



**HIRING OF 65 SEATER BUSES FOR THE COMMUTING OF
SCHOOL CHILDREN AS PER STATEMENT OF WORK FOR
ARMED FORCES DAY 2023 RICHARDS BAY KWA ZULU
NATAL**

SPSC-B-025-2022

CLOSING DATE AND TIME: 06 DECEMBER 2022

VALIDITY: 90 WORKING DAYS



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SECTION A:

CONTACT INFORMATION

Technical Information and Administration Information:

Technical Information

Contact: Warrant Officer Class One T.S. Tsogang
Email Address: spsctechsection@gmail.com
Office Tel No: (021) 787 5207
Office Fax No: (021) 787 5171

Administration Information:

Contact: Ms W. Cooper
Office Tel No: (021) 787 5034

Email address for confirmation of Briefing Session attendance:

Spscbidinvitation@gmail.com

Address for depositing of bid documents

Street: Simon's Town Procurement Service Centre
No. 2 Arsenal Road
Simon's Town
7995

BID SUBMISSIONS

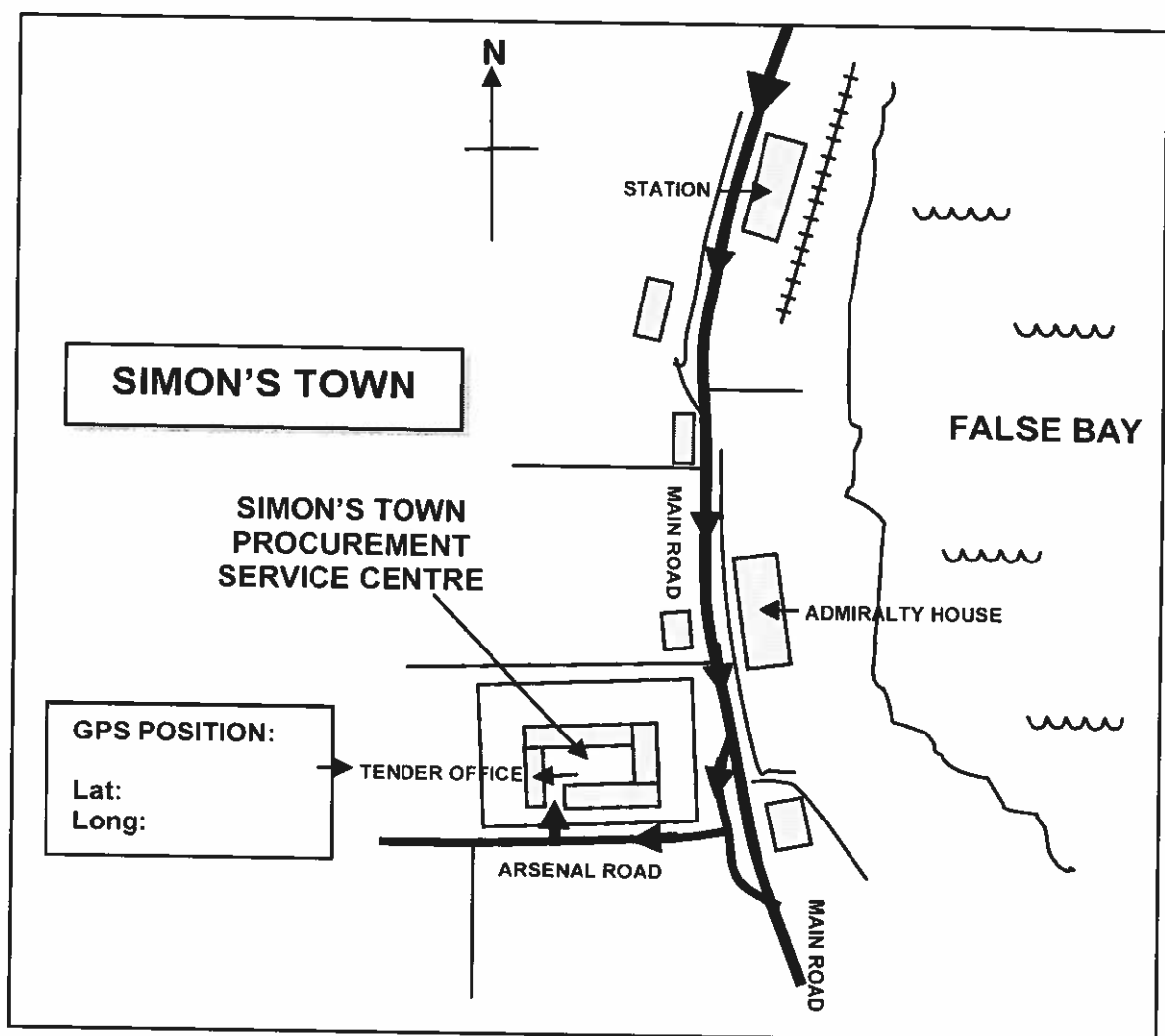
Closing period of bid: Minimum 21 working days
Validity of Bid: 90 working days



GPS CO-ORDINATES TO SPSC BID BOX:

S 34° 11. 530'

E 18° 25. 591'





SECTION A

ADMINISTRATION EVALUATION CRITERIA



BID EVALUATION INSTRUCTIONS

1. All entries are to be completed in any **non-erasable ink** of your choice preferably **Blue** or **Black** ink. Amendments, scratching out, use of Tippex and omission to any documents will Invalidate the bid.
2. Except where otherwise indicated, all questions must be completed.
3. Any questions that are not completed will render such bids to be disregarded during the final calculations.
4. No bids received by telegram, telex, email, facsimile or similar medium will be considered. The original bid must be deposited at the entrance (green box) or handed in at the Bid receipt section at SPSC, 2 Arsenal Road, Simon's Town.
5. The bidder is responsible for all the costs that they shall incur related to the preparation and submission of the bid document
6. All information regarding the evaluation process must be treated as confidential.
7. The 2 ENVELOPE system will be utilized. Bidders are required to submit two separate, properly sealed envelopes, both clearly marked with the Company Name, Bid Number and Closing Date.
 - a. Envelope 1: SBD3 / Pricing Schedule (it should contain SBD3/Pricing Schedule **only**)
 - b. Envelope 2: SBD documents, Statement of work and all other required documents.
8. The bids will be evaluated according to the following criteria:
 - a. Mandatory Criteria and Administration Criteria (Phase 1, Stage 1)
 - b. Technical evaluation (Phase 1, Stage 2)
 - c. Price (Phase 2) and B-BBEE Points (Phase 3)
9. Simon's Town Procurement Service Centre reserves the right to award this requirement as a case or per individual item.
10. Suppliers must be registered for the commodity/service required in this bid.
11. This requirement will be awarded using the 80/20 principal
12. No late bids will be accepted after closing date and time.



ADMINISTRATIVE EVALUATION CRITERIA

1. **Phase 1:** Bidders will be evaluated as follows:

Phase 1 Stage 1: Compliance to Mandatory and Administration Criteria, bidders that do not fully comply with the evaluation criteria will be eliminated/ excluded and **will not proceed to Phase 1 Stage 2.**

S/No	Criteria
	A
	Phase 1, Stage 1
	Phase 1, Stage 1, Mandatory Criteria
1.	<p><u>Pricing Schedule:</u> All fields on this document must be fully completed. Attention must be given to page 1, Bidder's Information, Lead time, Quantity Available, total Unit Cost, Total Cost and B-BBEE Level must be completed. The bid must be submitted in the Two (2) envelope systems as follows</p> <ul style="list-style-type: none"> a. Envelope 1: SBD3 / Pricing Schedule (it should contain SBD 3/Pricing Schedule ONLY) b. Envelope 2: SBD documents, Statement of Work and all other required documents. <p>Failure to submit these documents as indicated above by the closing date and time will invalidate this offer. Appendix A</p>
2.	<p><u>SBD 4 (New) - Bidders Disclosure:</u> This document must be fully completed. Failure to submit the document as indicated by the closing date and time will invalidate the bid. Appendix B</p>
3.	<p><u>SBD 6.1 Preference Points Claim Form:</u> This document must be fully completed. Failure to complete the document fully as indicated by the closing date and time will forfeit your B-BBEE points. Appendix C</p>
4.	<p><u>Central Suppliers Database (CSD) Registration Report:</u> The CSD Registration Report (not older than 14 days) must be submitted. This report should contain, but not be limited to the following information:</p> <ul style="list-style-type: none"> i. Tax Compliant status ii. Successfully verified bank details iii. The Suppliers must have a "Physical Address type" <p>Failure to submit this CSD Registration Report will invalidate your offer. Appendix D</p>
5.	<p><u>Broad based Black Economic Empowerment (B-BBEE) status level certificate/ Sworn Affidavit:</u> Bidders are required to submit proof of B-BBEE status level verification certificate or sworn affidavit. Should there be a discrepancy between the B-BBEE Certificate or Sworn affidavit vs SBD 6.1 or failure to submit this document by closing date and time will results with points being forfeited. Appendix E</p>



S/No	Criteria
	A
6.	<u>Local Footprint:</u> Local footprint means an office, distribution point, facilities or depot within the Richards Bay area. Bidders to submit a municipality bill as proof of address in the name of the bidding company. Failure to submit this document will invalidate this bid. Appendix F
	Phase 1, Stage 1, Administration Evaluation Criteria
7.	<u>SBD 1 / Invitation to Bid:</u> This document must be fully completed. Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix G
8.	<u>SPSC Indemnity Agreement Form:</u> To be fully completed and submitted with bid. Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix H
9.	<u>Certificate of Compliance by sub-contractor:</u> A certificate of compliance signed by the bidder and all sub - contractor/s to be submitted with the bid. Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix I
10.	<u>Written Agreement wrt Occupational Health and Safety Agreement (OHASA):</u> The signed OHASA agreement amongst the DOD, bidder and sub – contractor/s (in the event of sub-contracting) should be returned with the bid documents. Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix J.
11.	<u>SPSC Group Questionnaire:</u> To be fully completed and submitted with bid. Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix K
13.	<u>Defence Intelligence Questionnaire (D.I.)</u> The DI Vetting form must be completed in full. Failure to submit the DI Vetting form and required documentation, by the closing date and time may invalidate this bid. N.B. The short listed companies will be requested to submit thumb prints. Appendix L



TECHNICAL EVALUATION

Phase 1 Stage 2: Bidders must comply to Statement of Work. Bidders who do not will be invalidated/excluded and will not proceed to Phase 2.

S/No	Criteria
	Stage 2
1.	<p>STATEMENT OF WORK: The bidder's compliance must be indicated with the word comply/do not comply, agree/do not agree, yes or no, or any other form of acceptance or non-acceptance on the statement of work, each paragraph and sub-paragraph must be acknowledged. No abbreviations will be accepted, for example, "c/nc for comply/not comply or y/n for yes/no etc".</p> <p>OR</p> <p>DESCRIPTION: Bidders must confirm the offer conforms to description supplied</p> <p>Failure to comply will invalidate the bid. Appendix M</p>

Phase 2: Only bidders that qualified on Phase 1 will be evaluated on Phase 2 & 3. (Price and B-BBEE) in accordance with the PPPFA 05 of 2000.

Phase 2	Price. (Will be according to specific requirements)	80/
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Phase 3: Preferential points. (As per B-BBEE Act, 2003(Act No. 53 of 2003) requirement in the B-BBEE status Level Certificate accredited by the South Africa National Accreditation System (SANAS) or Sworn Affidavit attested by a commissioner of Oath.

Phase 3	Preferential B-BBEE points	20/																														
	<p>Points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:</p> <table border="1"> <thead> <tr> <th>B-BBEE Status of Contributor</th><th>Number of Points (90/10 system)</th><th>Number of Points (80/20 system)</th></tr> </thead> <tbody> <tr><td>1</td><td>10</td><td>20</td></tr> <tr><td>2</td><td>9</td><td>18</td></tr> <tr><td>3</td><td>8</td><td>14</td></tr> <tr><td>4</td><td>5</td><td>12</td></tr> <tr><td>5</td><td>4</td><td>8</td></tr> <tr><td>6</td><td>3</td><td>6</td></tr> <tr><td>7</td><td>2</td><td>4</td></tr> <tr><td>8</td><td>1</td><td>2</td></tr> <tr><td>Non-compliant Contributor</td><td>0</td><td>0</td></tr> </tbody> </table>	B-BBEE Status of Contributor	Number of Points (90/10 system)	Number of Points (80/20 system)	1	10	20	2	9	18	3	8	14	4	5	12	5	4	8	6	3	6	7	2	4	8	1	2	Non-compliant Contributor	0	0	
B-BBEE Status of Contributor	Number of Points (90/10 system)	Number of Points (80/20 system)																														
1	10	20																														
2	9	18																														
3	8	14																														
4	5	12																														
5	4	8																														
6	3	6																														
7	2	4																														
8	1	2																														
Non-compliant Contributor	0	0																														



A bid must not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the B-BBEE status level of contribution or is a non-compliant contributor. Such a bidder will score zero (0) out of a maximum of ten (10) or twenty (20) points respectively for B-BBEE.

Calculation of the total points scored for price and B-BBEE status level of contribution

The points scored for price must be added to the points scored for B-BBEE status level contribution to obtain the bidder's total points scored out of 100.



MANDATORY BID DOCUMENTATION

1. The following standard documents and appendices must be fully completed in all aspects in clear legible manner, signed by the duly authorised representative of the bidder and attached in the following order by the closing date and time.

MANDATORY AND ADMINISTRATION EVALUATION CRITERIA

SECTION A:

MANDATORY EVALUATION CRITERIA (STAGE 1)

- Appendix A: Pricing Schedule
- Appendix B: SBD 4: Bidders Disclosure
- Appendix C: SBD 6.1: Preference Points Claim Form
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ADMINISTRATION EVALUATION CRITERIA (STAGE 1)

- Appendix G: SBD 1: Invitation to bid
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- Appendix K: SPSC Group Questionnaire
- Appendix L: Defence Intelligence Questionnaire (D.I.).

SECTION B:

TECHNICAL

- Appendix M Statement of work

SECTION C:

- Special Conditions of Contract



PRICING SCHEDULE

Pricing Schedule: All fields on this document must be fully completed. The bid must be submitted in the Two (2) envelope systems as follows:

- a. Envelope 1: SBD3 / Pricing Schedule (it should contain SBD3/Pricing Schedule ONLY)
- b. Envelope 2: SBD documents, Statement of work and all other required documents.

Failure to submit these documents as indicated above by the closing date and time will invalidate this offer. Appendix A

Failure to submit these documents as indicated above by the closing date and time will invalidate this offer. Appendix A



INTENDA PRICING SCHEDULE

Please ensure the following fields are completed on the Intenda Pricing Schedule

- a. Company Name
- b. Attention:
- c. Tel No:
- d. Fax No: (if no fax number indicate N/A)
- e. Cell No:
- f. Email:
- g. Lead Time
- h. Quantity Available
- i. Total Unit Cost
- j. Total Cost
- k. BBBEE level



the sandf

Department:
Defence
REPUBLIC OF SOUTH AFRICA

Request for Bid : SPSC-B-025-2022

Author: Wendy Cooper
Date: 11/02/2022 09:47:47

PRICING SCHEDULE

Bid No. SPSC-B-025-2022
Document No. 0000456470
Description: HIRING OF 65 SEATER BUSES AS PER STATEMENT OF WORK FOR ARMED FORCES DAY 2023
Currency: ZAR
Closing Date: 2022-12-06 10:00:00
Status: Created
Validity Days: 90 WORKING DAYS

Document Type
Company Name:
Attention:
Tel No:
Fax No:
Cell No:
Email:

Request for Bid Open

No.

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
SPSC-B-025-2022	HIRING OF 65 SEATER BUSES FOR THE COMMUTING OF SCHOOL CHILDREN AS PER STATEMENT OF WORK FOR ARMED FORCES DAY 2023 (UMHLATUZE SPORTS COMPLEX)	FLEET COMMAND HEADQUARTERS	Richards Bay	Each	
	Line Comment	Lead Time	Quantity Required	Quantity Available	
			30		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

2

Item Code	Item Description	Consumer	Delivery Point	Purchase Unit of Measure	Date Required
SPSC-B-025-2022	HIRING OF 65 SEATER BUSES FOR THE COMMUTING OF SCHOOL CHILDREN AS PR STATEMENT OF WORK FOR ARMED FORCE DAY 2023 ((UNFOLOZI TVET COLLEGE (ESIKHAVINI))	FLEET COMMAND HEADQUARTERS	Richards Bay	Each	
Line Comment		Lead Time	Quantity Required	Quantity Available	
NB: DELIVERY TO TAKE PLACE AS PER STATEMENT OF WORK			11		
Total Unit Cost in ZAR Currency, Including VAT and ALL Delivery Costs					
Total Cost in ZAR Currency, Including VAT and ALL Delivery Costs					

TOTAL PRICE FOR LINES 1 + 2 = R

Questionnaires

Questionnaires / Evaluation Criteria
THE 80:20 QUESTIONNAIRE EVALUATION TEMPLATE V2

Questions	
Please provide your BBBEE level from the possible list provided in the dropdown	Options
	LEVEL 1
	LEVEL 2
	LEVEL 3
	LEVEL 4
	LEVEL 5
	LEVEL 6
	LEVEL 7
	LEVEL 8
	NON-COMPLIANT

Attachment Description

Attachment File Name



SBD 4: BIDDERS DISCLOSURE

SBD 4 (New) - Bidders Disclosure: This document must be fully completed. Failure to submit the document as indicated by the closing date and time **will invalidate the bid.** Appendix B

Failure to submit the document as indicated by the closing date and time will invalidate the bid.
Appendix B

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder



SBD 6.1: PREFERENCE POINTS CLAIM FORM

SBD 6.1 -Preference Points Claim Form: This document must be fully completed. Failure to complete the document fully as indicated by the closing date and time **will** **forfeit your B-BBEE points.** **Appendix C**

Failure to complete the document fully as indicated by the closing date and time will forfeit your B-BBEE points. Appendix C

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the ...80/20..... preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: = (maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- 7.1.1 If yes, indicate:

- What percentage of the contract will be subcontracted.....%
- The name of the sub-contractor.....
- The B-BBEE status level of the sub-contractor.....
- Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

- Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One person business/sole propriety
 - ☐ Close corporation
 - ☐ Company
 - ☐ (Pty) Limited
- [TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
 - ☐ Supplier
 - ☐ Professional service provider
 - ☐ Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

- 8.7 Total number of years the company/firm has been in business:.....
- 8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:
- i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
 - iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....
.....



CENTRAL SUPPLIER DATA BASE (CSD) REGISTRATION REPORT

Central Suppliers Database (CSD) Registration Report: The CSD Registration Report (not older than 14 days) must be submitted. This report should contain, but not be limited to the following information:

- i. Tax Compliant status
- ii. Successfully verified bank details
- iii. The Suppliers must have a "Physical Address type"

Failure to submit this CSD Registration Report **will invalidate your offer. Appendix D**

**Failure to submit this CSD Registration Report will
invalidate your offer. Appendix D**



BROAD-BASED BLACK ECONOMIC EMPOWERMENT (B-BBEE) STATUS LEVEL CERTIFICATE/SWORN AFFIDAVIT

Broad based Black Economic Empowerment (B-BBEE) status level certificate/ Sworn Affidavit: Bidders are required to submit proof of B-BBEE status level verification certificate or sworn affidavit. Should there be a discrepancy between the B-BBEE Certificate or Sworn affidavit vs SBD 6.1 or failure to submit this document by closing date and time **will results with points being forfeited. Appendix E**

**Failure to submit this document by closing date
and time will results with points being forfeited.
Appendix E**



LOCAL FOOTPRINT

Local footprint means an office, distribution point, facilities or depot within the Richards Bay area. Bidders to submit a municipality bill as proof of address in the name of the bidding company. **Failure to submit this document will invalidate this bid. Appendix F**

Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix F



SBD 1: INVITATION TO BID

SBD 1 / Invitation to Bid: This document must be fully completed. Failure to submit this document as indicated by the closing date and time **may invalidate this bid.**
Appendix G

Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix G

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER: SPSC-025-2022		CLOSING DATE 06 DECEMBER 2022		CLOSING TIME: 11:00	
DESCRIPTION		HIRING OF 65 SEATER BUSES FOR THE COMMUTING OF SCHOOL CHILDREN AS PER STATEMENT OF WORK FOR ARMED FORCES DAY 2023 RICHARDS BAY KWAZULU NATAL			
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT					
Simon's Town Procurement Service Centre. No 2 Arsenal Road, Simon's Town or handed in at the Bid Reception					
Section, No 2 Arsenal Road, Simon's Town (Directions to the above address are available with the Bid Document)					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	MS W. COOPER		CONTACT PERSON	WO1 T.TSOANG	
TELEPHONE NUMBER	021 787 5131		TELEPHONE NUMBER	021 787 5207	
FACSIMILE NUMBER	021 787 5171		FACSIMILE NUMBER		
E-MAIL ADDRESS	spscbidinvitation@gmail.com		E-MAIL ADDRESS	spsctechsection@gmail.com	
SUPPLIER INFORMATION					
LEGAL NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED--(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:



SPSC INDEMNITY AGREEMENT FORM

SPSC Indemnity Agreement Form: To be fully completed and submitted with bid. Failure to submit this document as indicated by the closing date and time may invalidate this bid. **Appendix H**

Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix H

**logistics division**

Department:
Defence
REPUBLIC OF SOUTH AFRICA

RELEASE OF INDEMNITY AGREEMENT FROM BIDDER: _____

IN RESPECT OF SPSC / B / _____ /20

INDEMNITY

1. I agree that the Department of Defence, its agents, Officers, employees, volunteers and representatives (hereafter referred to as "DOD") are indemnified from any claim that may arise from a third party and all costs or legal expenses in this regard, to such a claim for loss or damage resulting from the death, illness, injuries or disability of any such person(s), or the damage to the property of mine or any other person(s) that may result from or be related to the execution of this contract.

2. The DOD and its employees will not be held responsible for any claim or injury to my personnel or the personnel of my sub contractors, if and when applicable, whilst on DOD property or in the execution of their tasks on DOD property.

DAMAGE COMPENSATION

3. I will be held liable for any damage or theft that may be caused, to the premises or content by me or my employees or be due to our neglect whether in the normal execution of our duties or otherwise and a claim for indemnification can accordingly be imposed by the DOD against me.

4. In the case of damages to premises or content resulting from the work done, I undertake to rectify the damage immediately to the satisfaction of the DOD. If I fail to act immediately after notification, the DOD will rectify the damage at will and the cost thereof will be recovered from any monies outstanding to me.

WAIVER

5. No waiver of any of the terms and conditions of the contract will be binding or effectual for any purpose unless expressed in writing and signed by the parties thereto, and any waiver will be effective only in specific instances and for the purpose given. No failure or delay on the part of either party in exercising any right, power or privilege hereunder will operate as a waiver thereof, nor will any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof or the exercise of right, power or privilege.

RELEASE OF INDEMNITY AGREEMENT FROM BIDDER: _____

IN RESPECT OF SPSC / _____ / _____ /20_____

ACKNOWLEDGEMENT

I acknowledge that I have read and understood this agreement, that I have executed this agreement voluntarily and that this agreement is binding to myself. I accept that the DOD may reject the offer and/or act against me if I contravene this agreement.

Full Name and Signature of Bidder's Duly Authorised Representative

Date

Full Name and Signature of Witness

Date

Full Name and Signature of Witness

Date





CERTIFICATE OF COMPLIANCE BY SUB-CONTRACTOR/SUPPLIER

Certificate of Compliance by sub-contractor: A certificate of compliance signed by the bidder and all sub - contractor/s to be submitted with the bid. Failure to submit this document as indicated by the closing date and time **may invalidate this bid.**
Appendix I

Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix I

CERTIFICATE OF COMPLIANCE BY SUB-CONTRACTOR / SUPPLIER

THIS CERTIFICATE MUST BE SUBMITTED WITH THE COMPLETED BID (IN THE ORIGINAL FORMAT) BY THE BIDDER

CONTRACTORS NAME: _____

SUB-CONTRACTORS NAME: _____

(Delete whichever is not applicable)

I/we am/are fully aware of the Bid Requirements and am/are capable of supplying the required item(s)/service(s) strictly according to the Bid Conditions, Special Conditions and Specifications supplied by the Department of Defence. I/we hereby certify that _____ will submit quotations/bids to

Supply the item(s)/service(s) listed in Bid no: _____

Section(s) _____

I/we further certify that I/we have the necessary infrastructure at my/our disposal to execute the Bid.

I/we, the Sub-contractor(s) am/are willing to allow the Department of Defence's Officials access to my/our premises for inspection purposes.

Sub-Contractor's Contact Person: _____

Address of Sub-Contractor: _____

Telephone No: _____

Fax No: _____

SIGNATURE OF SUB-CONTRACTOR

WITNESSES:

1. _____ Date: _____

2. _____ Date: _____



WRITTEN AGREEMENT WRT OCCUPATIONAL HEALTH AND SAFETY AGREEMENT (OHASA)

The signed OHASA agreement amongst the DOD, bidder and sub – contractor/s (in the event of sub-contracting) should be returned with the bid documents. Failure to submit this document as indicated by the closing date and time **may invalidate this bid. Appendix J.**

Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix J



**WRITTEN AGREEMENT TO COMPLETE AN OCCUPATIONAL HEALTH AND SAFETY
AGREEMENT FOR THE COMPLETION OF A CONTRACT ENTERED INTO BETWEEN**

THE DEPARTMENT OF DEFENCE AND _____

_____(Herein after referred to as the contractor)

AS ENVISAGED BY SECTION 37(2) OF THE OCCUPATIONAL HEALTH AND SAFETY
ACT NO 85 OF 1993 AS AMENDED

WORKMAN COMPENSATION NUMBER: _____

1, I, (full names) _____ (Identity
Number _____) being fully authorised to represent the Contractor,

do hereby confirm that the supplier is an employer on its own right with duties as prescribed in the Occupational Health and Safety Act 85 of 1993 as amended and agree to ensure that all work will be performed or plant and machinery will be used in accordance with the provision of the said Act.

2. I hereby confirm that I will ensure that all our employees or Subcontractors workmen are covered in terms of the Compensation for Occupational Injuries and Diseases Act 1993, which cover shall remain in force whilst any such workmen are working with or on Department of Defence (DOD) property for the duration of the contract period.

3. I furthermore confirm that we and / or our Subcontractor(s) are in possession of a valid "Certificate of good standing" issued by the Workman Compensation Commissioner.

4. I furthermore confirm and agree that I and / or our Subcontractor(s) will sign a written agreement on occupational health and safety responsibilities for completion of a contract entered into between the Department of Defence **within 10 days** of the award of the contract should we be successful bidder. I acknowledge that should I fail to sign the OHAS agreement within this period; the contract will be terminated with immediate effect with no recourse on my behalf.

**WRITTEN AGREEMENT TO COMPLETE AN OCCUPATIONAL HEALTH AND SAFETY
AGREEMENT FOR THE COMPLETION OF A CONTRACT ENTERED INTO BETWEEN**

_____ Signed By Contractors Authorised Representative

_____ Full Name of Contractors Authorised Representative

Witnesses 1. _____
 2. _____

Signed and entered into at _____ On _____ 2022



SPSC GROUP QUESTIONNAIRE

SPSC Group Questionnaire: To be fully completed and submitted with bid. Failure to submit this document as indicated by the closing date and time **may invalidate this bid. Appendix K**

Failure to submit this document as indicated by the closing date and time may invalidate this bid. Appendix K

SIMON'S TOWN PROCUREMENT SERVICE CENTRE

CLOSING DATE OF BID 06 DECEMBER 2022
CLOSING TIME OF BID 11H00

BID NUMBER: SPSC-B-025-2 022
VALIDITY: 90 WORKING DAYS

GROUP QUESTIONNAIRE

Circle applicable response and delete not applicable response.

Required in various areas in Richards Bay as per Statement of Work

Do you confirm compliance to 90 working days validity period? YES / NO

Is your price firm for the validity period of 90 working days? YES / NO

Do you comply with delivery periods are required in the Statement of Work YES / NO

If not, state reason/s.....

Copies of General bid Conditions are available from the National Treasury Website

(www.treasury.gov.za)

Do you confirm compliance to the Special Conditions of Contract YES / NO

Do you confirm that you may sign a SBD 7.1 on award, YES /NO

General Information

Bid Documents: have you made/kept a copy of completed Bid documents for reference purposes:

YES / NO

Clarification of Information: It has been noted and confirmed that the DOD may request clarification on any information regarding any aspect included in the bid document. The bidder is to supply the requested information within the requested time span. Failing may result in the bid being disqualified.

ADMINISTRATION

Bidders are requested to number each page of the Bid Document submitted. Pages are to be numbered from the bottom page to the top page (top right hand corner)

NB: SPSC RESERVES THE RIGHT TO RECALL THE BIDDER/S TO COMPLY WITH THE ABOVE
ADMINISTRATION INSTRUCTION

I/WE HEREBY CONFIRM THAT I/WE HAVE COMPLIED WITH ALL OF THE ABOVE
REQUIREMENTS

WITNESS 1: DATE:

WITNESS 2: DATE:

BIDDER NAME:

SIGNATURE..... DATE:.....

Capacity under which this bid is signed



DEFENCE INTELLIGENCE QUESTIONNAIRE (D.I.)

Defence Intelligence Questionnaire (D.I.) The DI Vetting form must be completed in full. Failure to submit the DI Vetting form and required documentation, by the closing date and time **may invalidate this bid.**

N.B. The short listed companies will be requested to submit thumb prints.
Appendix L

Failure to submit the DI Vetting form and required documentation, by the closing date and time may invalidate this bid.

N.B. The short listed companies will be requested to submit thumb prints. Appendix L

DEPARTMENT OF DEFENCE INTELLIGENCE (DI) VETTING

TO DI SEC INSTR/01/2014

QUESTIONNAIRE:

MAIN CONTRACTOR

Company Name:

Company Registration Number:

DOD Supplier Code (if already registered with the DOD):

Personal particulars of Company Director(s) (Include copy of RSA Identification and passport document):

.....
.....
.....
.....
.....

Personal particulars of Foreign Nationals employed by the company (incl copy of ID / passport and working visa/ documentation)

.....
.....
.....
.....
.....

Company Physical Address:

.....
.....
.....

Company Postal Address:

.....

.....

.....

.....

Company Core Business:

.....

.....

.....

SECTION B

SUB CONTRACTORS DETAILS

Personal particulars of sub-contractors if any (Include copy of RSA Identification and passport documents):

.....

.....

.....

.....

.....

Personal particulars of Foreign Nationals employed by the company (incl copy of ID / passport and working visa/ documentation)

.....

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.....

Sub Contractors Company Physical Address:

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Sub Contractors Company Postal Address:

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Sub Contractors Company Core Business:

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SECTION C

MAIN CONTRACTOR

1. When did the company begin with its operations?

Answer:

2. Does the company have a valid SARS tax clearance certificate? If yes, provide the tax clearance certificate number and the certified copy of the certificate .

Answer:

3. Is the company registered with the Company and Intellectual Property Commission (CIPC)? If yes, provide the registration number and attach a certified copy of the registration certificate.

Answer:

4. Who are the shareholders of the company and what percentage of shares do they each possess?

Answer:

.....
.....

5. List the services that will be rendered by the company to the SANDF?

Answer:

.....
.....

6. Which DOD installations/unit and specific area/section does the company required access to?

Answer:

.....
.....

7. Name list and copies of RSA ID's / passports of all employees entering the DOD installation.

Answer:

.....

.....

8. Does the company provide services to other RSA state departments? If yes, provide the names of the departments and the period/s during which service was provided.

Answer:

.....

.....

9. Does the company provide services to foreign governments and/or companies? If so, provide details.

Answer:

.....

.....

10. Has the company been implicated in any fraudulent activities? If yes, provide details.

Answer:

.....

.....

11. Has the company been implicated in any corrupt practices? If yes, provide details.

Answer:

.....

.....

12. Has the company been implicated in any other criminal activity? If yes, provide details.

Answer:

.....

.....

13. Does the company have the Employment Equity Plan? If yes, provide the Employment Equity Plan as well as the number and composition of the employees. (Only if the company is South African or employs South Africans)

Answer:

.....
.....
.....
.....

14. What is the track record and achievements of the company? Provide details.

Answer:

.....
.....
.....

15. Is the company under investigation by any government security agency? If yes, provide details.

Answer:

.....
.....
.....
.....
.....

16. What known factor could possibly prevent this company from entering into contract with the Department of Defence and Military Veterans or any component thereof and why?

Answer:

.....

.....

Compiled by:

Name:

Identification Number:

Position in Company:

Signature:

Date:

NB: Important; The following documentation is Mandatory and is to be included in the DI vetting declaration

- *The profiles of the Director(s) of the Main Contractor and Sub- Contractors as well as their RSA Identification and passport documents.*
- *The current Financial Statement(s) of the company.*
- *The current and valid SARS Tax Clearance Certificate.*
- *The current and valid SARS Personal Tax Clearance Certificate and or IRP6 of all Directors, Shareholders and Members (Sub-Contractor/s included).*
- *The registration number and attach a certified copy of the registration certificate with the Company and Intellectual Property Commission (CIPC).*
- *Central Data Base registration report with MAAA and Unique number.*
- *Name list and RSA IDs of all personnel entering DOD premises.*
- *Foreign Nationals employed by the company (incl copy of ID / passport and working visa/ documentation).*
- *Employment Equity Plan as well as the number and composition of the employees. (Only if the company is South African or employs South Africans).*



SECTION B

TECHNICAL



TECHNICAL EVALUATION

STATEMENT OF WORK: The bidder's compliance must be indicated with the word comply/do not comply, agree/do not agree, yes or no, or any other form of acceptance or non-acceptance on the statement of work, each paragraph and sub-paragraph must be acknowledged. No abbreviations will be accepted, for example, "c/nc for comply/not comply or y/n for yes/no etc".

OR

DESCRIPTION: Bidders must confirm the offer conforms to description supplied.

Failure to comply will invalidate the bid. Appendix M

**Failure to comply will invalidate the bid.
Appendix M**

STATEMENT OF WORK FOR THE HIRING OF 65 SEATER BUSES FOR THE COMMUTING OF SCHOOL CHILDREN DURING ARMED FORCES DAY 2023

**COMPLY
YES/NO**

1. CONTRACTOR TO QUOTE FOR:

1.1 This specification calls for a hiring service of 60/65 seater busses during the Armed Forces Day (AFD 23) for the transporting of school children from different schools within a 300km radius of Richards Bay and surrounding areas over the period 15 and 21 February 2023

2. SCOPE OF WORK

2.1 Drivers must report to Umhlathuze Sports Complex to be briefed and deployed to the daily program of the Fan Park for the AFD 23.

2.2 Drivers must report to Umfolozi TVET College to be briefed and deployed according to the daily program of the Sport Clinic for the AFD23.

2.3 Drivers are to report to the event coordinator for daily instructions with regards to the recording of start and end KM readings by the Bus Commanders.

3. SPECIFICATIONS

<u>S/ N</u>	<u>LOCATION</u>	<u>UNIT</u>	<u>QTY</u>
01	Umhlathuze Sports Complex	Fan Park	30 65 Seater Busses for 5 days (15 to 19)
02	Umfolozi TVET College (Esikhawini)	Sports Clinic	11 65 Seater Busses for 3 days (15, 16, 17)
TOTAL			41 Busses

4. ACCEPTANCE

4.1 Acceptance shall be carried out in accordance with this specification and adherence to the statement of work.

5. SAFETY CODES AND ACTS

5.1 The contractor must ensure that all employees operating a bus must be knowledgeable of the following:

5.1.1 SANS 10399:2012 Edition 1.1 Quality management systems — Requirements for bus operators.

5.1.2 All bus operators be in possession of their own valid driver's license and PrDP.

STATEMENT OF WORK FOR THE HIRING OF 65 SEATER BUSES FOR THE COMMUTING OF SCHOOL CHILDREN DURING ARMED FORCES DAY 2023		COMPLY YES/NO
6.	<u>LIABILITY</u>	
6.1	The contractor accepts full responsibility and accountability for the Statement of Work at hand.
6.2	The Contractor accepts full responsibility for all the upkeep of the vehicles for the duration of event and that vehicles are to always be in a serviceable condition.
6.3	Successful bidder will be required to submit copies of I.D Documents of drivers as well as vehicle registrations for security purposes (Only on award of Bid).
6.4	The Contractor will ensure that each bus has a roadworthy certificate that is readily available.
6.5	Successful bidder must be able to provide proof of that they have passenger insurance as well as authority to drive on all the routes specified on the attached specification.
6.6	All bidders to take note of the Special Conditions of Contract attached to the bid.
7.	<u>NOTE:</u>	
7.1	See attachment regarding specification details.
8.	<u>QUERIES</u>	
8.1	The Contractors quote is to include all services required to satisfy the requirements of the end user.
.....	CONTRACTOR	
.....	SIGNATURE	
.....	DATE	
Any queries can be directed to Warrant Officer T.S. Tsogang 021 787 5207 and /or email to spsctechsection@gmail.com during office hours (0830B to 1500B).		

SANDF – KING CETCWAYO DISTRICT LIST OF SCHOOLS15/02/23

SCHOOL	Est. Distance	No Learners	Educators
Arboreturn	03	60	02
Bay	03	60	02
Bhejane	18	60	02
Brackenham	03	60	02
Ezishabeni	21	60	02
Floraton	04	60	02
Global Christian Academy	03	60	02
Gubhethuka	28	60	02
Kati	07	60	02
Maqhama	14	60	02
Muzuvukile	11	60	02
Nguluzana	12	60	02
Nsezi	15	60	02
Richardia	04	60	02
Richards Bay P	06	60	02
Sinaye	11	60	02
Sitholinhlanhla	09	60	02
Umhlathuze	25	60	02
Veldnvlei	02	60	02
Vondlo	13	60	02

16/02/23

SCHOOL	Est. Distance	No Learners	Educators
Bhubhubhu	28	60	02
Emankwathini	13	60	02
Empumelelweni	23	60	02
Enhlabosini	27	60	02
Enhlanzini	19	60	02
Homeleigh	21	60	02
Kwambonambi	27	60	02
Kwanjeke	28	60	02
Mabhodla	21	60	02
Mhawu	27	60	02
Mthwana	29	60	02

Mzingazi	15(ST)	60	02
New patane	27(ST)	60	02
Nhlabane	23(ST)	60	02
Ntobozi	24(ST)	60	02
Nzalabantu	17(ST)	60	02
Ontingweni	23(ST)	60	02
Phoziphozi	26(ST)	60	02
Saligna	27(ST)	60	02
Salpine	26(ST)	60	02
Sibululwane	19(ST)	60	02
Sokhulu	17(ST)	60	02
Umbonambi	18(ST)	60	02

1702/02/23

SCHOOL	Est. DISTANCE	NO LEARNERS	EDUCATORS
Amandosi	24(ST)	60	02
Bajabulile	21(ST)	60	02
Empembeni	27(ST)	60	02
Engalangala	21(ST)	60	02
Esikhawini	21(ST)	60	02
Ethakasani	20(ST)	60	02
Exhaphozini	20(ST)	60	02
Ilembe	21(ST)	60	02
Imizikayifani	21(ST)	60	02
Injabuloyesizwe	27(ST)	60	02
Mandla nkala	19(ST)	60	02
Malandela	21(ST)	60	02
Mhlanga	26(ST)	60	02
Mkhobosa	21(ST)	60	02
Mntokhona	25(ST)	60	02
Musi	18(ST)	60	02
Mzingwenya	21(ST)	60	02
Ncombo	27(ST)	60	02
Sawombe	26(ST)	60	02
Tehillah Christian	20(ST)	60	02



KWAZULU-NATAL PROVINCE

EDUCATION
REPUBLIC OF SOUTH AFRICA

King Cetshwayo District list of high schools

<u>Day 1 – Morning Session</u>					
Name of school	Distance	No of learners	Buses	Educators	
1. Cebisa	85	120	2	4	
2. Entembeni	95	120	2	4	
3. Gqokubukhosi	96	120	2	4	
4. Lindinkosi	95	120	2	4	
5. Mthonjaneni	90	120	2	4	
6. Kwanxusa	90	120	2	4	
7. Sinqobile	85	120	2	4	
8. Yanguye	100	120	2	4	

9. Emoyeni	65	120	2	4	
10. Hlakaniphani	70	120	2	4	
11. Isandlwana	65	120	2	4	
12. Mashananandana	70	120	2	4	
13. Nogabisela	80	120	2	4	
14. Nzuza	80	120	2	4	
15. Siphoso	85	60	1	2	
16. Uphindo	80	60	1	2	
		TOTAL 1 800			
Day 2 – Morning Session					
Name of school	Distance	No of learners	Buses	Educators	
1. Zinqobebe	75	120	2	4	
2. Dlangezwa	40	120	2	4	
3. Ezakheleni	60	120	2	4	

4. Mbuyiseni	40	120	2	4	4
5. Mthunzini	45	120	2	4	4
6. Muntonokudla	50	120	2	4	4
7. Ongoye	45	120	2	4	4
8. Qhakaza	45	120	2	4	4
9. Sbhakuza	60	60	1	2	2
10. Sihubela	60	60	1	2	2
11. Siyabonga	63	120	2	4	4
12. Zenzeleni Mashamase	65	120	2	4	4
13. Eshowe	87	120	2	4	4
14. Gcwalulwazi	85	120	2	4	4
15. Majiya	80	120	2	4	4
16. <u>Zwelithini</u>	85	120	2	4	4

Day 3 – Morning Session

Name of school	Distance	No of learners	Buses	Educators
1. Phindulimi	120	120	2	4
2. Sunnydale	85	120	2	4
3. Ubambiswano	85	120	2	4
4. Velamuva	85	120	2	4
5. Ngwenya	85	120	2	4
6. Batshazwayo	120	120	2	4
7. Bhamu	140	120	2	4
8. Mafunda	122	120	2	4
9. Magemfane	150	120	2	4
10. Nokhalela	130	120	2	4
11. Nqumizwe	126	120	2	4
12. Uyaya	140	60	1	2
13. Emthungweni	150	120	2	4
14. King Cetshwayo	140	120	2	4
15. Magqama	135	60	1	2
16. Mnyakanya	130	120	2	4
		TOTAL 1 800		

Day 4 – Morning Session				
Name of school	Distance	No of learners	Buses	Educators
1. Gala	130	120	2	4
2. Gqokinsimbi	130	120	2	4
3. Manxele	124	120	2	4
4. Mavumengwane	120	120	2	4
5. Ndlongolwane	120	120	2	4
6. Ndluyesilo	110	120	2	4
7. Noqandela	140	120	2	4
8. Mthiyahwa	140	120	2	4
9. Nkandla	142	120	2	4
10. Nqamana	144	60	1	2
11. Phindizwe	100	60	1	2
12. Senzela	142	120	2	4

13. Umzikazi	148	120	2	4
14. Velangaye	149	120	2	4
15. Ithala	139	120	2	4
16. Amaphuthu	147km	120	2	4
		TOTAL 1 800		

Day 5 – Morning Session				
Name of school	Distance	No of learners	Buses	Educators
1. Mphahleni	127km	60	<u>2</u>	<u>4</u>
2. Mphathesitha	146km	120	<u>2</u>	<u>4</u>
3. Phembela	149km	120	<u>2</u>	<u>4</u>
4. Senzakahle	135km	120	<u>2</u>	<u>4</u>
5. Ehawini	18km	120	<u>2</u>	<u>4</u>
6. Empangeni	<u>19km</u>	120	<u>2</u>	<u>4</u>

7. Ntabantuzuma	120km	120	2	4	4
8. Mpande	120km	120	2	4	4
9. Eniwe	18km	120	2	4	4
10. Khombindlela	18km	120	2	4	4
11. Mevamlhophe	22km	120	2	4	4
12. Nongweleza	20km	120	2	4	4
13. Thanduyise	20km	120	2	4	4
14. Ziphozonke	22km	120	2	4	4
15. Ndluyesilo	110km	120	2	4	4
16. Mthonga	130km	60	2 ①	4	4
		TOTAL 1 800	30		

**KWAZULU-NATAL PROVINCE**

EDUCATION
REPUBLIC OF SOUTH AFRICA

King Cetshwayo District list of high schools

<u>Day 1 – Afternoon Session</u>					
<u>Name of school</u>	<u>Number of learners</u>	<u>Distance</u>	<u>Buses</u>	<u>Educators</u>	
1. Dlemudlemu high school	120	45km	2	4	
2. Ekupheleni high school	120	33km	2	4	
3. Emkhayideni high school	120	20km	2	4	
4. Isiphephelo high school	120	27km	2	4	
5. Kwambonambi Sec. school	120	27km	2	4	
6. Langelibomvu high school	120	40km	2	4	
7. Manqamu high school	120	35km	2	4	

Day 1 - Afternoon Session					
<u>Name of school</u>	<u>Number of learners</u>	<u>Distance</u>	<u>Buses</u>	<u>Educators</u>	
8. Mbusowabathethwa high school	120	40km	2	4	
9. Ndlabeyilandula high school	120	45km	2	4	
10. Ntongande high school	120	20km	2	4	*
11. Aquadene Sec. school	120	15km	2	4	
12. Birdswood	120	7km	2	4	
13. Gwejobomvu Sec. school	120	15km	2	4	
14. Hluma Sec. school	120	17km	2	4	
15. Richardsbaai hoerskool	60	5km	1	2	
16. Izibuko Sec. school	60	20km	1	2	
TOTAL			1 800		

Day 2 – Afternoon Session

<u>Name of school</u>	<u>Number of learners</u>	<u>Distance</u>	<u>Buses</u>	<u>Educators</u>
1. John Ross college	120	2km	2	4
2. Lizwi high school	120	8km	2	4
3. Mcabango high school	60	20km	1	2
4. Ndesheni high school	120	35km	2	4
5. Tholokuhle high school	120	15km	2	4
6. Thanduyise	120	20km	2	4
7. Khula high school	120	20km	2	4
8. Sikhulangemfundo high school	120	20km	2	4
9. Thambolini high school	120	20km	2	4
10. Tisand Tech. school	120	20km	2	4
11. Mdlamfe high school	120	20km	2	4

Day 2 – Afternoon Session				
<u>Name of school</u>	<u>Number of learners</u>	<u>Distance</u>	<u>Buses</u>	<u>Educators</u>
12. Matamzana high school	120	20km	2	4
13. Amabuye	120	21km	2	4
14. Amangwe	120	22km	2	4
15. Balondo	60	33km	1	2
16. Sibonokuhle	120	33km	2	4
	TOTAL 1 800			

Day 3 – Afternoon Session				
<u>Name of school</u>	<u>Number of learners</u>	<u>Distance</u>	<u>Buses</u>	<u>Educators</u>
1. Richem	120	18km	2	4
2. Siphumelele	120	15km	2	4
3. Elangeni	120	51km	2	4

Day 3 – Afternoon Session

<u>Name of school</u>	<u>Number of learners</u>	<u>Distance</u>	<u>Buses</u>	<u>Educators</u>
4. Enhlangwini	120	65km	2	4
5. Ezigqizweni	120	61km	2	4
6. Gijimana	120	40km	2	4
7. Mundi	120	42km	2	4
8. Umbiya	120	40km	2	4
9. Welabasha	120	50km	2	4
10. Khanyiselizwe	120	51km	2	4
11. Umkhosi	120	50km	2	4
12. Bhelikusasa	120	15km	2	4
13. Dondotha	120	41km	2	4
14. Umkhonto	60	40km	1	2

Day 3 – Afternoon Session

<u>Name of school</u>	<u>Number of learners</u>	<u>Distance</u>	<u>Buses</u>	<u>Educators</u>
15. Isulomphakathi	120	40km	2	4
16. Tshelamanzi	60	43km	1	2

Day 4 – Afternoon Session

<u>Name of school</u>	<u>Number of learners</u>	<u>Distance</u>	<u>Buses</u>	<u>Educators</u>
1. Ugone	120	28km	2	4
2. Uyengo	120	28km	2	4
3. Bhekukwazi	120	39km	2	4
4. Old Mill	120	17km	2	4
5. Sizakahle	120	41km	2	4
6. Mfaniso	60	38km	1	2
7. Bhekeshowe	120	49km	2	4

Day 4 – Afternoon Session

<u>Name of school</u>	<u>Number of learners</u>	<u>Distance</u>	<u>Buses</u>	<u>Educators</u>
8. Gawozi	120	62km	2	4
9. Matheku	120	54km	2	4
10. Mgitshwa	120	38km	2	4
11. Njingili	60	70km	1	2
12. Nomyaca	120	47km	2	4
13. Princess Langazana	120	51km	2	4
14. Siphosethu	120	63km	2	4
15. Emondini	120	43km	2	4
16. Ezwenilethu	120	58km	2	4
TOTAL	1 800			

Day 5 – Afternoon Session

<u>Name of school</u>	<u>Number of learners</u>	<u>Distance</u>	<u>Buses</u>	<u>Educators</u>
1. Manzimhlophe	120	74km	2	4
2. Mgezeni	120	55km	2	4
3. Mkhombisi	60	54km	1	2
4. Mningi	120	48km	2	4
5. Nkosithandle	120	69km	2	4
6. Qhamuka	120	26km	2	4
7. Zakhekahle	60	64km	1	4
8. Dlamvuzo	120	20km	2	4
9. Hlamvana	120	20km	2	4
10. Ikhandlela	120	20km	2	4
11. Isikhalasenkosi	120	20km	2	4

Day 5 -- Afternoon Session

<u>Name of school</u>	<u>Number of learners</u>	<u>Distance</u>	<u>Buses</u>	<u>Educators</u>
12. Mjabuliseni	120	21km	2	4
13. Qantayi	120	28km	2	4
14. Masakhane	120	20km	2	4
15. Hawini	120	20km	2	4
16. Empangeni	120	20km	2	4
	TOTAL 1 800			



SECTION C

Special Conditions of Contract

DEPARTMENT OF DEFENCE

SPECIAL CONDITIONS OF CONTRACT
(SCCs)

TABLE OF CLAUSES

1. Changed Requirement
2. Co-ordinated activities
3. Contractor's Personnel
4. Value Added Tax (VAT)
5. Damage Compensation
6. Waiver
7. Severability
8. Sub-contracting

SPECIAL CONDITIONS OF CONTRACT

CHANGED REQUIREMENT

1. If Department of Defence institutions participating in this contract are disbanded or relocated or for reasons unknown at the time of concluding the contract, the Department of Defence reserves the right to cancel the contract or parts thereof on written notice of 90 days sent to the contractor at the address appearing in the contract.

CO-ORDINATED ACTIVITIES

2. Whilst on Department of Defence premises, personnel of the contractor will have access to all areas, subject to other stipulations in the relevant contract, to render the services. If the contractor's service is not rendered in a specific area at a given time, access to that area is forbidden.
3. The work to be executed must under no circumstances disrupt the routine activities taking place in the institution or on the premises where the service is to be provided.

CONTRACTOR'S PERSONNEL

4. Identification. To identify the contractor's personnel on the premises of the Department of Defence, the personnel will comply with the following, with any costs for the account of the contractor:
 - a. Personnel will wear company identification cards with an employee photograph on it, conspicuously on his/her person at all times;
 - b. Personnel will wear identifiable uniforms whilst on duty.
5. Attitude towards Safety, Health, Security and Service Delivery. Without prejudice to the contractor's responsibility and right to select and appoint his/her own personnel, the Department of Defence will at all times have the right to identify personnel of the contractor whom are considered to be safety and/or health and/or security risk and/or personnel whom are undesirable. In such case the contractor will be requested not to utilise such person(s) any longer to honour his/her obligations in terms of this contract. The contractor will immediately comply with the request and he/she will not, as a result of such a request, be entitled to institute any claim against the Department of Defence for any loss or otherwise suffered as a result of such a request. The contractor therefore indemnifies the Department of Defence against any claim whatsoever from the employee concerned.
6. Name List. The contractor must submit a complete name list of all personnel to be employed on Department of Defence premises to provide the service according to the contract, to the Department of Defence official at the institution or on the premises where the service is to be provided, who will arrange for entry permits for the contractor. Any changes to the personnel must be communicated to the designated official without delay.
7. Personnel on Site. The contractor must ensure that the total number of personnel offered for the execution of this contract is on duty on a daily basis. Provision must therefore be

made for temporary or stand-in personnel for cases where personnel are on leave or sick leave.

VALUE ADDED TAX (VAT)

8. All monies paid in terms of this bid is subject to value added tax calculated at the appropriate tariff from time to time as provided for in the Value Added Tax Act, Act 89 of 1991, the schedules thereto and Rulings as issued by the South African Revenue Services in regard to value added tax.

DAMAGE COMPENSATION

9. The contractor herewith indemnifies the Department of Defence from any claim that may arise from a third party and all costs or legal expenses in this regard, to such a claim for loss or damage resulting from the death, injuries or disability of any such person(s), or the damage to property of the contractor or any other person(s) that may result from or be related to the execution of this contract.
10. The contractor will be held responsible for any damage or theft that may be caused, to the premises or content by him or his employees or be due to their neglect whether in the normal execution of their duties or otherwise and a claim for indemnification can accordingly be imposed by the Department of Defence against the contractor.
11. In the case of damages to premises or content resulting from the work done, the contractor will undertake to rectify the damage immediately to the satisfaction of the Department of Defence. If the contractor fails to act immediately after notification, the Department of Defence will rectify the damage at will and the cost thereof will be recovered from any moneys outstanding.
12. The Department of Defence and its employees will not be held responsible for any claim or injury to the contractor's personnel whilst on Department of Defence property or in the execution of their tasks on Department of Defence property.

WAIVER

13. No waiver of any of the terms and conditions of the contract will be binding or effectual for any purpose unless expressed in writing and signed by the parties thereto, and any such waiver will be effective only in specific instances and for the purpose given. No failure or delay on the part of either party in exercising any right, power or privilege hereunder will operate as a waiver thereof, nor will any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof or the exercise of any other right, power or privilege.

SEVERABILITY

14. Should any of the terms and conditions of the Contract be held to be invalid or unlawful, such terms and conditions will be severable from the remaining terms and conditions, which will continue to be valid and enforceable.

SUB-CONTRACTING

15. In the event that sub-contractors are used to execute the contract or part thereof, the following shall apply:
- a. Prior Approval. Once the contract has been concluded, the contractor shall obtain prior approval from the Department of Defence before the appointment of any sub-contractor.
 - b. Payment. The contractor shall remain liable to reimburse the sub-contractors for goods delivered or services rendered to the Department of Defence.