
	<b>Annexure A: Group IT SHE Tender Requirements Low Risk &amp; Professional Services Contracts</b>  Project name: Security Appliance (Firewall) Governance and Compliance Toolset	Document Identifier	240-163023717	Rev	2
		Effective Date	08 April 2021		
		Review Date	April 2026		

No	SHE requirement	Legislation	Explanation
1	<b>OHS plan/manual/ OHS system documentation</b>	OHS ACT Section 8 (1) , CR 5(1)( i,m,n)	<p>Means a site, activity or project documented plan in accordance with the clients SHE requirements. The plan must be scope or project based. The plan must reflect an organised system (method statements, processes, resources etc) which the supplier will comply to and enforce to manage the SHE risks during the lifecycle of the project.</p> <p><b>Safety, Health and Environmental Plan</b> for Scope of work not limited to the following:</p> <ul style="list-style-type: none"> <li>• SHE organization within the Company-Responsibility &amp; Accountability</li> <li>• SHE Incident management</li> <li>• Medical Surveillance Program</li> <li>• Fall protection plan</li> <li>• Method statement</li> <li>• Baseline Risk Assessment including routine and non-routine tasks</li> <li>• PPE- Personal Protective Equipment – i.e., issuing register</li> <li>• Emergency planning and fire risk management</li> <li>• Vehicle and driver behaviour safety</li> <li>• Contractor or supplier selection and management</li> <li>• Competency, training, appointments incl. OHS training matrix</li> <li>• Communication and awareness</li> <li>• Management commitment and visible felt leadership</li> </ul>

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2	<b>Project Specific Risk Assessment</b>	OHS ACT Section 8 (1) , 2 (b)(d)	SHE hazards and risks that are identified associated with the applicable scope of work. The risk assessment shall include tasks / activities, risk rating; control measures etc. as well as the methodology thereof.
3	<b>Letter of good standing</b>	COID Act Chapter 9 section 80	Registration with the Compensation Commissioner (COID) or a licenced mutual company or an equivalent of it (for international bidders).
4	<b>SHE policy</b>	OHS Act Section (7) 32- 136, 32-726	A statement of intention by the employer which provide a framework for setting SHE objectives to improve SHE performance and also emphasize management commitment to employee's wellbeing and duty of care to the environment.
5	<b>Annexure B</b>	Eskom requirement 32- 726	The specific requirements mandatory to the tenderer and has to comply with when submitting the tender returnable
6	<b>16(2) appointment</b>	OHS Act – Section 16.2	CEO/MD to assign any person under his/her control to assist him/her in executing his/her duties of the employer

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7	<b>37-2 Agreement</b>	OHS Act – Section 37.2	In terms of this agreement the Service provider warrants that he agrees to the arrangements and procedures, as prescribed by the Client, and as provided for in terms of Section 37(2) of the Occupational Health and Safety Act 85 of 1993 and Regulations (“the OHS Act”), for the purposes of compliance with the OHS-Act. The Service provider acknowledges that this agreement constitutes an agreement in terms of Section 37(2) of the OHS-Act, whereby all responsibility for health and safety matters relating to the work the Service provider and his/her employees are to perform on Eskom premises in terms of the scope of work shall be the obligation of the Service provider. 37-2 Agreement to be signed by service provider and Eskom Project manager at tender award
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