



**PROJECT STABILITY & STAKEHOLDER
MANAGEMENT REQUIREMENTS**

**TUTUKA PV SOLAR
PROJECT**

Project Name

Tutuka PV Solar Project - MPUMALANGA

Section 1: Stability File requirements

The following to be submitted prior contract signing as aligned to the project stability guidelines.

- A signed copy of Employers Policies or Procedures for employee recruitment & demobilization plan reflecting, Termination of Contract and Removal from Site, Use of Temporary Employment Services, Employment Bargaining council used and alignment process of employee rates with subcontractors within the Tutuka PV Solar site.
- A signed copy of the company's issue management guideline.

Section 2: Project Stability EPC Contractor Activities

Stability Resources	Description	Qty
Community Liason Officer (CLO)	Recruitment of Community Liaison Officer	X 1
Stability Resource Tools of Trade		
Laptop, Cellphone Allowance	For reporting and project operations and stakeholder management activities of the CLO.	X 1
4X4 bakkie/ Petrol allowance	Facilitation of community engagements, attendance of Project Steering Committee meetings and dealing with all community and project related matters.	X 1
Stakeholder Management Engagements		
Project Introduction (Municipality), traditional councils, business forums, local taxi industry and emergency preparedness initiatives, project Introduction to the affected wards and lawenforcement.	Venue hire, meeting logistics and catering for attendees	X2
Project Steering Committee (PSC)	Monthly and ad-hoc Tutuka Project Steering Committee meetings. Transportation of PSC members, meeting logistics and catering for attendees	Monthly
Community Liaison		

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Labour Integration and Labour peace	Recruitment of unskilled as guided by this document. Advertisements for required semi-skilled and skilled personnel as per the local to site definition of the project. Facilitation of interview venues.	
Enterprise Development (Interfacing with SMME's)		
Expression of interest workshop at site establishment	<ul style="list-style-type: none"> It is mandatory that the Contractor source from local to site SMMEs, some of the core commodities required which include, but not limited to, civil works, earth works, electrical works, access roads, plant hire, office facilities, transportation of batteries, , building, waste removal, security, cleaning, ablution facilities, electrical consumables, stationery, plumbing, paving, supply of concrete, bush clearing, PPE. However, it should be noted that the above mentioned items can be sourced elsewhere if local suppliers are unable to provide these services and proof to that effect will be supplied when required. In consultation with the impacted local municipality, an expression of interest workshop will be conducted a month before site establishment by Eskom representative and the contractor, to introduce the project to local SMMES, outline core and support commodities and services that will be required by the project, including procurement requirements. This will result to a comprehensive database of local companies that may be approached for goods and services. 	X 1
Employee Transportation		
Integration with local taxi association/ local public transport providers	The contractor is advised to utilise the services of local taxi association/ public transport providers to transport workers to minimise issues of instability on site.	
Total Provision for Stakeholder Management Engagements		
Corporate socio-investment (CSR)		
Corporate Socio-Responsibility	A 1% of the total value of the contract to be spent on CSI projects. The identification of the project will be done at PSC and Eskom will approve in line with CSR policies.	Once-off

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Section 3: Stability Undertaking

Tenderers who complete and submit the undertaking as required, but who do not meet Eskom's targets, will not be disqualified. Project Stability undertakings do not form part of scoring, but commitments will form part of contractual obligations

1. The contractor to participate in the stakeholder management platforms for the project and strategizes on project development and mitigate project risks or emergencies interrupting project operations
2. The tenderer to display commitment to social upliftment of communities where the project is executed through job creation, skills development, local SMME inclusion and the 1% for CSR. Eskom views CSR as part of licence to operate and leaving a project legacy in areas of operation.
3. The successful tenderer to conduct an expression of interest workshop aimed at introducing the project to local businesses, outlining project commodities for subcontracting and SMME on-boarding. The first session to be prior site establishment.

Section 5: Reporting and Monitoring

- The EPC and CLO will submit a project report monthly to Eskom and PSC in accordance with monthly meetings.
- Eskom shall review the Project Stability reports submitted by the contractor prior to the PSC meetings.
- All subcontractors on site will be bound by the same requirements as the EPC during project execution.
- Project Stability department will lead and monitor all stakeholder related activities on site.

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