South African National Accreditation System
Libertas Office Park
Cnr Libertas and Highway Streets
Equestria
Pretoria
0184

REQUEST FOR QUOTATION

PLEASE COMPLETE AND SUBMIT TOGETHER WITH REQUIRED DOCUMENTS AND QUOTATION

DATE OF ISSUE:	14 June 2023	REQUISITION NUMBER	REQ0004844
CLOSING DATE:	20 June 2023	CLOSING TIME:	11:00
QUOTE VALIDITY:	60 days from the date RFQ closed	Submissions and enquires to be made to:	procurement@sanas.co.za

1. PRODUCT /SERVICE DETAILS

Description of goods / services: BBBEE Webservice

Background

The South African National Accreditation System (SANAS) is the sole national body responsible for carrying out accreditations in respect of conformity assessment, which includes the accreditation of calibration, testing and verification laboratories, certification bodies, inspection bodies, verification agencies and any other type of body that may be added to its scope of activity. SANAS is also the national body to monitor Good Laboratory Practice (GLP) compliance with principles adopted by the Organisation for Economic Cooperation and Development (OECD) for GLP facilities.

SANAS has developed an inhouse turnkey Online accreditation system which is platformed on SharePoint 2016,

Once our laboratories / agencies are accredited, we publish their certificate and schedule of accreditation on our website at www.sanas.co.za under accredited organisation and then selecting verification agency BBEEE for public consumption,

This information is particularly of interest and important for our BBEEE Commission as they need this information for their clients and users, therefore, for the BBEEE Commission consume this information, we would ned to develop, test and deploy a webservice, which they can interrogate our database on demand and receive the information as specified in the code below

1 | **Requirements:**
Development of an in-house or cloud-based webservice or API interface for SharePoint 2016 On-Premise that will expose certain API end points for GET requests and issue out data back to the requested Web Application or Service.

Format of data in JSON :
The format of the data consumed is as follows as requested by the BBBEE commission: $accrno = $response['data'][0]['lab_no'];
 $va_name = $response['data'][0]['lab_name'];
$compRegNo = $response['data'][0]['comp_reg_no'];
 $streetAdd = $response['data'][0]['phys_1'];
$townAdd = $response['data'][0]['phys_2'];
$cityAdd = $response['data'][0]['phys_city'];
$codeAdd = $response['data'][0]['phys_code'];
 $province = $response['data'][0]['province'];
$telNo = $response['data'][0]['tel_1'];
$alttelNo = $response['data'][0]['tel_2'];
$faxNo = $response['data'][0]['fax'];
$urlAdd = $response['data'][0]['web_url'];
 $contEmail = $response['data'][0]['contact_email'];
$accrStatus = $response['data'][0]['accreditation_status'];
 $startDate = $response['data'][0]['start_date'];

```
$expiryDate = $response['data'][0]['expiry_date'];
```

• Platform to extract data:
o SharePoint 2016 On-Premise

• **Supports:**
o ASP.NET Framework
o IIS Web Application Management

• Current API End-points for SharePoint 2016:
o None

• **Data location:**
o The information is stored primarily on a SharePoint list which is a register of all Legal Entities (inclusive of all other programs and contains more information than requested so filtering will need to be done)
o A subset of storage is on a SQL Database but no direct exposure to SQL has been provided

• **Solution Required:**
o Integrate with SharePoint 2016 On-Premise and develop an API Web Service in-house under SANAS' domain, allowing the BBBEE commission to extract the required data in real time. (Recommended)
▪ Interface with the SharePoint Legal Entities List to expose the data with Read permissions, (CRUD) – simply the Read operation.
▪ No secondary Update/Write stream must be present in the API Requests or exposed end-points.

o Or Integrate with SQL Database and expose the requested data through the API Web Service (However solution is not recommended due to exposing the Data Layer and bypassing Security Layers and encryptions meant to integrate SQL and SharePoint to protect the information and environment)
▪ However security measures must be developed by the Service Provider to make sure that no information is exposed outside of the API requested and context.

• **Location of solution:**
o This is at the discretion of the Service provider
▪ In-house Webservice that is part of SANAS' domain deployed locally on one of the Servers
▪ Alternatively if hosted online the Intellectual Property must be in SANAS' control and also management of the webservice must be owned by SANAS. If the solution is not automated then training must be provided by the service provider to allow SANAS to manage the Web Service if there any manual configurations that need to be set

Expected date of delivery:	June 2023
Contract or once-off:	24 months
Technical / Mandatory requirements:	N/A
Other information:	

SECTION TO BE COMPLETED BY SUPPLIER

2. SUPPLIER DETAILS

Supplier name:	
CSD number:	
Contact person:	
Contact number:	
Valid Tax reference number and Pin	
Email:	
VAT number (if applicable):	
Physical address:	

3. SCM COMPLIANCE REQUIREMENTS (please tick)

Central Supplier Database Report or Summary	
Completed and signed SBD 4	
Completed and signed SBD 6.1	
Certified valid B-BBEE Certificate	

EVALUATION PROCESS

All bids will be evaluated as follows:

The First stage, bids will be evaluated first for Administrative requirements,Bidders are required to submit the following administrative documents to be considered for evaluation.

- Completed and signed SBD 4
- Completed and signed SBD 6.1
- Valid BBBEE certificate or sworn affidavit signed by the commioner of oath
- Valid tax pin,Central Supplier Database Report or Summary with compliant tax status

No	Name of Administrative Required Document	Clarification Time
1	Completed and signed SBD 4	48 working hours
2	Valid tax pin,Central Supplier Database Report or Summary with compliant tax status	7 Working days

Bidders who do not adhere to the indicated response time for clarifications requested by the SANAS will be deemed to be non-responsive and their submissions will not be evaluated further.

Stage 2: Price and SANAS specific goals:

PREFERENTIAL PROCUREMENT REFORM:

The Preferential Procurement Regulations, 2022 pertaining to the Preferential Procurement Policy Framework Act, Act No 5 of 2000. SANAS Preferential Procurement (PP) requirements as per the SANAS Supply Chain Management Policy, states that SANAS shall deal with suppliers in accordance with the SANAS specific goals. The application of the specific goals will be as per the applicable pricing formula, the 80/20 system.

SANAS specific goals are in support of the following:

- Previously disadvantaged groups by allocating points for black owned businesses. Black owned businesses are defined as per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 which states that "Black People" is a generic term which means Africans, Coloureds and Indians who are citizens of the Republic of South Africa by birth or descent; or who became citizens of the Republic of South Africa by naturalisation before 27 April 1994 or on or after 27 April 1994; and who would have been entitled to acquire citizenship

by naturalization prior to that date.

- Black women as per the Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013.
- Black people who are youth as defined in the National Youth Commission Act of 1996.
- Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act.
- Exempt micro enterprises (EMEs) and thus promoting small businesses.
- Qualifying small enterprises (QSEs).

All responsive tender offers shall be evaluated in terms of Price and SANAS specific goals. The 80/20 Preference Point System shall be applicable in accordance with the Preferential Procurement Framework Act (No.5) of 2000.

Points will be allocated in terms of the SANAS specific goals as indicated in the table below. Bidders must submit valid B-BBEE Certificates or sworn affidavit to claim points on specific goals.

PRICE	80
SANAS SPECIFIC GOALS	20

Note:To claim points Bidders must submit a valid BBBEE certificate or sworn affidavit signed by the commissioner of Oath together with a fully completed and signed SBD 6.1. Bidders are required to indicate the preference point claimed in the SBD 6.1.

Specific Goal	20	10
100% Black Owned	6	4
51% - 99% Black Owned	4	2
100% Black Women Owned	6	3
51% - 99% Black Women Owned	4	2
5% Youth Owned	2	1
2% Owned by Persons with Disabilities	1	1
Exempt Micro Enterprise (EME)	5	0
Qualifying Small Enterprise (QSE)	3	1

This RFQ will be evaluated according to the above SANAS specific goals. Failure to submit supporting documents may result to a bidder being allocated zero (0) points. Bidders are required to claim SANAS specific goals in the provided SBD 6.1 attached.

1. Quote validity refers to calendar days

2. SANAS reserves the right to award to multiple suppliers.

3. SANAS reserves the right to increase or decrease quantities at the prices quoted.

4. SANAS reserves the right to cancel this request.

5. All goods/services must be quoted in Rand value.

6. SANAS reserves the right to negotiate with bidders.

7. All fields must be filled in / completed for this document to be accepted.

8. Late and incomplete submissions will not be accepted.

9. All prices quoted must be firm and be inclusive of Value Added Tax(VAT), where applicable

10. Failure to submit the quotation by the date and time stipulated will result in disqualification.

11. Payment will be made in 30 working days after receipt of a valid invoice.

12. All SBD documents must be always signed and sent back with the quotation.

13. THIS QUOTE DOES NOT CONSTITUTE AN ORDER.

14. Any bidder who has reasons to believe that the RFQ specification is based on a specific brand must inform SANAS before RFQ closing date.

4.   PROTECTION OF PERSONAL INFORMATION

In responding to this RFQ , SANAS acknowledges that it may obtain and have access to personal data of the respondents. SANAS agrees that is shall only process the information disclosed by bidders in their response to this RFQ for the purpose of

evaluating and subsequent award of business and in accordance with any applicable law.

Furthermore, SANAS will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, SANAS requires Respondents to process any process any personal information disclosed by SANAS in the bidding process in the same manner

5. REASONS FOR DISQUALIFICATION

Service providers will be disqualified for the following:

1. Non compliance tax status at the time of award, verification of tax compliance status will be verified with Central Supplier Database(CSD) or through SARS's e-Filing. Service providers will be given 7 working days to rectify their tax compliance status with SARS. If the tax status is still non-compliant after 7 working days, the service provider will be disqualified from further evaluation.
2. Submitted information that is fraudulent; factually untrue or inaccurate for example membership that do not exist; B-BBEE credentials; experience etc.
3. Service providers who made false declarations on the Standard Bidding Documents or misrepresented facts.
4. Service providers who are listed on the National Treasury's Database of restricted suppliers and defaulters
5. Failure to quote in line with the specification.
6. This RFQ is subject to the general conditions of the RFQ, National Treasury's general conditions of contract (GCC) and, if applicable, any other special conditions of contract by SANAS.

6. ACKNOWLEDGEMENT AND SUBMISSION:

I hereby acknowledge and accept the terms and conditions of this request for quotation:

Capacity:………………………………………….

Name:…………………………………   Signature: ………………………………   Date: ………………....

Pricing table

Item	Price	Total Inc VAT
Develop, test and deploy the above webservice		
100 adhoc hours provisioned over the duration of the SLA if and required to maintain and or enhance the functionality of the developed webservice		
	Overall total	

The above table must be included in the bidder's proposal, if, not included, the bid will be disqualified

The adhoc hours are for evaluation purpose only and in no way a commitment from SANAS, these hours will be consumed if and when required.