



Knysna

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KNYSNA MUNICIPALITY

TENDER NO: T 10 of 2024/25:

REQUEST FOR PROPOSALS FOR THE DEVELOPMENT OF A NON-FIXED TRADING FACILITY/CRAFT MARKET ON A PORTION OF ERF 255, CORNER OF GEORGE REX DRIVE AND VIGILLANCE DRIVE, KNYNSNA.

Knysna Local Municipality hereby invites tenders for a Request for Proposals for the Development of a Non-fixed Trading Facility/craft market on a portion of erf 255, corner of George Rex Drive and Vigilance Drive, Knysna.

Tender documents can be downloaded from the Knysna Municipality website: www.knysna.gov.za at no cost. Website navigation is as follow: Do Business – Bidding Opportunities - Tenders – Current Tenders.

Technical enquiries relating to the tender documents may be addressed via email to: Lungiswa Goya, lgoya@knysna.gov.za and Supply Chain related queries may be addressed to: Mzwanele Mato, e-mail mmato@knysna.gov.za.

A compulsory briefing session will be held on **Tuesday 01 April 2025 at 10h00 on a portion of erf 255, corner of George Rex Drive and Vigilance Drive, Knysna**. All attendees must sign the attendance register, failing which their relevant tenders will be deemed non-responsive. One Company representative allowed to sign the register.

The closing time for submission of bids is **12h00 on Wednesday, 23 April 2025**. Bids must be sealed in an envelope clearly marked with the bid number and title given above and placed in the **bid box at the Supply Chain Management Unit, Finance Building, Queen Street, Knysna**, on or before the mentioned time and latest date. Telephonic, facsimile, e-mail, and late bids will not be accepted. Bids must remain valid for a period of **120** days after the closing date of the bid. Notwithstanding the period of validity of bids as set out in the bid documents, the Municipality reserve the right to request validity extension.

Bids will be opened on the same day at the Supply Chain Management Section at 12h05. Late or unmarked bids will not be considered.

Bids may only be submitted on the bid documentation that is issued. Bidders are required to submit an original of their tender document together with a copy of their tender document and a soft copy in a USB. (The original tender document must be clearly marked "Original", and the copy of the tender document must be clearly marked "Copy").

The evaluation of this bid will be subjected to functionality scoring. Tenderers must achieve a minimum functionality score of **60 out of 100 points** for functionality in order to be evaluated further. The functionality criteria and weighting are set out in the tender document.

Bids will be evaluated according to the **80/20** preference points system. The bids are subject to the Council Supply Chain Management Policy, Preferential Procurement Policy Framework Act, 2000, and the Preferential Procurement Regulations 2022 as amended

The Municipality reserves the right to withdraw any invitation to bid and/or re-advertise or to reject any bid or to accept a part of it. The Municipality does not bind itself to accept the lowest bid or to award a contract to the Bidder scoring the highest number of points.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE AS DEFINED IN THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS (GOVERNMENT GAZETTE NO 40553 DATED 20 JANUARY 2017).

Further requirements for sealing, addressing, delivery, opening, and assessment of bids are stated in the Tender Document.

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6570