

Title: **Pre-Tender Technical  
Evaluation Criteria for Station  
Building Facilities  
Refurbishment**

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-

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## **EXECUTIVE SUMMARY**

This report is to give an insight on the Technical Evaluation Criteria Strategy and the Tender Evaluation Team members. It also discusses the mandatory and quantitative criteria's to be followed during Technical Evaluation from the Tender returnable.

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## 1. INTRODUCTION

Matla Power Station intends to appoint a qualified service provider for the station building facility. The appointed contractor will be responsible for the following activities:

- Refurbishment of the station Building Facilities.

## 2. SUPPORTING CLAUSES

### 2.1 SCOPE

MEA – 07008 Matla Building Facility Refurbishment.

#### 2.1.1 Purpose

The purpose of this tender technical evaluation report is to finalize the Technical Evaluation Criteria that will be applied in the assessment of the tender returnable.

#### 2.1.2 Applicability

This document applies to Matla Power Station Engineering Department.

### 2.2 NORMATIVE/INFORMATIVE REFERENCES

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

#### 2.2.1 Normative

[1] 240-48929482: Tender Technical Evaluation Procedure

#### 2.2.2 Informative

MEA – 07008 Matla Building Facility Refurbishment.

## 2.3 DEFINITIONS

### 2.3.1 Classification

- Confidential:** the classification given to information that may be used by malicious/opposing/hostile elements to **harm** the objectives and functions of Eskom Holdings Limited.

## 2.4 ABBREVIATIONS

| Abbreviation | Description                             |
|--------------|---|
| B-BBEE       | Broad- Based Black Economic Empowerment |
| ECSA         | Engineering Council of South Africa     |
| SD&L         | Supplier Development and Localisation   |

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| <b>Abbreviation</b> | <b>Description</b>              |
|---------------------|---------------------------------|
| SHE                 | Safety , Health & Environmental |

## **2.5 ROLES AND RESPONSIBILITIES**

As per 240-48929482: Tender Technical Evaluation Procedure

## **2.6 PROCESS FOR MONITORING**

Squad check review.

## **2.7 RELATED/SUPPORTING DOCUMENTS**

Scope of work. MEA – 07008 Matla Building Facility Refurbishment.

## **3. TENDER TECHNICAL EVALUATION REPORT**

### **3.1 TECHNICAL EVALUATION STRATEGY**

The tenders will be evaluated in accordance with the Technical Evaluation Criteria outlined below. The following criteria will be assessed for all tenders received.

1. Mandatory Technical Requirements
2. Functionality – Qualitative technical Requirements
3. Price and B-BBEE Preference Points
4. Objective Criteria (SHE & SD&L requirements)

The technical criteria will comprise of Mandatory Technical Requirements and Qualitative Technical Requirements, corresponding to steps one and two of the evaluation process. The scope of the tender is primarily focused on the Civil Discipline, and as such, the technical criteria will be limited to civil-related aspects only. To be considered from a technical standpoint, a tender must achieve a minimum weighted final score of 70%.

#### **3.1.1 Mandatory Technical Requirements**

Mandatory requirements are as follows:

| Requirement               | Score – Not submitted / Expired | Score – Submitted and Valid |
|---------------------------|---------------------------------|-----------------------------|
| Company NHBRC Certificate | 0%                              | 100%                        |

#### **3.1.2 Functionality – Qualitative Technical Requirements**

The functionality assessment constitutes the second phase of the evaluation process, with a total weighting of 100%. The tenderer must achieve a minimum score of 70% across the technical criteria to be considered qualified. These criteria are divided into Eight (8) sub-criteria, each assigned a specific weighting as detailed in the table below.

**Table 2: Qualitative Technical Criteria Weightings**

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| Criteria  | 0  | 40%                                     | 80%                                     | 100%  |
|---|--|---|---|---|
| <p><b>Provide (1-3) traceable evidence of executed work, contracts (with contracts numbers) and/or purchase order (with purchase numbers). (25%).</b></p> <ol style="list-style-type: none"> <li>Building Renovation</li> <li>Plumbing works</li> <li>Material Supply</li> </ol>  | No evidence provided= 0%                         | Provided 1 traceable evidence= 40%      | Provided 2 traceable evidence= 80%      | Provided 3 or More traceable evidence= 100% |
| <p><b>Technical Approach &amp; Methodology (20%)</b></p> <p>Detailed work methodology clearly indicating the how the scope is going to be executed. Acceptable (2 – 4)</p> <ol style="list-style-type: none"> <li>Repair methodology and sequence in details</li> <li>Tools List , Materials and components</li> <li>Detail Risk Assessment and method statement for working at heights on aging infrastructure and corroded structural members.</li> <li>Resources organogram and their responsibilities.</li> </ol> | Not Submitted or Submitted but addressing 1 = 0% | Submitted but addressing 2 points = 40% | Submitted but addressing 3 points = 80% | Submitted and addressing all points = 100%  |
| <p><b>Company Quality Assurance (10%). Submitted (1-3)</b></p> <ol style="list-style-type: none"> <li>Detail Quality assurance plan / quality control plan in accordance to SANS 10400 Building Regulations South Africa</li> <li>Includes inspections sheet, Tests, Acceptance criteria</li> <li>Company must be ISO 9001 certified).</li> </ol>   | No submission or Not certified = 0%              | Submitted but addressing 1 = 40%        | Submitted but addressing 2= 80%         | Submitted all 3 points= 100%                |
| <p><b>Safety &amp; Compliance (10%), Submitted (1-3)</b></p> <ol style="list-style-type: none"> <li>Site-specific safety plan on the refurbishment of the building facilities.</li> <li>National Diploma in Safety management qualification with 3 years of experience or more.</li> <li>ISO 45001 certified (Awareness)</li> </ol>   | No Submission or Not certified= 0%               | Submitted but addressing 1 = 40%        | Submitted but addressing 2= 80%         | Submitted all 3 points= 100%                |

**CONTROLLED DISCLOSURE**

|  |   |   |   |  |
|--|---|---|---|--|
| <b>Civil Technician (10%)</b><br>Submit a CV and certified National Diploma(s) technician certificate with a (3 - 5) years' experience within the Buildings maintenance. | Not Submitted or submitted less 3 years = 0%            | Submitted 3 years of experience and Incomplete= 40% | Submitted 4 years of experience and Incomplete= 80% | Submitted 5 years or more of experience and Complete= 100% |
| <b>Certified Plumber Technician (10%)</b><br>Submit a CV and certified Plumber certificate with a (3 - 5) years' experience within the Buildings maintenance.            | No qualification or Less than 3 year of experience = 0% | Certificate with 3 year of experience = 40%         | Certificate with 4 year of experience = 80%         | Certificate with 5 year or more of experience = 100%       |
| <b>Electrician (5%)</b><br>Submit a CV and certificate of National Diploma in Electrical with a (3 - 5) years' experience within the Buildings maintenance.              | No qualification or Less than 3 year of experience = 0% | Certificate with 3 year of experience = 40%         | Certificate with 4 year of experience = 80%         | Certificate with 5 year of experience = 100%               |
| <b>Supervisor (10%)</b><br>Submit CV and Construction Regulation Qualification with (3 -5) Years of experience (10%).  | No qualification or Less than 3 year of experience = 0% | Certificate with 3 year of experience = 40%         | Certificate with 4 year of experience = 80%         | Certificate with 5 year or more of experience = 100%       |
| <b>Threshold 70%</b>   |   |   |   |  |

#### 4. TET MEMBERS.

All members of the Technical Evaluation Team (TET) shall be formally designated in writing by the appropriate Engineering Manager(s), who will assess and confirm the competence of these individuals to carry out the responsibilities of a technical evaluator.

|       |                        |
|-------|------------------------|
| TET 1 | Engineer               |
| TET 2 | Engineer / Technician. |

#### 4.1 TENDER TECHNICAL RETURNABLES RECEIVED

Applicable post tender.

#### 4.2 TECHNICAL CLARIFICATIONS

##### 3.3.1 Summarise all clarification requests

Applicable during tender stage.

##### 3.3.2 Discuss / Summarise tender clarification responses

This is applicable post tender.

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### 3.3.3 Include all Clarification Session Minutes in Appendix,

Only applicable post tender.

## 4.3 TECHNICAL EVALAUTION RESULTS

### 4.3.1 Summary of evaluation results

This is only applicable after evaluations

### 4.3.2 Interpretation of evaluation results

This is only applicable after evaluations

#### 4.3.2.1 Mandatory Evaluation Results

This is only applicable after evaluations

#### 4.3.2.2 Qualitative Evaluation Results

This is only applicable after evaluations

## 4.4 TECHNICAL INPUTS FOR PRICE ADJUSTMENTS

This is only applicable after evaluations

## 4.5 CONCLUSIONS

The Technical Evaluation Criteria will be used as the final document to technically score the tenderer. The final result will be combined from the two evaluators and averaged to conclude the results.

## 5. AUTHORISATION

This document has been seen and accepted by:

| Name             | Designation         |
|------------------|---------------------|
| - Eskom Engineer | Civil Engineer      |
| - Line manager   | Engineering Manager |
| - Group Manager  | Engineering Manager |

## 6. REVISIONS

| Date       | Rev. | Compiler        | Remarks  |
|------------|------|-----------------|--|
| 2025/09/24 | 0    | System Engineer | Final Document For Technical Evaluation Criteria |

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| <b>Date</b> | <b>Rev.</b> | <b>Compiler</b> | <b>Remarks</b>  |
|-------------|-------------|-----------------|---|
| 2026/01/26  | 1           | System Engineer | Final Revised Document For<br>Technical Evaluation Criteria |

## **7. DEVELOPMENT TEAM**

The following people were involved in the development of this document:

- Eskom Engineer
- Line manager
- Group Manager

## **8. ACKNOWLEDGEMENTS**

None

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## 9. APPENDIX 1: INDIVIDUAL SCORING FORMS

| Criteria  | 0  | 40%                                     | 80%                                     | 100%  |
|---|--|---|---|---|
| <p><b>Provide (1-3) traceable evidence of executed work, contracts (with contracts numbers) and/or purchase order (with purchase numbers). (25%).</b></p> <p>4. Building Renovation<br/>5. Plumbing works<br/>6. Material Supply</p>  | No evidence provided= 0%                         | Provided 1 traceable evidence= 40%      | Provided 2 traceable evidence= 80%      | Provided 3 or More traceable evidence= 100% |
| <p><b>Technical Approach &amp; Methodology (20%)</b></p> <p>Detailed work methodology clearly indicating the how the scope is going to be executed. Acceptable (2 – 4)</p> <p>5. Repair methodology and sequence in details<br/>6. Tools List , Materials and components<br/>7. Detail Risk Assessment and method statement for working at heights on aging infrastructure and corroded structural members.<br/>8. Resources organogram and their responsibilities.</p> | Not Submitted or Submitted but addressing 1 = 0% | Submitted but addressing 2 points = 40% | Submitted but addressing 3 points = 80% | Submitted and addressing all points = 100%  |
| <p><b>Company Quality Assurance (10%). Submitted (1-3)</b></p> <p>4. Detail Quality assurance plan / quality control plan in accordance to SANS 10400 Building Regulations South Africa<br/>5. Includes inspections sheet, Tests, Acceptance criteria<br/>6. Company must be ISO 9001 certified).</p>   | No submission or Not certified = 0%              | Submitted but addressing 1 = 40%        | Submitted but addressing 2= 80%         | Submitted all 3 points= 100%                |
| <p><b>Safety &amp; Compliance (10%), Submitted (1-3)</b></p> <p>4. Site-specific safety plan on the refurbishment of the building facilities.</p>   | No Submission or Not certified= 0%               | Submitted but addressing 1 = 40%        | Submitted but addressing 2= 80%         | Submitted all 3 points= 100%                |

### CONTROLLED DISCLOSURE

|  |   |  |   |  |
|--|---|--|---|--|
| 5. National Diploma in Safety management qualification with 3 years of experience or more.<br>6. ISO 45001 certified (Awareness)   |   |  |   |  |
| <b>Civil Technician (10%)</b><br>Submit a CV and certified National Diploma(s) technician certificate with a (3 - 5) years' experience within the Buildings maintenance. | Not Submitted or submitted less 3 years = 0%            | Submitted 3 years of experience and Incomplete = 40% | Submitted 4 years of experience and Incomplete= 80% | Submitted 5 years or more of experience and Complete= 100% |
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| <b>Supervisor (10%)</b><br>Submit CV and Construction Regulation Qualification with (3 -5) Years of experience (10%).  | No qualification or Less than 3 year of experience = 0% | Certificate with 3 year of experience = 40%          | Certificate with 4 year of experience = 80%         | Certificate with 5 year or more of experience = 100%       |
| <b>Threshold 70%</b>   |   |  |   |  |

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## **10. APPENDIX 2: SCORING RESULTS FORM**

N/A

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## **11. APPENDIX 3: MINUTES OF MEETINGS**

N/A

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## **12. APPENDIX 4: NON-RESPONSIVE ITEM LISTS**

N/A

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