



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 2819-2023
Enquiries: Thato Meso
Tel: 012 482 2595
Date: 16 October 2023

PROSPECTIVE BIDDERS

RFB 2819-2023: PROVISION OF INTEGRATED ASSESSMENT SERVICES TO SITA FOR A PERIOD OF 36 MONTHS.

Bidders are invited to submit tender for **RFB 2819-2023: PROVISION OF INTEGRATED ASSESSMENT SERVICES TO SITA FOR A PERIOD OF 36 MONTHS.**

The **Non-compulsory virtual briefing session** is **24 October 2023 @ 11:00 AM**

The final date for **clarification questions** is **31 October 2023 @ 16:30 PM**

The **closing date** for bid submission is **10 November 2023 @ 11:00 AM**

Notes to the bidders:

- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- The following will apply for this Bid:

- CLOSING OF BIDS

Bidders must submit their Bid responses through the tender box at SITA Erasmuskloof (459 Tsitsa Street) at 11h00am on the Bid closing date.

- ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS

Submission of bid response: The bidder has submitted a bid response documentation pack:

- (i) that was delivered at the correct physical or postal address and within the stipulated date and time as specified in the "Invitation to Bid" cover page, and;
- (ii) in the correct format as one original document, one copy and two copies on memory USB.

Non-Executive Directors:

Mr K Pillay (Chairperson), Ms L Petlele (Deputy Chairperson), Ms N Pietersen, Ms K Sibanda,
Ms L Abrahams (Dr), Mr M Mnisi, Mr L Keyise, Ms L Mseme, Ms R Naidoo

Executive Directors:

Dr BA Mabaso (Managing Director) Mr MK Kgauwe (Chief Financial Officer),
Mr T.V Mphaphuli (Company Secretary: Acting)

- **BID PRICING SCHEDULE**

Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided, include this as part of the hard copy submission documents as well as a memory stick.

The published bid document is packaged as follows:

Bidders must submit their bid responses as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00 on the Bid closing date	

All queries to this bid must be submitted in writing to the following email address:
Thato.meso@sita.co.za

Yours sincerely


Bongeka Malinga

Manager: Strategic ICT Projects

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