

SECTION 2.1: SPECIFICATIONS

Specifications Lifesaving services:

SPECIFICATIONS	COMPLY YES/NO	Page to reference
<p>1. Scope of Service</p> <p>This tender is open to all lifesaving clubs, affiliates of Lifesaving South Africa, and any accredited training providers for Lifeguarding who can supply qualified, medically fit and competent personnel for the provision of this service.</p> <p>The appointed Service Provider must render a complete, well-equipped and professionally qualified lifeguard service across all designated beaches, tidal pools, river mouths and public swimming pools within the Hessequa Municipal Area.</p> <p>This includes:</p> <ul style="list-style-type: none"> • Provision of trained, qualified and medically fit lifeguards • Provision of all rescues, lifesaving and first aid equipment • Provision of uniform and PPE for all personnel • Daily operational supervision and coordination • All transport, logistics and accommodation • All administrative and reporting duties • Compliance with recognised national aquatic safety requirements, municipal regulations and Blue Flag criteria <p>All operations must maintain the professional image and standards expected by Hessequa Municipality.</p>		
<p>2. Duty Hours</p> <p>Lifeguards are required to be on duty daily from 09:00 to 18:00 at all operational sites. The service provider must ensure personnel are set up and ready before 09:00 and complete closing procedures after 18:00.</p>		
<p>3. Staffing and Supervision</p> <p>A structured supervisory system must be in place to ensure consistent operational oversight and professional conduct across all sites.</p> <p>Minimum supervisory structure required:</p> <ul style="list-style-type: none"> • 1 Coordinator with overall responsibility for the municipal area • At least 6 Squad Leaders, responsible for daily coordination of their designated sites <p>Each swimming area must be supervised and supported daily to ensure compliance with operational standards, safety protocols, and reporting requirements.</p>		

<p>3.1 Lifeguard Qualification Requirements</p> <p>All lifeguards deployed must hold the following minimum qualifications: Lifeguards' competency Framework – according to Government Gazette No 45181 of 20 September 2021. (Basic summary) Lifeguards (Beaches, Rivers, Tidal Pools & Pools)</p> <ul style="list-style-type: none"> • A valid lifeguard qualification from an accredited provider, appropriate to the environment (Surf Lifeguard or Pool Lifeguard) with annual retest • Valid First Aid certificate – level 2 • Proof of having completed an annual skills and fitness assessment • Minimum age 16 <p>Supervisors / Squad Leaders</p> <ul style="list-style-type: none"> • Valid Surf or Pool Lifeguard qualification (suited to deployment environment) • Valid First Aid certificate – Level 3 Advanced First Aid • Demonstrated experience in supervising lifeguard teams • Minimum age 18 • 3 Year operational experience <p>Coordinator</p> <ul style="list-style-type: none"> • Valid advanced lifeguard qualification from an accredited provider • First Aid Level 3 • Experience in managing multi-site lifeguard operations <p>Additional Beach Requirement Surf Proficiency Award (SPA) or LGA Surf Instructor Certificate IRB Driver certificate Skipper licence Lifeguard Skills program (Must be added) Community-based training and skills development of local people will be a positive input. (Continuous training and development programme throughout the year at local beaches) Copies of staff IDs must be kept on file and available on request. All qualifications must be valid for the full duration of deployment.</p>		
<p>4. Compulsory Site Meeting</p> <p>Before commencement of the contract, a compulsory site meeting will be held between the Municipality and the appointed Service Provider.</p> <p>Purpose:</p> <ul style="list-style-type: none"> • Inspect all swimming areas, beaches, tidal pools and pools • Confirm equipment placement and infrastructure 		

<ul style="list-style-type: none"> • Finalise deployment layouts • Conduct hazard identification • Align on Blue Flag expectations • Confirm communication protocols <p>Attendance is mandatory for:</p> <ul style="list-style-type: none"> • The Area Coordinator • All Squad Leaders 		
<p>5. Deployment Requirements Per Site</p> <p>During peak season (December School holidays: +/- 35 days) and the March and Easter school holidays, the following staffing levels must be provided:</p> <p><u>Beaches & Tidal Pools</u></p> <ul style="list-style-type: none"> • Gouritzmond Beach: 4 lifeguards, with provision of 2 additional lifeguards during the peak times. • Gouritzmond Tidal Pool: 2 lifeguards • Preekstoel Beach: 4 lifeguards, with provision of 2 additional lifeguards during the peak times. • Lappiesbaai Beach: 4 lifeguards, with provision of 2 additional lifeguards during the peak times. • Stillbaai Wes Beach: 4 lifeguards • Stillbaai Riviermond: 2 lifeguards • Jongensfontein Beach: 4 lifeguards • Witsand Beach: 4 lifeguards, with provision of 2 additional lifeguards during the peak times. • Witsand Tidal Pool: 2 lifeguards <p><u>Swimming Pools</u></p> <ul style="list-style-type: none"> • De Mist Swimming Pool (Riversdal): 2 lifeguards (Weekends: 60 days + December: +/- 35 days) • Heidelberg Swimming Pool: 2 lifeguards (Weekends: 60 days + December: +/- 35 days) <p>The appointed provider must ensure adequate personnel to meet the above requirements each day, with contingency plans for sickness, absenteeism, and operational needs.</p>		
<p>6. Operational Standards</p> <p>Lifeguards must perform all duties required for safe aquatic operations, including but not</p>		

<p>limited to:</p> <ul style="list-style-type: none"> • Identifying, marking and maintaining safe bathing areas • Conducting preventative actions and swimmer supervision • Performing rescues and administering first aid • Enforcing municipal by-laws within their mandate • Maintaining site cleanliness and supporting Blue Flag criteria • Completing daily administrative duties, logs and reporting • Representing Hessequa Municipality with professional conduct and appropriate public engagement • Adhering to all instructions, rules and procedures issued by supervisory personnel 		
<p>7. Blue Flag Compliance</p> <p>The lifeguard service forms a critical component of Blue Flag accreditation. Personnel must support all safety, environmental and operational requirements associated with Blue Flag beaches, which include:</p> <ul style="list-style-type: none"> • Daily safety inspections and hazard identification • Consistent public engagement and preventative education • Keeping all bathing and ablution areas clean, tidy and orderly • Accurate recordkeeping (incidents, prevention actions, weather & surf conditions) • Compliance with emergency procedures and communication protocols • Supporting environmental monitoring and public information requirements • Blue flag and appropriate local legislation requirements must be enforced. 		
<p>8. Equipment, Uniform and PPE</p> <p>The service provider must supply all necessary lifesaving equipment, first aid equipment, uniforms, PPE, signage and operational items required to deliver a complete service. All equipment must be:</p> <ul style="list-style-type: none"> • In accordance with blue flag standards: <ul style="list-style-type: none"> ○ Primary Rescue Equipment <ul style="list-style-type: none"> ○ Rescue torpedoes / rescue cans (minimum 1 per lifeguard). ○ Rescue boards / Malibu boards (1 per site compulsory). ○ Fins (recommended: 1 pair per lifeguard). ○ First Aid Medical Bags. (1 per site) ○ Whistles - with lanyards (1 per lifeguard). 		

<ul style="list-style-type: none"> ○ High-visibility uniforms (SLA approved). <p>Observation & Communication</p> <ul style="list-style-type: none"> ○ Rescue binoculars for scanning. ○ Two-way radios (site-to-site + link to supervisor/area manager). ○ Cell phone for emergencies (secondary communication). ○ Lifeguard tower or elevated vantage point OR roaming patrol system if terrain does not allow. <ul style="list-style-type: none"> ● Appropriate for surf, tidal pool, river and pool environments ● Maintained and inspected regularly ● Sufficient in quantity for all staff on duty 		
<p>9. Transport and Accommodation</p> <p>The quotation must include:</p> <ul style="list-style-type: none"> ● Transport costs for all staff ● Fuel and operational vehicle costs ● Storage and logistics ● Accommodation for staff where required <p>No additional claims will be accepted unless pre-approved by the Municipality.</p>		
<p>10. Administrative Requirements</p> <p>The service provider must:</p> <ul style="list-style-type: none"> ● Maintain accurate attendance registers ● Submit monthly reports ● Ensure all pricing and calculations submitted are complete and correct ● Comply fully with specifications and instructions issued by the Municipality ● Provide all mandatory compliance documents (tax clearance, CSD, declarations) ● Submit a full list of personnel with IDs, qualifications, and medical fitness <p>The service provider accepts full responsibility for accuracy of the bid and execution of the service.</p>		

*** Due to the nature of the service and the distance of certain beaches from EMS response points and local hospitals, the service provider must ensure that an Automated External Defibrillator (AED) and a medical-grade Oxygen cylinder are present and fully operational at all Major Beach sites. These items support rapid intervention in cardiac arrest and drowning-related emergencies.**

Failure to provide the information as stated above, will result in your tender being declared non-responsive.

DECLARATION,

I, THE UNDERSIGNED (NAME)

CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT. I ACCEPT THAT THE MUNICIPALITY MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

AUTHORISED SIGNATURE:

NAME:

CAPACITY: DATE: