

### Information on how to use this template:

- 1) On '**Cover**' **Tab**, please select the relevant Category by typing a 1 on one of the marked boxes (**on Column D**). Only one box at a time, otherwise there will be an error.
- 2) Move to '**Returnables**' **Tab**. Applicable requirements for the selected category will automatically be denoted by 1, whereas the un-applicable requirements will be denoted by 0. (**on Column D**)
- 3) You may hide the rows with un-applicable requirements.
- 4) Complete the rest of the required details.
- 5) Save in **PDF and sign**. Or preferably you may sign and **lock the sheet** before sending to the buyer.

NB: Print-area might shift as information is populated. Adjustment may be made to fit to 1 page.

## TYPES OF CATEGORY

Type 1 in the block to select the applicable type of Category

(Select only one box or you will see "Error" in column B)

<input type="radio"/>	Category 1	Form A, ISO certificate, Internal and External management system audit report (with Nonconformity, Correction and/ or Corrective Action Reports), Draft CQP and IPT as per Scope of Works (Ref ISO 10005), information for defined roles, responsibilities and authorities.
<input type="radio"/>	Category 2	Form A, Implemented Quality Management System, Internal management system audit report (with Nonconformity, Correction and/ or Corrective Action Reports), Draft CQP and IPT as per Scope of Works (Ref ISO 10005), information for defined roles, responsibilities and authorities.
<input type="radio"/>	Category 3	Form A, Implemented Quality Management System, Internal management system audit report (with Nonconformity, Correction and/ or Corrective Action Reports), Draft CQP and IPT as per Scope of Works (Ref ISO 10005), information for defined roles, responsibilities and authorities.
<input checked="" type="radio"/>	Category 4	Form A, Method Statement based on Scope of Work, information for defined roles, responsibilities and authorities, Quality Objectives and Quality Policy

Do you need to change any scoring indicators

Select 0 to use applicable Indicators. Select 1 to modify scoring indicators:

☒

Important

If you have selected 1 to change scoring indicators, then you need to select 0 to the relevant boxes below that is not relevant

Please ensure that you can explain to auditors why you excluded any of the indicators

### QUALITY REQUIREMENTS

Deliverables to be submitted = 1


SECTION A		
Quality Management System Requirements ISO 9001:2015 (Ref 240-105658000 or 240-51544462)		
	Apply (Yes=1)	
A.1 Product / Service Scoping on ISO certificate is defined and relevant	0	0
A.2 Certificate by Approved and Authorized certification authority	0	0
A.3 Certification Authority is has Recognized International Accreditation	0	0
A.4 Validity (expiry date) of certificate	0	0
Sub-Section A Score	0	
SECTION A		
Quality Management System Requirements ISO 9001:2015 (Ref 240-105658000 or 240-51544462)		
	OR	
A.1 QMS Manual or a document that defines and describes the QMS and its scope or Quality Method statement.	1	1
A.2 Quality Policy Approved by top management.	1	1
A.3 Quality Objectives Approved by top management.	1	1
A.4 Control of documented information (i.e. document and record control) Clause 7.5 of ISO 9001:2015	0	0
A.5 Documented information for Control of nonconforming outputs Clause 8.7 of ISO 9001:2015	0	0
A.6 Documented information for Nonconformity and Corrective action Clause 10.2 of ISO 9001:2015	0	0
A.7 Documented information for Internal audit Clause 9.2 of ISO 9001:2015	0	0
Sub-Section A Score	3	

SECTION B		
Evidence of QMS in operation (Tender Quality Requirements - Ref 240-105658000 or 240-51544462)		
	Apply (Yes=1)	
B.1 Documented information for defined roles, responsibilities and authorities - Organization chart and Responsibility matrix (must include but not limited to quality management function/role) (Clause 5.3 of ISO 9001:2015)	1	1
B.2 Documented information for Control of Externally Provided Processes, Products and Services - Must include criteria for evaluation, selection, monitoring of performance, and re-evaluation of external providers (Clause 8.4 of ISO 9001:2015)	1	1
B.3 Latest copy of an internal management system audit report (with Nonconformity, Correction and/ or Corrective Action Reports). Report must include but not limited to Objective, Scope, Criteria and outcomes of the audit. (Clause 9.2 of ISO 9001:2015)	0	0
B.4 Latest copy of a certification management system audit report not older than 12 months (with Nonconformity, Correction and/ or Corrective Action Reports)B.4 Latest copy of a certification management system audit report not older than 12 months (with Nonconformity, Correction and/ or Corrective Action Reports)	0	0
B.5 Records of Management Review meetings (minutes, attendance registers etc)	0	0
Section B Score	2	

SECTION C		
Contract Quality Plan Requirements (Ref 240-105658000 and 240-109253698).		
Draft Contract Quality Plan specific to the scope of work as described in the tender documents (Ref ISO 10005)	Apply (Yes=1)	
NB! Draft Contract/Project Quality Plan has important QA deliverables	0	0
Section C Score	0	

SECTION D		
Quality Control Plan Requirements (Ref 240-105658000 Annexure I or 240-51544462)		
QCP /Checklist/ ITP (Quality Control Plans) as per Scope of Works (Ref ISO 10005 & 240-105658000)	Apply (Yes=1)	
NB! Example of an Inspection and Test Plan (ITP) or Quality Control Plan (QCP) on similar and/ or previous work done	0	0
Section D Score	0	

SECTION E		
User defined additional Requirements & miscellaneous (Ref 240-105658000)		
Customer specific requirements & other standards and required can be listed and evaluated here		
E.1 Form A is completed and signed.	Apply (Yes=1)	1
E.2 Add other requirements (if applicable) as per the scope of work and/ or specification	1	1
Section E Score	2	

	<b>Supplier Quality Management:</b> <b>List of Tender Returnables Documents</b>	Unique Identifier	240-12248652
		Revision	7
		Effective Date	2022/01/26
		Specification	240-105658000
Category 4 : Quality Requirements		Deliverables to be evaluated indicator = 1	
<b>SECTION A : Quality Management System Requirements ISO 9001</b> <b>Objective evidence of documented QMS that is not certified but complies with ISO 9001</b>			
		Apply =1	
A.1 Quality Method statement based on scope.(Method Statement Template-Ref 240-126469599)		1	
A.2 Quality Policy Approved by top management.		1	
A.3 Quality Objectives Approved by top management.		1	
<b>Section A Score Option 2</b>		<b>3</b>	
<b>SECTION B : Evidence of QMS in operation (Tender Quality Requirements -Ref 240-105658000)</b>			
		Apply =1	
B.1 Documented information for defined roles, responsibilities and authorities - Organization chart and Responsibility matrix (must include but not limited to quality management function/role) (Clause 5.3 of ISO 9001:2015)		1	
B.2 Documented information for Control of Externally Provided Processes, Products and Services - Must include criteria for evaluation, selection, monitoring of performance, and re-evaluation of external providers (Clause 8.4 of ISO 9001:2015)		1	
<b>Section B Score</b>		<b>2</b>	
<b>SECTION E: User defined additional Requirements &amp; miscellaneous (Ref 240-105658000)</b> <b>Customer specific requirements &amp; other standards and required can be listed and evaluated here</b>			
		Apply (Yes=1)	
E.1 Form A is completed and signed.		1	
E.2 Add other requirements (if applicable) as per the scope of work and/ or specification		1	
<b>Section E Score</b>		<b>2</b>	
NAME OF ESKOM REPRESENTATIVE			
DATE ISSUED		05/06/2024	
PROJECT: TENDER TITLE		Supply of Generator Protection Relay replacement spares as a once-off at Kriel Power Station	
SIGNATURE		(UNIT)	