

## BID DOCUMENT

BID NUMBER:	FIC/RFB/WAN SERVICES/6/2023/24
ISSUE DATE:	28 AUGUST 2023
COMPULSORY BRIEFING SESSION DATE (VIRTUAL):	08 SEPTEMBER 2023
CLOSING DATE FOR THE BID:	18 SEPTEMBER 2023
CLOSINGTIME FOR THE BID:	11:00
DESCRIPTION FOR THE BID:	THE PROVISION OF WIDE AREA NETWORK (WAN) SERVICES TO THE FINANCIAL INTELLIGENCE CENTRE (FIC) FOR A PERIOD OF 36 MONTHS.
SUBMITTING BIDS:	One (1) original and an electronic copy of the RFB document must be handed in / delivered to: <b>TENDER BOX</b> <b>FINANCIAL INTELLIGENCE CENTRE</b> <b>BYLSBRIDGE OFFICE PARK</b> <b>CNR JEAN AVENUE &amp; OLIEVENHOUTBOSCH</b> <b>(13 CANDELA STREET, HIGHVELD EXT 73)</b> <b>HIGHVELD</b> <b>CENTURION</b>

Bidders are required to inform the FIC when the documents will be delivered at the FIC offices 48 hours prior to provide an access code at the entrance gate. Bidders are to complete the attached Intention to bid form and send to [Kamogelo.rathebe@fic.gov.za](mailto:Kamogelo.rathebe@fic.gov.za)

**CSD NUMBER**

.....

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**PART A: SBD 1 INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE FINANCIAL INTELLIGENCE CENTRE					
BID NUMBER:	FIC/RFB/WAN SERVICES/6/2023/24		CLOSING DATE:	18 September 2023	CLOSING TIME: 11:00
DESCRIPTION	THE PROVISION OF WIDE AREA NETWORK (WAN) SERVICES TO THE FINANCIAL INTELLIGENCE CENTRE (FIC) FOR A PERIOD OF 36 MONTHS.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT					
RECEPTION, FINANCIAL INTELLIGENCE CENTRE					
BYLS BRIDGE OFFICE PARK, CNR JEAN AVENUE & OLIEVENHOUTBOSCH (13 CANDELA STREET, HIGVELD EXT 73 CENTURION)					
HIGHVELD EXT 73					
CENTURION					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Kamogelo Rathebe		CONTACT PERSON	Kamogelo Rathebe	
TELEPHONE NUMBER	012 641 6018		TELEPHONE NUMBER	012 641 6018	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	<a href="mailto:Tenders@fic.gov.za">Tenders@fic.gov.za</a>		E-MAIL ADDRESS	<a href="mailto:Tenders@fic.gov.za">Tenders@fic.gov.za</a>	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		CENTRAL SUPPLIER DATABASE No:	MAAA	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
<p>IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</p>					

## PART B: TERMS AND CONDITIONS FOR BIDDING

<b>1. BID SUBMISSION:</b>
<p>1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</p> <p>1.2. <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED - (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b></p> <p>1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.</p> <p>1.4. <b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD 7).</b></p>
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
<p>2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.</p> <p>2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.</p> <p>2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE <a href="http://WWW.SARS.GOV.ZA">WWW.SARS.GOV.ZA</a>.</p> <p>2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.</p> <p>2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.</p> <p>2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.</p> <p>2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."</p>

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

## **PART C: SPECIAL CONDITIONS OF CONTRACT**

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

The General Conditions of Contract (GCC) will form part of this BID documents and may not be amended.

Special Conditions of Contract (SCC) relevant to this BID, compiled separately for this BID (if applicable) will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

Copies of the GCC are available from the website

<https://www.treasury.gov.za/divisions/ocpo/sc/generalconditions/general%20conditions%20of%20contract.pdf>

### **SPECIAL CONDITIONS THAT THE BIDDER NEEDS TO TAKE NOTE OF:**

#### **1 FRAUD AND CORRUPTION**

- 1.1 All service providers are to take note of the implications of contravening the Prevention and Combating of Corrupt Activities Act, Act No 12 of 2004 and any other Act applicable.

#### **2 NEGOTIATION**

- 2.1 The Financial Intelligence Centre has the right to enter into negotiation with a prospective contractor regarding any terms and conditions, including price(s), of a proposed contract.
- 2.2 The Financial Intelligence Centre shall not be obliged to accept the lowest of any bid, offer or proposal in part or in whole.
- 2.3 All respondents will be informed whether they have been successful or not. A contract will only be deemed to be concluded when reduced to writing in a contract form signed by the designated responsible person of both parties. The designated responsible person of the Financial Intelligence Centre is the Supply Chain Manager or his/her written authorised delegate.

### **3 REASONS FOR REJECTION**

- 3.1 The Financial Intelligence Centre shall reject a proposal for the award of a contract if the recommended bidder/tenderer has committed a proven corrupt or fraudulent act in competing for the particular contract.
- 3.2 The Financial Intelligence Centre may disregard the BID of any bidder/tenderer if that bidder/tenderer, or any of its directors:
  - 3.2.1 Have abused the SCM system of the Financial Intelligence Centre.
  - 3.2.2 Have committed proven fraud or any other improper conduct in relation to such a contract.
  - 3.2.3 Have failed to perform on any previous contract and the proof exists.
- 3.3 Such actions shall be communicated to the National Treasury.

### **4 PAYMENTS**

- The Financial Intelligence Centre (FIC) will pay the service provider the Fee as set out in the final contract. No additional amounts will be payable by the FIC to the Contractor.
- 4.1 The Contractor shall from time to time during the currency of the contract invoice The Financial Intelligence Centre for the services rendered. No payment will be made to the contractor unless an invoice complying with section 20 of the VAT Act No 89 of 1991 has been submitted to the FIC.
  - 4.2 Payment shall be made into the bidder/tenderer's bank account normally 30 days after receipt of an acceptable, valid invoice. (Banking details must be submitted as soon as this BID is awarded).
  - 4.3 The service provider shall be responsible for accounting to the appropriate authorities for its Income Tax, VAT or other amounts of money required to be paid in terms of applicable law.

### **5 PRESENTATION / DEMONSTRATION**

- 5.1 The FIC reserves the right to request site visit/presentations/demonstrations from the short-listed bidder/tenderers if needed.

## **PART D: TERMS OF REFERENCE/MINIMUM SPECIFICATION FOR THE WORK**

### **1 BACKGROUND TO THE FIC**

- 1.1. The Financial Intelligence Centre (FIC) is South Africa's national centre for the receipt of financial data, analysis and dissemination of financial intelligence to the competent authorities.
- 1.2. The FIC was established by the Financial Intelligence Centre Act, 2001 (Act 38 of 2001) and has the mandate to identify the proceeds of crime, combat money laundering and terror financing. It does this by seeking to:
  - Supervise and enforce compliance with the FIC Act
  - Facilitate effective supervision and enforcement by supervisory bodies
  - Receive financial data from accountable and reporting institutions
  - Share information with law enforcement authorities, intelligence services, the South African Revenue Service, international counterparts and supervisory bodies
  - Formulate policy regarding money laundering and the financing of terrorism
  - Provide policy advice to the Minister of Finance, and
  - Uphold the international obligations and commitments required by the country in respect of anti-money laundering and combating financing of terrorism (AML/CFT).
- 1.3. The FIC Act introduces a regulatory framework of measures requiring certain categories of business to take steps regarding client identification, record-keeping, reporting of information and internal compliance structures. The Act obliges all businesses to report to the FIC various suspicious and certain other transactions. The FIC uses this financial data and available data to develop financial intelligence, which it is able to make available to the competent authorities and supervisory bodies for follow-up investigations or administrative action.
- 1.4. All accountable and reporting institutions are required to register with the FIC. The FIC and supervisory bodies have the authority to inspect and impose administrative penalties on non-compliant businesses. The Act also introduced an appeal process and an appeal board.
- 1.5. South Africa is a member of the Financial Action Task Force, the international body which sets standards and policy on anti-money laundering and for combating the

financing of terrorism (AML/CFT). In addition, it is also a member of the Eastern and Southern Africa Anti-Money Laundering Group, a regional body of the FATF which aims to support countries in the region to implement the global AML/CFT standards.

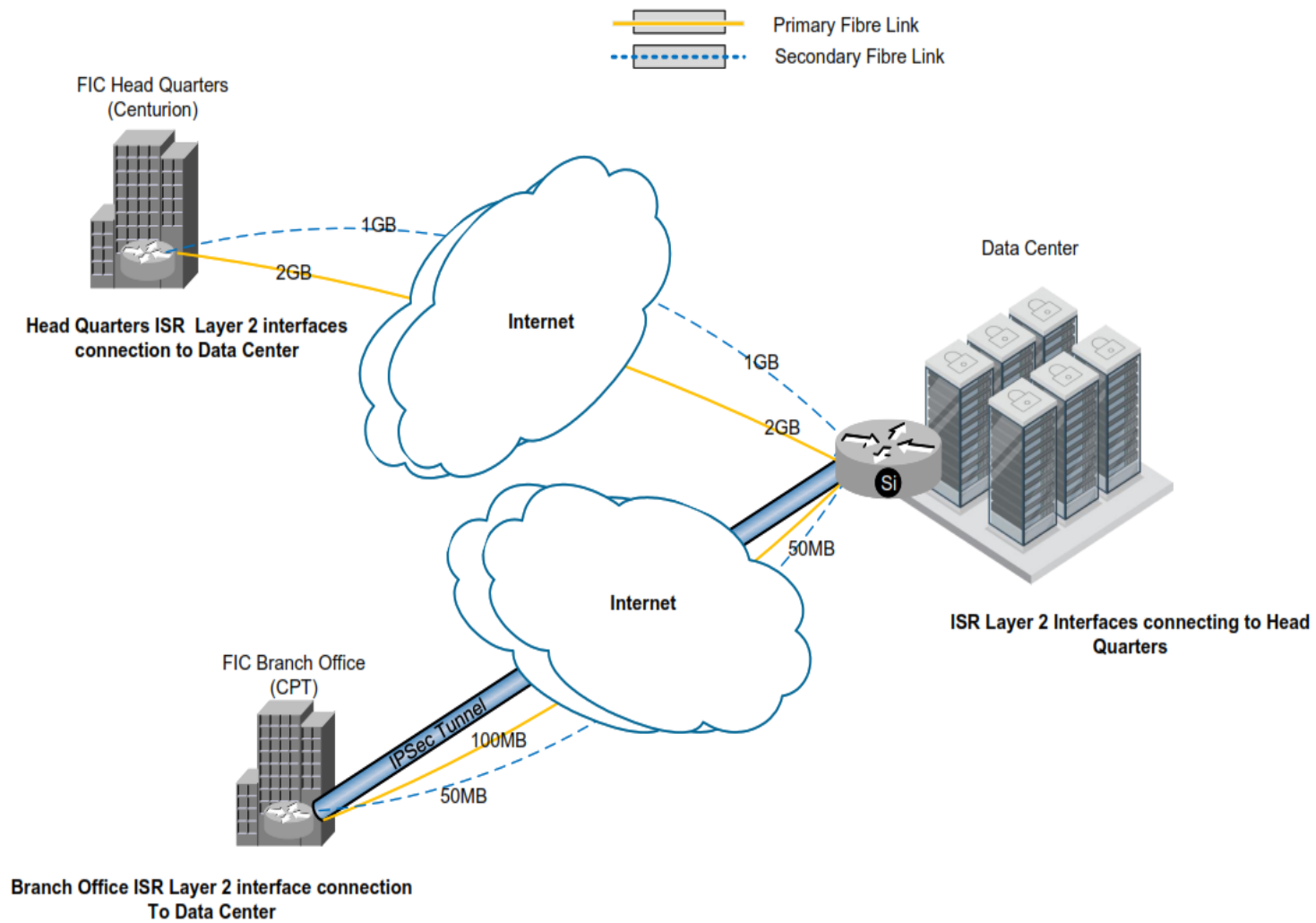
- 1.6. The FIC is a member of the Egmont Group, which is made up of financial intelligence units from 166 countries. The primary aim of the organisation is to facilitate co-operation and sharing of financial intelligence information among its members.

## **2 BACKGROUND TO THE REQUIREMENT**

- 2.1 This Terms of Reference (TOR) is designed to help the FIC identify and select the most appropriate Service Provider with WAN MPLS network experience, Microsoft Teams direct routing, post-implementation, and support. The proposed solution must conform to the current FIC infrastructure.
- 2.2 The FIC therefore requires a service provider that will provide, maintain, and support a secure and robust network infrastructure that meets the requirements for a period of three (3) years.
- 2.3 The solution to be implemented must enable the FIC to have an effective secure communications infrastructure (data, internet, SIP service and Microsoft Teams direct routing) to allow communications between different sites.
- 2.4 Therefore, the FIC invites interested parties that meet the requirements listed in this document to submit proposals regarding their products and service offerings. All information MUST be submitted in the format stipulated in this TOR.

## **3 SCOPE OF SERVICES REQUIRED**

- 3.1 The FIC has two (2) offices. The Head office is in Centurion and a branch office is in Cape Town. The physical address of these two locations will be provided to the successful bidder.
- 3.2 The FIC network infrastructure consists of the following services as per the WAN diagram below: SIP services; Video; Data and Internet



3.3 The table below depicts the summary of the current WAN Services:

WAN Services	Bandwidth	Redundancy
Internet link – Centurion Office (Local and International traffic)	300 Mbps	Yes
Internet link – Centurion office (Testing)	10 Mbps	No
Internet link – Cape Town Office (Local and International traffic)	70 Mbps	Yes
Internet link – Disaster Recovery Site	20 Mbps	No
Point To Point Link (Between Centurion office and Service Provider DC)	3 Gbps	Yes
Point To Point Link (Between Cape Town office and Service Provider DC)	150 Mbps	Yes
Broadband internet breakout – Cape Town office	10Mbps	No
Broadband internet breakout - Centurion	10 Mbps	No

**NOTE:**

- a) The current Voice traffic breaks out on a local SIP trunk in Centurion and Cape Town offices.
- b) Hosting of one 42U server cabinet inside the current Disaster Recovery service provider data centre. (To be discontinued – no need to quote on)

#### 4 TECHNICAL REQUIREMENTS

4.1 The Service provider is required to provide a proposal to replace the existing WAN and hosting services and to configure Microsoft Teams' direct routing (All FIC users have E5 licenses assigned) as stipulated below:

- a) Internet Breakout for local and international browsing.
- b) SIP services (Include cost per second for SIP calls)
- c) Microsoft direct routing (inbound and outbound)
- d) Wide Area Network with dual last mile connectivity across multiple carrier networks with dual-managed CPE on site.
- e) 99% availability of services with a managed transition from the current service provider.

**Bidders are to confirm compliance below by completing tables:**

Requirement	Service description requirements	Compliance Statement (Yes/No)	Page number reference to Technical Proposal
Replace the existing WAN and hosting services	Internet Breakout for local and international browsing		
	SIP services (Include cost per second for SIP calls)		
	Microsoft direct routing (inbound and outbound)		
	Wide Area Network with dual last mile connectivity across multiple carrier networks with dual-managed CPE on site		
	The successful bidder is required to have a national presence, as such the FIC shall not be charged any traveling and accommodation costs for rendering services.		
	99% availability of services with a managed transition from the current service provider.		

4.2 The technical requirements are listed in the table below:

Description	Services	Primary link	Secondary link	Comply (Yes/No)	Page number
Point to Point links	P2P between Centurion Office and Service Provider Data Centre – for SIP services	30 Mbps	-		
	P2P between Cape Town Office - for SIP services.	30 Mbps	-		
Internet Breakout (local and international)	Centurion Office	1 Gbps	500 Mbps		
	Cape Town	100 Mbps	50 Mbps		
MS Teams Direct Routing	Enabling all the FIC users to be able to receive inbound and make outbound calls on MS Teams	360 + users			

## **5 DURATION OF THE CONTRACT**

- 5.1 A thirty sixty (36)-month service level agreement (SLA) to provide the required services will be signed with the awarded bidder.

## **6 TECHNICAL QUESTIONS**

- 6.1 Any technical questions regarding the above requirement can be forwarded to [tenders@fic.gov.za](mailto:tenders@fic.gov.za) before 15H00 on 11 September 2023.

## **7 COMPULSORY VIRTUAL BRIEFING SESSION**

- 7.1 A virtual compulsory briefing session will be held under the following details:

<b>Date:</b>	08 September 2023
<b>Time:</b>	11h00- 12h00
<b>Venue / Platform:</b>	Microsoft Teams
<b>Link to meeting:</b>	<a href="https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTRIZjI0MzEtZmVhNi00ODc3LWE3YTYtNTEzOTIhMTEzNWM0%40thread.v2/0?context=%7b%22Tid%22%3a%221c5235b3-a463-4a01-96a7-dc2634b2aa74%22%2c%22Oid%22%3a%22440644e2-a809-4179-9639-6d7f4fb9f659%22%7d">https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTRIZjI0MzEtZmVhNi00ODc3LWE3YTYtNTEzOTIhMTEzNWM0%40thread.v2/0?context=%7b%22Tid%22%3a%221c5235b3-a463-4a01-96a7-dc2634b2aa74%22%2c%22Oid%22%3a%22440644e2-a809-4179-9639-6d7f4fb9f659%22%7d</a>

## **8 VALIDITY PERIOD**

- 8.1 Validity period from date of closure is 90 days.
- 8.2 Tenders must hold their tenders valid for acceptance by the FIC at any time within the requested validity period after the closing date of the tender.
- 8.3 Tenderers may be requested to extend their validity period for a specified additional period. In such instances, tenderers will not be allowed to change any aspect of their tender, unless they are able to demonstrate that the proposed change(s) is as a direct and unavoidable consequence of FIC's extension of the validity period.

## **PART E: EVALUATION PROCESS**

### **9 COMPLIANCE WITH MINIMUM REQUIREMENTS AND RESPONSE REQUIREMENTS**

- 9.1 All bids duly lodged will be examined to determine compliance with quotation requirements and conditions.
- 9.2 Bids with obvious deviations from the requirements/ conditions will be eliminated from further evaluation.

### **10 PRE-SELECTION**

- 10.1 Supply Chain Management business unit will do pre-selection on the following requirements:

No	Item	Mandatory (Yes / No)	Mandatory Requirement
1.	Central Supplier Database	YES	Bidders must be registered on the Central Supplier Database (CSD) that can be accessed via National Treasury Website – <a href="http://www.csd.gov.za">www.csd.gov.za</a> prior to submitting a bid
2.	Valid B-BBEE Certificate or Sworn Affidavit	NO	Valid copy of a B-BBEE Certificate issued by SANAS Accredited BEE Verification Agencies OR A sworn affidavit as prescribed by the B-BBEE codes of good practice. Failure of a bidder to provide a valid B-BBEE certificate/sworn affidavit will forfeit points for specific goals.
3.	Standard Bidding Documents: SBD 4- Bidder Declaration	YES	Standard Bidding Documents must be fully completed and duly signed where required.
4.	Standard Bidding Documents: SBD 6.1- Preference Point Claim Form	NO	Failure to submit completed and duly signed SBD 6.1 form will result in points being forfeited for specific goals.
5.	Attendance of Compulsory Briefing session	YES	Bidders are requested to attend a compulsory virtual briefing session to be held via Microsoft Teams.

6.	The bidder must be a Tier1 or at least a Tier2 Internet Service Provider.	YES	The bidder must be a Tier1 or at least Tier2 Internet Service Provider. <b>(Proof demonstrating Tier1 or Tier 2 Internet Service Provider status must be provided by bidder)</b>
7.	The bidder must be able to provide FIC with all services, as listed in paragraph 4.1 and 4.2.	YES	The bidder must be able to provide FIC with all services as listed in paragraph 4.1 and 4.2. Bidder to complete tables under 4.1 and 4.2 to confirm compliance.

**NOTE:**

- a) A bidder/tenderer who fails to comply with mandatory requirements No 1, 3, 5, 6 and 7 will not be considered for further evaluation.
- b) A bidder/tenderer who fails to comply with requirement No. 2 and 4 will forfeit preference points for specific goals.

## **11 FUNCTIONALITY AND PREFERENCE POINTS SYSTEM (PRICE AND SPECIFIC GOALS)**

- 11.1 All remaining bids which have complied with the pre-selection criteria will be evaluated on functionality criteria:
- 11.2 Functionality will be done in terms of the evaluation criteria as set out below, whereby respondents who do not achieve the minimum score will be eliminated.
- 11.3 The minimum threshold to qualify for the next phase is 80%. Bidders who fail to meet the minimum threshold will be disqualified and will not be evaluated further for price and specific goals in terms of B-BBEE status level of contribution.
- 11.4 The table below explains the rating for the evaluation of functionality criteria.

No	Criteria	Weighting
1.	Technical Specifications	40
2.	Technical Design	20
3.	Customer References	20
4.	Company Experience	10
5.	Project Management	10
<b>TOTAL</b>		<b>100</b>

11.5 Table below explains the rating guideline for the evaluation:

No	Criteria	Points = 0	Points = 1	Points = 2	Points = 3	Points = 4	Points = 5
1	Technical Requirements (Table 4.1 & 4.2)	Not meeting the requirements	N/A	N/A	N/A	N/A	Meet all the requirements as specified under section 4.1 and 4.2.
2	Technical Design	Solution design not provided.	Solution design provided, but the bidder does not address all the requirements.	N/A	Solution design is provided, and Bidder shows a basic understanding of the requirements. (Provided basic diagram of proposed WAN design)	N/A	Solution design is provided and shows a clear understanding of the requirements. Include detailed diagrams to support the design.
3	Provide a list of reference site where WAN services have been implemented the list must contain the following information: Client and project details, company name and contact details (Refer to Annexure A)	Did not provide all required information	N/A	All required information provided with one (1) reference	All required information provided with two (2) references	All required information provided with three (3) references	All required information provided with four (4) or more references
4	Number of years in providing WAN services by the company to be confirmed on the company profile	Number of years not provided on the company profile.	Less than two years' experience for the company included on the company profile	Two (2) years' experience for the company included on the company profile.	Three (3) years' experience for the company included on the company profile.	Four years (4) years' experience for the company included on the company profile.	More than five (5) years' experience for the company included on the company profile.
5	Project management	No Project plan provided	Only provided project plan	N/A	Provided Project plan, including resources that will be working on the project	N/A	Provided detailed project plan including, resources, and project risks

11.6 Only qualifying quotations will be evaluated further in terms of the 80/20 preference points system, whereby 80 points will be for price only and 20 points for preference points based on the Broad –Based Black Economic Empowerment (B-BBEE) Status Level of Contribution as set out in the preference point claim form.

11.7 The percentage scored for price shall be calculated as follows:

A maximum of 80 points is allocated for price on the following basis:

### **80/20**

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

#### **Where**

**P<sub>s</sub>** = Points scored for price of quotation under consideration

**P<sub>t</sub>** = Rand value of quotation under consideration

**P<sub>min</sub>** = Rand value of lowest acceptable quotation

11.8 Awarding of points for specific goals will be based on Broad–Based Black Economic Empowerment (B-BBEE) status level of contribution.

11.9 Preference points for specific goals will be awarded according to the table indicated in the preference points claim form (SBD 6.1).

## **12 ADJUDICATION**

12.1 The relevant award structure will consider the recommendations and make the final award. The successful respondent will usually be the service provider scoring the highest number of points or it may be a lower scoring provider on justifiable grounds or no award at all.

### 13 PRICING SCHEDULE

13.1 The below table should be used to stipulate the costing of the WAN services.

13.2 Bidders need to also provide the quotation on their official company letterhead.

13.3 The bidders must provide detail breakdown for any additional cost associated with the WAN services.

Description		Unit Cost	Quantity/ Frequency	Total Cost (Including All Applicable Taxes)
Implementation and Configuration		R	Once-off	R
Additional Hardware/ Software/ Resources if any		R	Once-off	R
Any Additional Items (if any)		R	-----	R
WAN Services	Year 1	R	12 Months	R
	Year 2	R	12 Months	R
	Year 3	R	12 Months	R
Total Bid Price (Including All Applicable Taxes)				R

### 14 INFORMATION INDEX

14.1 All bidders must complete the index table below:

No	Criteria	Information submitted (Y/N)	Page number
1.	Technical Specifications		
2.	Technical Design		
3.	Customer References		
4.	Company Experience		
5.	Project Management		

## 15 ANNEXURE A – Customer Site References

15.1 Provide a list of reference sites where WAN services have been implemented:

Name of Organisation	Contact Person	Contact Number	Email Address	Project /Contract details
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

**NB: The reference list to be provided above will only be used for the purposes of evaluating this specific tender and will not be shared with any external party outside of the FIC.**

## **PART G: STANDARD BIDDING DOCUMENTS (OVERLEAF)**