGEMENT CONSULTANTS**

Functionality-Evaluation criteria

Evaluation Minimum threshold **50% or 20 Points**

CRITERIA	CRITERIA DESCRIPTION	Total Points	Verification Method	
<b>Relevant Experience</b>	At least maximum of <b>10</b> successfully completed projects in EIA/ Ecological study on managing or supervising ranging from the value of R 50,000 or Higher, completed within the past <b>15 years</b> (it is compulsory to attach signed appointment letters and attach their respective reference letters stamped and signed by the appointing institution).	<b>20</b>	(it is compulsory to attach signed appointment letters and attach their respective reference letters stamped and signed by the appointing institution).	
	<table border="1"> <tr> <td><b>10 Projects</b></td> <td><b>20 Points</b></td> </tr> <tr> <td><b>5-9 Projects</b></td> <td><b>10 Points</b></td> </tr> </table>			<b>10 Projects</b>
<b>10 Projects</b>	<b>20 Points</b>			
<b>5-9 Projects</b>	<b>10 Points</b>			
<b>Expertise</b>	Environmentalists shall have at least a B-Tech / BSC in Environmental Management as well as <b>7 years'</b> relevant experience and must be registered as a Professional Environmentalist with EAPASA.	<b>20</b>	(It is compulsory to attach detailed CVs with Certified copies of the qualifications and proof of registration of Personnel whom will be involved during the course of this contract).	
	<table border="1"> <tr> <td>Qualification with <b>7 Years'</b> Experience</td> <td><b>20 Points</b></td> </tr> <tr> <td>Qualification with <b>5-6 Years'</b> Experience</td> <td><b>10 Points</b></td> </tr> </table>			Qualification with <b>7 Years'</b> Experience
Qualification with <b>7 Years'</b> Experience	<b>20 Points</b>			
Qualification with <b>5-6 Years'</b> Experience	<b>10 Points</b>			
	<b>Total Points</b>	<b>40</b>		

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### Specific Goals

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification document(s)
<b>Specific goals 2: RDP Goals</b>		
<b>Promotion of SA Owned enterprises</b>		
Companies that are 100% owned by south African citizen. <b>100% Points allocation =20 points</b>	<b>Max. Points 20</b>	CIPC registration Certificate (Companies and Intellectual Property Commission)
Companies that are 50% owned by South African citizen. <b>50% Points Allocation = 10 Points</b>		Or Detailed CSD report verification on CSD portal by the Municipality)
Companies that are less than 50% owned by South African citizen. <b>25% Points Allocation = 5 Points</b>		Or Certified Copy RSA Identity document of the director(s)
<b>TOTAL / MAXIMUM PROINTS</b>	<b>20</b>	

**180 days Price Validity**

### Contact Details

All Technical enquiries shall be directed to:

Attention : Mr. L Mgcwaba  
Telephone : (039) 259 5069  
Email Address : [mgcwabaL@umzimkhulum.gov.za](mailto:mgcwabaL@umzimkhulum.gov.za)

Attention : Mr. Y Xoko (ELECTRICAL)  
Telephone : (039) 259 5067  
Email Address : [xokov@umzimkhulum.gov.za](mailto:xokov@umzimkhulum.gov.za)

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All SCM compliance enquiries shall be directed to:

Attention : Mr. S. Ndawonde  
Telephone : (039) 259 5089  
Email Address : [ndawondes@umzimkhulum.gov.za](mailto:ndawondes@umzimkhulum.gov.za)

### Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00 of 01<sup>st</sup> of 30 April 2026** Telegraphic, telex, telephone, electronic, facsimile and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

**The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.**

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Dr C. A. NGQOYIYA  
MUNICIPAL MANAGER