

# CITY OF JOHANNESBURG

Bids are invited for:

BID NUMBER	DESCRIPTION	BRIEFING SESSION DATE & TIME	BRIEFING SESSION VENUE	TECHNICAL ENQUIRIES	TENDER DOCUMENT	CLOSING DATE AND TIME	EVALUATION CRITERIA
COJ/GCSS001/25-26	Appointment of Service Providers for the Supply, Delivery, Installation, Commissioning and Maintenance of Multifunctional and High-Speed Printers that Provide Office Automation Services to the City of Johannesburg for the period of 36 months on a Full Maintenance Lease (FML), on an as and when required basis	<b>COMPULSORY</b> 17 September 2025 10:00am	<b>COMPULSORY</b> Canteen Area, Sappi Building, 48 Ameshoff Street, Braamfontein, Johannesburg	Sibosiso Nkala Email: Officeautomation@joburg.org.za	Can be Downloaded for free from: <a href="http://www.joburg.org.za">www.joburg.org.za</a> or <a href="http://www.etenders.gov.za">www.etenders.gov.za</a>	06 October 2025 10:30 am	Functionality And 80/20 or 90/10 Point System.

- Bids will be evaluated in terms of the above stipulated preference point system in line with Preferential Procurement Regulations 2022.
- Copies of the abovementioned Bids/Proposal will be available from 03 September 2025 and can be downloaded from the City of Johannesburg's website at [www.joburg.org.za](http://www.joburg.org.za) or [www.etenders.gov.za](http://www.etenders.gov.za)
- **BID/PROPOSAL SUBMISSIONS MUST BE IN THE ORIGINAL, AND MUST INCLUDE ALL INFORMATION AS REQUESTED IN THE BID/PROPOSAL DOCUMENT**
- Sealed Bids/Proposals marked with the Bid/Proposal number and addressed to the Municipal Manager, City of Johannesburg must be deposited into the tender box at the main entrance, Ground floor, **48 Ameshoff Street, SAPPI Building, Braamfontein 2001, Johannesburg, Gauteng**, not later than 10:30am on the closing date stated above.
- **ANY BID/PROPOSAL RECEIVED AFTER 10:30 AM WILL NOT BE ACCEPTED.**
- The prescribed reading of Bidders names will commence in public in the Reception Area at SAPPI Building, Braamfontein 2001, Johannesburg, Gauteng.
- **NO TELEGRAPHIC, TELEPHONIC, E-MAIL AND FACSIMILE BIDS/PROPOSALS WILL BE ACCEPTED**
- The city will not be liable for failure to deposit bids within the stipulated times, even if the bidders or their representatives were already on the queue before closing time.
  
- **NB: It is the prospective bidders' responsibility to obtain documents in time to ensure responses reach the City of Johannesburg timeously.**
- **The City of Johannesburg reserves the right to cancel or withdraw any item published on this day.**

CITY MANAGER

