

CONTRACT JW14463
IMPLEMENTATION OF THE HALFWAY HOUSE WATER UPGRADE
MINUTES OF TENDER BRIEFING SESSION

CONTRACT NUMBER:	JW14463
CONTRACT TITLE:	IMPLEMENTATION OF THE HALFWAY HOUSE WATER UPGRADE PROJECT
CONSULTANT:	ZUTARI
DATE OF MEETING:	01 APRIL 2025
TIME OF MEETING:	10:00 – 12:00
MEETING VENUE:	JW DEPOT, 621-6 TH ROAD, CORNER NEW ROAD, ERAND, MIDRAND

ITEM	DESCRIPTION	PRESENTER
1.	WELCOME AND INTRODUCTION	
	N.More (NM) welcomed the attendees and introduced the briefing agenda.	N. More
2.	CONTACT PERSONS AND CORRESPONDENCES	
	NM outlined that technical enquiries are to be addressed to Mr Tlhokomelo Mogotsi (TM) 011 688 1877 tlhokomelo.mogotsi@jwater.co.za and General enquiries to be addressed to Ms. Nthabiseng More 011 688 1512 nthabiseng.more@jwater.co.za	N. More
3.	PROCUREMENT PROCEDURES	
	NM outlined that the briefing attendance is a compulsory evaluation criterion and that bidders are to ensure that the bidders sign the register and ensure contact details are clear and legible. NM outlined that: : <ul style="list-style-type: none"> Tender documents are available for download on the JW website and etender portal. Tender submissions close on April 30th, 2025 @ 10:30 and tender validity period is 150 days. No late submissions will be accepted under any circumstances. Tender documents must be submitted in sealed envelopes, clearly marked with the reference number JW14463 and they must be deposited in the tender box. Address of Tender Box is: TURBINE HALL, 65 NTEMI PILISO STREET, NEWTOWN, JOHANNESBURG, 2001 THE BUILDING WILL OPEN 7 DAYS A WEEK FROM 06:00 UNTIL 18:00. 	N. More
	NM explained that the checklist on page 6 is a guide for required documents and bidders are to use this to ensure compliance of their tender NM outlined tenderers are to complete and submit documents required for Administrative Evaluation stage: <ul style="list-style-type: none"> Signed Certificate of Authority to Sign or signed board resolution, MBD 1 - Invitation to Bid Central Supplier Database (CSD) Registration Number. MBD 4 - Declaration of interest 	N. More

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	<ul style="list-style-type: none"> • MBD 5 - Declaration for procurement above 10 million (all applicable taxes included) • MDB 6.1 - Preference Points Claim in Terms of The Preferential Procurement Regulations 2022 • MBD 8 - Declaration of bidder's past supply chain management practices • MBD 9 - Certificate of Independent Bid Determination • Valid BBBEE Certificate issued by SANAS accredited verification agency or DTI/CIPC BBBEE Certificate for Exempted Micro Enterprises or Affidavit sworn under oath, OR CIPC registration document showing percentage of ownership and share certificate where applicable • Valid BBBEE Certificate issued by a SANAS accredited verification agency or DTI/CIPC BBBEE Certificate for Exempted Micro Enterprises or Affidavit sworn under oath • Proof of municipal account / valid lease agreement, letter from the Ward Council confirming the business address and directors' standing • 3-year financial statements (audited where applicable) • Joint Venture Consortium or equivalent Agreement signed by all parties, where applicable <p>Mandatory Tender Evaluation requirements and forms:</p> <ol style="list-style-type: none"> 1. CIBD grading 9CE. Active Status at the required CIBD grading or higher at the time of Evaluation 2. Mandatory Tender Briefing Meeting Attendance 3. Form of Offer Completed and Signed 	
4.	SPECIFIC GOALS	
	<p>NM outlined that this tender would use a 90/10 points system and explains the following goals and verifications methods:</p> <p>6 points for Business owned by 51% or more -Black People - The verification is a Valid Construction Sector BBBEE Certificate issued by SANAS accredited verification agency.</p> <p>4 points for Businesses located within the boundaries of COJ municipality - The verification of which is proof of municipal account / valid lease agreement, letter from the Ward Council confirming the business address.</p>	N. More
	Attendee requested clarity on whether the tender prices will be read out. NM clarified that the bidders are welcome to witness the tender submission opening on the closure date where tender prices will be read out.	
5.	TARGETED CONTRACTORS	
	TM reiterated the four phases procurement procedure being applying consisting of mandatory, administrative, technical and specific goals criteria.	T. Mogotsi
6.	SCOPE OF WORKS	
	<p>Thandazo Shabalala (TS) introduced the Zutari team consisting of structural and electrical departments and Ian Kruger (IK) who will be the Employer's agent.</p> <p>TS outlined that the pipeline consists of the following:</p> <ul style="list-style-type: none"> •A new bulk water steel feeder pipeline, 600mm in diameter, extending approximately 3km from an existing water meter chamber located at the intersection of Dale Road and K101 Old Pretoria Main Road, running parallel to the K101 Main Road, and terminating at the location of a new 25ML Halfway House Reservoir. •A new bulk water steel supply pipeline, 700mm in diameter, extending approximately 1.4km from the new 25ML Halfway House Reservoir and 	T. Shabalala

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	<p>terminating at the connection point to the start of an existing 800mm diameter steel pipeline.</p> <ul style="list-style-type: none"> •A new bulk water steel supply pipeline, 700mm in diameter, extending approximately 2.8km from the connection point to the end of the existing 800mm diameter steel pipeline and terminating at a point located at the intersection of Jukskei View Drive and Maxwell Drive. •A new bulk water steel supply pipeline, 600mm in diameter, extending approximately 0.6km from the point located at the intersection of Jukskei View Drive and Maxwell Drive and terminating at a point located at the intersection of Allandale Road and Harry Galaun Drive. •Cathodic protection of the entire steel pipeline. <p>Thirteen pipe crossings, comprising of:</p> <ul style="list-style-type: none"> • Five pipe jacking crossings, and • Eight horizontal drilling crossings. 	
	<p>An attendee requested clarity if suppliers can recommend alternative material.</p> <p>TM clarified that the bidders are limited to the materials outlined in the tender as the design and specialist studies are based on the steel pipe material.</p> <p>Attendee requests clarity on the hydrogenator and piling components in the BoQ. IK outlined that the piling refers to the tunnelling under the N1. TM outlined that the hydrogenator component was mistakenly included. NS added that JW will assess the error and notify should an addendum be required.</p>	Questions
7.	TECHNICAL EVALUATION CRITERIA	
	<p>Tlhokomelo Mogotsi (TM) outlined the technical evaluation criteria and scoring:</p> <ol style="list-style-type: none"> 1. Tenderers Experience with Respect to Welded Steel Pipe Projects of Diameter 700mm or More. Evidenced by Reference Letters as per T2.1.7 (Or on Client Letter Head with all required Information) and Completion / Final Approval Certificates. Scored as 0, 15, 22.5 and 30 for 0, 1-2, 3 and more than 3 completed welded steel projects of 700mm minimum diameter, respectively. 2. Tenderer's Experience with Respect to culvert jacking beneath a national or provincial road with minimum dimensions of 3M X 2.5M AND 50M in length. Evidenced by Reference Letters as per T2.1.7 (Or on Client Letter Head with all required Information) and Completion / Final Approval Certificates. Scored as 0, 11.25 and 15 for 0, 1 and more than 1 completed culvert project. 3. Post Qualification Experience of Contract Manager with minimum qualifications of BTech/ BSc/ BEng: Engineering (Civil/ Mechanical) AND ECSA or SACPMPP Professional Registration. Evidenced by Contract Manager CV on template T 2.1.9 or any template containing the required information. Scored as 0, 7.5, 11.25 and 15 for less than 3 years, 3 – 5 years, 5 – 7 years and more than 7 years, respectively. 4. Post Qualification Experience of Construction Manager with minimum qualifications of National Diploma (Civil) AND ECSA or SACPCMP Candidate Registration. Evidenced by Construction Manager CV on T 2.1.9 or any template with required information. Scored as 0, 5, 7.5 and 10 for 0, 1 – 2, 3, more than 3 completed welded steel projects of 700mm minimum diameter, respectively. 5. Post Qualification Experience of Construction Manager with minimum qualifications of National Diploma (Civil) AND ECSA or SACPCMP Candidate Registration. Evidenced by Construction Manager CV on T 2.1.9 or any template with required information. 	T. Mogotsi

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	<p>Scored as 0, 7.5 and 10 for 0, 1, and more than 1 completed culvert projects of specified requirements.</p> <p>6. Post Qualification Experience of Safety Officer with NQF5 minimum AND SACPCMP Registration. Evidenced by Safety Officer CV on T 2.1.9 or any template with required information. Scored as 0, 3.75 and 5 for the various NQF levels and years of experience as outlined in the document.</p> <p>7. Post Qualification Experience of Environmental Officer with NQF6 minimum. Evidenced by Environmental Officer CV on T 2.1.9 or any template with required information. Scored as 0, 3.75 and 5 for the various NQF levels and years of experience as outlined in the document.</p> <p>8. Site Specific Method Statement which consists of detailed approach statement, quality control plan and project programme. Scored 0 for non-submission, 5 for partially covering 2 or fewer sections, 7.5 for partially covering all sections and 20 for fully covering all sections.</p> <p>TM emphasised the importance of adherence to the evaluation criteria and explained the punitive measures for false representation of any documentation by the tenderers.</p>	
	<p>Attendee requested clarity on utilizing a specialist subcontractor they intend to use as reference for the culvert works as part of their tender submission. TM clarified that bidders could price according to their implementation strategy if it involves a specialist subcontractor while noting that a contractual subcontracting requirement must be met and will be discussed under item 9.</p> <p>Attendee requests clarity on why pipe jacking is not included as special subcontractor on C3.1.3.2.</p> <p>IK clarifies that grade 9CE contractors in attendance should have experience in pipe jacking so it was not included as a special subcontractor component as main contractors should be able to perform that.</p>	Questions
8.	CONTRACTUAL REQUIREMENTS	T. Mogotsi
	<p>TM outlined that: Form of Offer (page 106 tender document – Agreement and Contract Data C1.1) outlining total cost must be filled and signed by authorized representative. Contractor shall within 28 days after receiving completed copy of agreement arrange delivery of bonds, guarantees, proof of insurance, approved Health and Safety file, approved Environmental file, initial programme and subcontracting and labour plan. Failure to comply with this constitutes repudiation of the agreement. (page 111 tender document – Agreement and Contract Data 5.3.1)</p>	
9 & 10	SUBCONTRACTING AND LOCAL LABOUR	
	<p>TM outlined that the contractor will, with the aid of the CLO, obtain SMMEs and 15 local labourers from the area. TM explained that the assessments conducted place a value of 17% of the contract price as works to be subcontracted to local SMMEs. TM reiterated that, should the identified items not form the minimum; contractors are expected to identify works to ensure compliance with the minimum.</p> <p>Successful tenderer must subcontract 19% of the contract value to entities falling in categories outlined in C1.2.1.2.14 Special Conditions (Page 121 tender document). TM explained as per Agreement and Contract Data C 1.2.1.2.1 Penalties C (page 115 tender document)</p>	T. Mogotsi

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	<p>If the Contractor fails to achieve the monetary value of the target set by the Employer for contract participation by local SMME Contractors in terms of C1.2.1.2.14, the Contractor shall be liable to the Employer for a sum calculated in accordance with the Contract Data and the aforementioned Scope as a penalty for such underachievement.</p> <p>The penalty for failing to achieve the monetary value of the target set by the Employer for contract participation by Targeted Enterprises and local SMME Contractors in terms of the scope of works is 50% of the monetary value by which the achieved monetary value falls short of the target monetary value</p> <p>TM expanded as per Scope of work C 3.1.4.2.5 F iii G (page 236 tender document)</p> <p>The contractor shall employ a minimum of 15 general labourers from the community through the Community Liaison Officer.</p> <p>The Contractor shall provide all the necessary on-the-job training to targeted labour to enable such labour to master the basic work techniques required to undertake the work in accordance with the requirements of the contract in a manner that does not compromise worker health and safety.</p>	
	<p>Attendee requests clarity on whether the SMME participation is entirely outlined in the BoQ</p> <p>TM explains that the works have been identified as per the BoQ however it is the contractor's responsibility to ensure the works amounts to the stipulated percentage.</p>	Questions
11.	ENVIRONMENTAL MANAGEMENT	
	<p>Madumetja Chueu (MC) explains that the project is running through some environmentally sensitive areas and it was screened and found to trigger listed activities in the National Environmental Management Act 107 of 1998 and National Water Act. MC indicates that the project holds Environmental and General Authorisations; therefore, the contractor must appoint an environmental officer.</p> <p>MC explained that an 80% minimum is required for environmental file approval and that the file requirements will be unpacked during the induction of the successful contractor.</p> <p>MC outlined that the successful contractor must source privately owned land for site camp establishment which must be inspected by JW environmental department before any works begins.</p> <p>MC reiterated that the Environmental Management Plan must be adhered to and that monthly audits would be conducted for which a minimum score of 93% is required.</p> <p>MC emphasized the qualifications and experience as covered in item 7.</p> <p>MC expanded on the rehabilitation performed by qualified landscaping specialist required on the project as per authorisations.</p>	M. Chueu
12.	OCCUPATIONAL HEALTH AND SAFETY	
	<p>MM outlined that a traffic management plan and drawings are required as per the technical evaluation criteria. MM outlined that the Safety File must be compiled for which an 80% minimum score is required however some critical documents such as construction works notification are required for approval beyond the minimum score. MM also stated audits will be conducted and a score of 93% is required; MM reiterates that three consecutive months of failures will result in an intervention meeting with the contractor ownership. MM outlined that the induction would unpack the requirements further and reiterates the minimum qualifications required for the safety personnel.</p>	M. Mmbubana
	QUESTIONS	OPEN TO ALL

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Q1	Will the hydrogenator be removed from the BoQ	
A1	An addendum will be issued outlining the removal of the hydrogenator component	
Q2	May the geotechnical report be issued to bidders?	
A2	The geotechnical report will be uploaded onto the website	
10.	CLOSURE	
	TM thanked everyone for attending and reminded attendees to ensure they signed the attendance register. TM outlined that the compulsory element is completed and the site exploration will be undertaken by PMU and Zutari beginning at the connection chamber.	