TENDER EVALUATION CRITERIA – MATERIAL HANDLING



	WEIGHTINGS	SCORE	REQUIRED EVIDENCE
1. Lead Time			
Actual delivery after ordering vehicle:	40	1 Month = 40 2 Month = 30 3 Month = 20 4 Month =10 More than 4months = 0	Signed delivery schedule with time frames.
2. Previous Experience			
Experience on supplying similar products.	30	3 signed letters on company client letterhead = 30 2 signed letters on company client letterhead = 20 1 signed letter on company client letterhead = 10 No documents submitted = 0	Signed or stamped reference letters on company client letterhead stipulating project description, and period of the project. The reference letters must contain valid contact details (telephone numbers and email) and must be signed or stamped by the authorised representative of the client. No documents submitted and/ or documents submitted are not valid (Not signed by authorised representative, letter not on company letterhead

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Technical Evaluation: Full maintenance lease of material handling equipment for 36 months

TENDER EVALUATION CRITERIA – MATERIAL HANDLING TRANSNET



3. Turnaround Time		•	
Breakdown call outs (less than 2 hours) after a call was logged.	30	Response time for a technician to attend to the breakdown onsite: 1. Less than 2 hours = 30 2. Above 2 hours = 0	Signed commitment letter on company letter head indicating that the supplier will respond to the breakdown within the stipulated time.
Total Weighting:	100		
Minimum qualifying score required:	70		

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