

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 37 OF 22/23

**APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR REPAIRS TO ACCIDENT
DAMAGED VEHICLES**

TENDER NOTICE

The Msunduzi Municipality hereby invites tenders from suitably qualified, experienced and fully equipped vehicle repair companies to provide structural and mechanical repairs to accident damaged Council vehicles in the following categories:

- A: Grade A (Non-Structural Repairs)
- B: Grade B (Structural Repairs)

Only Service Providers who are registered with the South African Motor Body Repairers Association (SAMBRA) or the Collision Repairers Association (CRA) will be considered for appointment.

Tender documents will be made available to tenderers from **12h00 on Monday, 07 November 2022.**

Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R672.16 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted. **No document shall be sold from 10h00 the day before the Tender Briefing Meeting.**

A compulsory Tender Briefing Meeting will be held at **10h00 prompt on Tuesday, 15 November 2022, in Auditorium No. 1, 1st Floor, Bessie Head Library, 260 Church Street, Pietermaritzburg, 3201.** Only one Tender Briefing Meeting will be held. An official will chair the meeting and answer queries raised by prospective Service Providers. Any amendment to the tender documentation arising from such answers will be circulated in terms of the meeting's attendance register. ***Service Providers arriving at the meeting after the stipulated starting time will be disqualified. Service Providers attending the meeting must be in possession of a complete Tender Document failing which the Service Provider shall be disqualified. Service Providers producing only the Tender Briefing Certificate at the meeting will not be considered.***

For any technical related enquiries regarding the Specifications, please contact Mrs. Dhevika Anthony (Acting Manager: Loss Control) on Telephone No. 033 – 392 3751 or e-mail address dhevika.anthony@msunduzi.gov.za.

For any procurement related enquiries, please contact Vinesh Govender (Supply Chain Management Sub-Unit) on Telephone No. 033 – 392 2027 or e-mail address vinesh.govender@msunduzi.gov.za.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with the **Contract No.** and the **Contract Description** and must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00** on **06 December 2022**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on the 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000.

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR L MAPHOLOBA (CITY MANAGER)