



TENDER NOTICE

Bids are hereby invited from suitably experienced Service Providers for the project stated below:

BID NO	DESCRIPTION	ADVERTISING DATE	CLOSING DATE
ELM/1/10/2023T	PROVISION FOR THE MULTI-UTILITY ONLINE VENDING SYSTEM INCLUDING THIRD-PARTY VENDING, TID AND REVENUE ENHANCEMENT OF ELECTRICAL VENDING SERVICES FOR 3 YEARS	03 OCTOBER 2023	02 NOVEMBER 2023 @ 12H00

Bid documents will be available from the **06 October 2023** on the Emalahleni Local Municipality Municipal Website: www.emalahlenilm.gov.za and **E-TENDER PORTAL**.

Project enquiries shall be directed to **Mr. M Zibi** on **083 686 4263** / at zibim@emalahlenilm.gov.za during normal office hours (08h00-16h30) and all bidding enquiries shall be directed to **Mr. N Stemela** on **078 112 8036**/ at stemelan@emalahlenilm.gov.za during normal office hours (08h00-16h30).

Completed bids and supporting documentation, placed in a sealed envelope clearly written on the outside as per the bid document, must be dropped in the marked bid box placed at the reception of the Emalahleni Local Municipality offices at 37 Indwe Road in Lady Frere not later than **12h00 pm on the dates as mentioned above**, all the received bids will be opened in public

BIDS WILL BE EVALUATED ON THE BASIS OF RESPOSIVENESS FIRST THEN FUNCTIONALITY AND ONLY RESPONSIVE BIDS WILL BE EVALUATED ON PRICE AND SPECIFIC GOALS AT 80/20 POINTS BASIS AS INDICATED FROM THE BELOW TABLE.

EVALUATION CRITERIA	POINTS ALLOCATION
Pricing	80
Specific Goals	20
TOTAL	100

Item	Description	Value			Score
1	Single interface, integrated multi-utility system, vending Electricity from a single interface. A demonstration of this may be requested.	15	Full description and STS Ed 2 approval in the name of the bidding company	15	
			No description and/or STS approval	0	
2	Broad based third-party vending footprint provided	15	5 years or more	15	
			2 years or less	5	

	to municipalities including retail, banks, informal sector and web vendors. (Provide support letters from municipalities OR list of references with start dates.)		No experience	0	
3	Hosted on-line vending provided to municipalities (Provide support letters from municipalities OR list of references with start dates.)	10	5 years or more	10	
			4 years or less	5	
			No experience	0	
4	Disaster recovery and business continuity plan	10	Plan included	10	
			No plan	0	
5	ISO 9001:2015 Certification	5	Certified	5	
			Not certified	0	
6	Letters from municipalities confirming third party vending and arrears collection	15	3 letters	15	
			2 letters	10	
			1 letter	5	
7	Detailed mSCOA implementation approach and proof of on-line integration included	10	Plan and proof included	10	
			No plan	0	
8	Overview of approach to the STS TID key rollover and confirmation from 3 municipalities that this is currently in progress	10	Plan and confirmation included	10	
			No plan	0	
9	Fully integrated mobile engineering application for field staff including audit, meter replacement and TID update functionality.	10	Comprehensive tool	10	

SPECIFIC GOALS

CATEGORY	VERIFICATION METHOD	Weighting
Women ownership ≥ 50%	ID copies of Directors, company registration, CSD report and shareholder certificates	10
Youth ownership ≥ 50%	ID copies of Directors, company registration, CSD report and shareholder certificates	10
TOTAL POINTS		20

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING:

- Bidders will be adjudicated in accordance with the Municipality Supply Chain Management Policy and the Specific Goal Preferential Procurement will be based on the 80/20 points system.
- The Validity period is 90 days from the closing date of bids.
- Submit a company registration certificate (C.K document).
- Bidders must submit a Tax Compliance status document with Pin issued by South African Revenue Services (SARS).
- Submit proof of COIDA
- Submit all director's certified ID copies as reflecting on the company registration document.
- Submit proof of registration summary on Central Supplier Database (CSD) not older than one month.
- All municipal rates and taxes of the supplier must be paid where the business has its head or regional office. Latest billing clearance certificate or account statement not older than 3 months must be submitted with the bid, or if the property is being leased then lease agreement must be attached, failure to do so will result in the bid being disqualified.
- MBD 1(Compulsory), MBD 3.1 (Compulsory), MBD 4(Compulsory for all shareholders and or directors.), MBD 6.1(Compulsory), MBD 6.2 (Compulsory to be fully completed) – Declaration certificate for local content and production to be completed by the Tenderer. The successful tenderer will be requested to submit a letter from the Manufacturer to confirm 100% local production of steel products and components, MBD 8(Compulsory), MBD 9(Compulsory).
- All certified documents must not be older than three (03) months.
- All other pre-requisites as detailed in the bid documents shall apply.
- Failure to complete all the supplementary information will result in bidder being deemed non-responsive.
- Late, telegraphic, facsimile, incomplete or unsigned bids will not be considered.
- Emalahleni Local Municipality does not bind itself to accept the lowest or any bid and reserves the right not to accept the whole or any part of the bid.


MISS POB MAKOMA

MUNICIPAL MANAGER