

ANNEXURE B: PRICING SCHEDULE

merSETA Skills Audit RFP

RFP Reference: RFQ/HRM/25/26/339
Project: Organisational Skills Audit
Bidder Name: _____
Date: _____

1. Summary Table

Item No.	Category/Description	Quantity	Unit Price (R, incl. VAT)	Total Price (R, incl. VAT)
1	Skills Audit assessment (Data collection, skills mapping, required qualifications ect.)	286 staff		
2	Identification of Skills Gaps (Compare current, required and future needs)			
3	Develop competency matrix			
4	Align competencies to Organisational strategy and plans			
5	Data analysis & reporting			
6	Presentation of results and recommendation to five merSETA committees	5		
12	Other (please specify)			
	GRAND TOTAL (incl VAT)			
			R _____	

2. Notes & Instructions to Bidders

1. **All prices must be quoted in South African Rand (R) and must be VAT inclusive.**
2. **Quantities:** Where a specific number is not provided bidders must estimate based on their proposed methodology and indicate these assumptions clearly.
3. **Breakdown:** For each category, provide a detailed cost breakdown if required (e.g., per session, per participant, per module).
4. **Travel and Disbursements:** If applicable, specify whether travel and disbursement costs are included or will be charged additionally.
5. **Additional Items:** If there are additional services or items not listed above, add them under “Other” and provide details.

3. Declaration

I/We, the undersigned, confirm that the above pricing is complete, correct, and in accordance with the requirements of the Terms of Reference.

Name: _____

Designation: _____

Signature: _____

Date: _____
