



SOUTH AFRICA

Electoral Commission

Auction 0010556454

Standard Laptops with Docking Stations

1 Introduction

The Electoral Commission (EC) wishes to acquire appropriate laptops that will enable efficient support of business processes. The Electoral Commission wishes to update its IT hardware environment to the latest technology as well as ensuring adequate support. ICT Department intends to continue running a highly efficient and stable ICT environment making full use of industry standards, best practices and disciplines based upon stable and reliable technologies.

Suppliers must place a bid on the Votaquotes (e-Procurement) system and then provide all the required documentation before the closing date as specified in this document and on the Votaquotes web site. The bidder must be registered and approved in order to participate in the bid.

2 Background

The Electoral Commission has invested extensively in its Information and Communication Technology (ICT) technologies, which provide a platform to effectively support and enable its business processes and to meet its goal of providing a free and fair election process in an open and transparent environment. The Electoral Commission's ICT Department intends to continue running a highly efficient and stable ICT environment making full use of industry standards, best practices and disciplines based upon stable and reliable technologies.

The Electoral Commission requires a service provider to supply and deliver supply and delivery of two thousand five hundred and sixty (2560) standard laptops with docking station and accessories as outlined in the item specification below. The numbers are for the bid baseline purposes and the Electoral Commission reserves the right to reduce the numbers to a minimum of one thousand five hundred and eighty (1580), and increase as and when the need arises. The required items must be supplied to the Electoral Commission's Head Office.

3 Technical Specifications

The technical specification for the required products is as per the bid specifications provided below. It must be noted that the technical specifications below are the minimum requirements. The only exception that may be accepted will be in case where the service provider's

specification exceeds the minimum requirements. Any offers below the minimum specification requirement will be disqualified.

3.1 Standard Laptops Specification with Docking Station

The technical specification for the required equipment is detailed below and it must be noted that these are the minimum requirements, and the bidder may recommend equipment with same or better specifications. The only exception that may be accepted will be in case where the bidder's specification is better, anything below the minimum specification will be disqualified.

MINIMUM TECHNICAL AND FUNCTIONAL SPECIFICATION		
	Requirements	Minimum Compliance Requirements
1	Quantity	2560 Laptops (Baseline for the bid, the Electoral Commission reserves the right to reduce the numbers on order to a minimum of 1580 and increase as and when the need arises.)
2	Processor Type (CPU)	Generation 14 Intel Core i5-1440E or any equivalent
3	Security Feature	Advanced Encryption: TPM 2.0 or equivalent or higher
4	Hard Drive (Storage)	512GB Gen5x4 M2 NVMe Solid State Drive
5	Memory	16GB DDR4 2666MHz RAM (1 x 16GB, 1 slot free, 64GB Max)
6	Graphics	Integrated HD Graphics, 2048 MB dedicated Video Memory or higher
7	Screen	1920 x 1200 Resolution
8	Display	15" 1920x1200 Full HD anti-glare
	Connectivity / ports	a) USB Type-C x 2 b) 2x USB 3.1, Type A Ports c) Type-C port with Thunderbolt 3/Power Delivery/DisplayPort d) HDMI e) AC Power Input f) RJ45 Network port

MINIMUM TECHNICAL AND FUNCTIONAL SPECIFICATION		
	Requirements	Minimum Compliance Requirements
9		g) Audio MIC/Speaker combo port h) Security Cable Lock Slot
10	Mouse	Wireless External Optical Mouse
11	Keyboard	Qwerty Keyboard - spill-resistant, full-size keyboard with backlight. Physical keyboard must be provided even if the solution offered has a touchscreen keyboard.
12	Laptop Carry Bag	Dedicated well-padded laptop backpack with compartment for accessories
13	Security Cable	1.8-meter Combination key security cable
14	Power Cables - Laptop	One SA Plug 3-pin Dedicated Redtop shaved Plug to Laptop Charger, with a combined length of less than 3 meters
15	Warranty	Bidder to indicate warranty of the proposed solution.
16	Network Cards	Gigabit Autosens Ethernet, WiFi 6, WWAN (LTE/5G), BT5 or any network connectivity plug
17	Audio	Audio Codec with universal audio jack and 2W internal speaker, headset and headphone ports (3.5 mm)
18	Camera	5MP Camera Webcam with Microphone
19	Power Adapter	Power adapter – external 65-Watt AC 120/230 V (50/60 Hz)
20	Operation System	Certified for Windows 11 or higher operating system. To be licensed through Microsoft Enterprise Agreement.
21	Warranty Statement	An OEM warranty statement stating all warranty terms and conditions must be submitted.
22	Product Life	The proposed product must have a remaining [EOSL] or product

MINIMUM TECHNICAL AND FUNCTIONAL SPECIFICATION		
	Requirements	Minimum Compliance Requirements
		life of not less than 5 years of support, maintenance and availability of parts. OEM proof must be submitted.
23	Dimensions	(W)32.6cm x (D) 23.43cm x (H)1.79 cm
24	Safety	SANS IEC 60950
25	Localization	South Africa
26	Integrated Sound Speakers	Minimum Sensitivity level: 94 dB/ 2.83 volts
27	Integrated Microphone	Frequency range: 80 Hz to 15 kHz
28	Cellular Module	Mobile cellular module, which have a Subscriber Identification Module (SIM) card slot, capable of operating in any of the cellular communication networks in South Africa, at minimum, be fifth generation (5G), compatible with any of the SIM cards provided by South African network service providers. Integrated antenna.
29	Docking Station	1x HDMI Connector Audio in 3.5mm stereo jack Audio out 3.5mm stereo jack 2x USB 3.0 Ports 2x USB- Type C ports Security Lock
30	Imaging	Bidder to confirm ability and capacity to load Electoral Commission image on the laptops

4 Planning Assumptions

The Electoral Commission has made the following assumptions:

- 4.1 The Electoral Commission will provide technical resources for all Electoral Commission's designated work including setup and configuration of own systems

and databases.

- 4.2 Wherever the need arises the successful bidder shall do initial equipment configuration of operating systems and environmental specific requirements.
- 4.3 The delivery of the hardware, software licenses and implementation services required must be completed within the days as stipulated in the delivery and implementation schedule below
- 4.4 The bidder's must comply with the Electoral Commission's change management process.

5 General Bid Conditions

The following standard auction conditions must be adhered to and complied with, failing of which the bid will be disqualified.

- 5.1 Bidders must place bids online on the Electoral Commission's eProcurement website by not later than the stipulated closing date and time on the auction.
- 5.2 Bidder must complete and submit Technical Bid Response Sheet to show compliance with the technical bid requirements
- 5.3 The bidder must be authorized to sell the product supplied. An OEM letter of proof of the reseller agreement/authorization must accompany the written documentation for this bid. Should the reseller authorization be from a distributor, then a proof of authorization, authorizing the distributor to resell and/or to authorize others by the OEM, must be submitted
- 5.4 The bidder must provide at least two (2) contactable list of clients of past services of a similar nature. Client details must include the following: customer name, contact person, contact details (telephone, email, and physical address), service description and value of services offered, per contract. Appendix C provides a guideline and client details required, however bidders are free to format their response as they prefer. Some guideline definitions include:
- 5.5 Services rendered in the past similar project to include budget, personnel

resources utilized for the duration of the contract.

- 5.6 Similar services are those services, which includes supply of similar services as per the technical requirements and of comparative value.
- 5.7 Bidders must include brochures and/or Data Sheets for the screens on a movable trolley, cameras, tripods and microphone speaker systems being proposed.
- 5.8 The Electoral Commission depreciates its IT equipment over a period of 5 years. It is therefore important that the bidder does not knowingly propose IT equipment that has a life-span that is less than 5 years. Bidders are required to provide the lifespan of the proposed products in the form of a letter.
- 5.9 The bidders proposed solution should indicate warranty plan proposed, if there was no provision for warranty a minimum one year warranty should be provisioned.
- 5.10 Warranty Statement: An OEM warranty statement stating all warranty terms and conditions must be submitted.
- 5.11 Bidders are to note that even if the solution they are offering is a touchscreen keyboard, a physical keyboard must still be provided.

6 Pricing Requirements

- 6.1 Bidders must complete and submit a detailed price breakdown of the proposed solution in the pricing schedule as per **Appendix B**
- 6.2 Bidders are advised to take into account that the following costs are factored into the price. The Electoral Commission will not entertain additional charges on these items.
 - (a) Hardware costs
 - (b) Delivery costs to the Electoral Commission's offices.
 - (c) VAT inclusive

- 6.3 Bid prices must be firm for a period of one hundred and eighty (180) days.
- 6.4 Total Bid price must be submitted online on the eProcurement (Votaquotes) portal.

7 Award of Contract

- 7.1 An official purchase order will be issued to a bidder whose bid complies with the bid specifications.
- 7.2 It should be noted that the Electoral Commission seeks to gain the best product technically and financially.

8 Delivery and Implementation Timeframe

- 8.1 The successful bidder must be able to complete delivery within 30 days of receiving the official purchase order.
- 8.2 The equipment will be delivered at the Electoral Commission's National Office in Centurion. The address is as follows: Election House, Riverside Office Park, 1303 Heuwel Avenue, Centurion, 0157

9 Enquiries

All enquiries regarding this bid must be submitted exclusively through the VotaQuotes platform. This requirement supports the principles of fairness, openness, and transparency in the procurement process.

All questions and the official responses will be published on the public VotaQuotes website (www.votaquotes.elections.org.za) where the bid is advertised.

Bidders are responsible for regularly monitoring the platform for any updates, clarifications, or additional information published during the bidding period.

No telephonic, email, or other forms of communication regarding bid enquiries will be accepted or responded to.

An enquiry cut-off date applies to all bids. The final date and time for submitting enquiries is published on the VotaQuotes platform under the specific bid listing

10 Briefing Session

10.1 A non-compulsory virtual briefing session will be held. (Link to be provided)

11 Written Submissions

All submissions must be received on or before the closing date and time for submissions, as stipulated on the e-Procurement website <https://votaquotes.elections.org.za>. Submissions received after the final date and time will lead to bids being disqualified and not considered. Written submissions must be delivered to the Electoral Commission's Procurement & Asset Management Department. Delivery can be through any of the following means:

- Upload to the auction website;
- Place in the Electoral Commission tender box situated in the foyer of the Electoral Commission national office in Centurion at the following address before the closing date and time of this auction;

**Election House
Riverside Office Park,
1303 Heuwel Avenue,
Centurion,
0157**

Note: Clearly mark your submission: For the attention of Procurement and Asset Management – Bid: 0010556454

Failure to submit all of the required documentation before the closing date and time shall invalidate the bid. It remains the responsibility of the bidder to confirm receipt of the required documentation with the Electoral Commission Procurement and Asset Management Department.

12 Summary of Submission Requirements

- 12.1 Submit bid and bid price online on the Votaquotes portal.
- 12.2 Detailed technical specifications in accordance with the technical requirements to demonstrate compliance, include technical documentation and brochures and/or datasheets as part of the bid;
- 12.3 A letter of proof of the reseller agreement either from the OEM or an authorized distributor; (i.e. if the reseller is authorized by a distributor). If the reseller agreement is from a distributor, then proof from the OEM authorizing the distributor needs to be included in the bid proposal.
- 12.4 The bidder shall provide at least two (2) list of clients of similar work including customer name, customer contact name, and contact details (email address and telephone contact). Refer to Appendix C for guideline.
- 12.5 Bidders must submit a letter providing confirmation that the lifespan of the proposed products is not less than 5 years.
- 12.6 Bidders must complete and submit technical bid response Sheet.
- 12.7 Bidders must complete and submit pricing schedule together with the bid proposal.

13 Closing Date

The closing date and time of this bid is specified on the eProcurement (Votaquotes) website in accordance the bidding requirements. The closing date and time is determined by the clock on the Electoral Commission servers and is not negotiable. Bidders must also take note that supporting documentation must be delivered or uploaded **before the closing date and time.**

14 Appendix A: Technical Bid Response

Item Number	Description	Compliance Requirement	Bidder must indicate whichever is applicable		Bidder's response/technical specification for proposed solution – if providing more than minimum requirements
			Yes	No	
1	Quantity	2560 Laptops (Baseline for the bid, the Electoral Commission reserves the right to reduce the numbers on order to a minimum of 1580 and increase as and when the need arises.)			
2	Processor Type (CPU)	Generation 14 Intel Core i5-1440E or any equivalent			
3	Security Feature	Advanced Encryption: TPM 2.0 or equivalent or higher			
4	Hard Drive (Storage)	512GB Gen5x4 M2 NVMe Solid State Drive			
5	Memory	16GB DDR4 2666MHz RAM (1 x 16GB, 1 slot free, 64GB Max)			
6	Graphics	Integrated HD Graphics, 2048 MB dedicated Video Memory or higher			
7	Screen	1920 x 1080 Resolution			
8	Display	15" 1920x1080 Full HD anti-glare			
9	Connectivity / ports	a) USB Type-C x 2 b) 2x USB 3.1, Type A Ports, c) Type-C port with Thunderbolt 3/Power Delivery/DisplayPort d) HDMI e) AC Power Input			

Item Number	Description	Compliance Requirement	Bidder must indicate whichever is applicable		Bidder's response/technical specification for proposed solution – if providing more than minimum requirements
			Yes	No	
		f) RJ45 Network port g) Audio MIC/Speaker combo port h) Security Cable Lock Slot			
10	Mouse	Wireless External Optical Mouse			
11	Keyboard	Qwerty Keyboard - spill-resistant, full-size keyboard with drain with backlight. Physical keyboard must be provided even if the solution offered has a touchscreen keyboard.			
12	Laptop Bag	Dedicated well-padded laptop backpack with compartment for accessories			
13	Security Cable	1.8 meter Combination key security cable			
14	Power Cables - Laptop)	One SA Plug 3-pin Dedicated Redtop shaved Plug to Laptop Charger, with a combined length of less than 3 meters			
15	Network Card	Gigabit Autosense Ethernet, WiFi 6, WWAN (LTE/5G), BT5 or any network connectivity connection			
16	Audio	Audio Codec with universal audio jack and 2W internal speaker, headset and headphone ports (3.5 mm)			
17	Camera	5MP Camera Webcam with Microphone			
18	Power Adapter	SANS IEC 60950			
19	Operation System	Certified for Windows 11 or higher operating system. To be licensed through Microsoft Enterprise Agreement.			
20	Warranty Statement	An OEM warranty statement stating all warranty terms and conditions must be submitted.			
21	Product Life	The proposed product must have a remaining [EOSL] or product life of not less than 5 years of support, maintenance and availability of parts. OEM proof must be submitted.			
22	Dimensions	(W)32.6cm x (D) 23.43cm x (H)1.79 cm			

Item Number	Description	Compliance Requirement	Bidder must indicate whichever is applicable		Bidder's response/technical specification for proposed solution – if providing more than minimum requirements
			Yes	No	
23	Safety	SANS IEC 60950			
24	Localization	South Africa			
25	Integrated Sound Speakers	Minimum Sensitivity level: 94 dB/ 2.83 volts			
26	Integrated Microphone	Frequency range: 05 Hz to 15 kHz			
27	Cellular Module	Mobile cellular module, which have a Subscriber Identification Module (SIM) card slot, capable of operating in any of the cellular communication networks in South Africa, at minimum, be fifth generation (5G), compatible with any of the SIM cards provided by South African network service providers. Integrated antenna.			
28	Docking Station	2x HDMI Connector Audio in 3.5mm stereo jacks Audio out 3.5mm stereo jacks 2x USB 3.0 Ports 2x USB-Type C ports Security Lock			
29	Imaging	Bidder to confirm ability and capacity to load Electoral Commission image on the laptops			

15 Appendix B: Pricing Schedule

Pricing Schedule					
Company Name (Bidder):					
The completion of all pricing schedules is compulsory. Failure to complete the below will result in the bid being disqualified Prices must include VAT					
No.	Product Code (SKU)	Description	QTY	Unit Cost	Total Costs
1		Laptops 2560 Laptops (Baseline for the bid, the Electoral Commission reserves the right to reduce the numbers on order to a minimum of 1580 and increase as and when the need arises.)	2560	R	R
2		Docking Station	2560	R	
3		Wireless Mouse	2560	R	R
4		Warranty costs if not standard	2560	R	R
5		Imaging Costs	2560	R	R
6		Laptop bag	2560	R	R
7		Delivery Costs to Electoral Commission Head office	2560	R	R
Total Bid Price (inclusive of VAT)					
(This is the bid price that must be captured on eProcurement)					R

Bid price (Grand Total of the items) inclusive of VAT must be submitted online on the eProcurement (Votaquotes) portal

16 Appendix C: Guideline Reference Table

Reference #1

<u>Guideline Client List Table</u>		
EACH CLIENT LIST MUST CONTAIN THE FOLLOWING DETAILS		
Customer name		
Contact Person		
Contact Details	Email	
	Telephone	
	Physical address	
Service Description	Product(s)	
	Services offered	
Services Value	Bid value	
	Duration of the contract	

Reference #2

Guideline Client List Table

EACH CLIENT LIST MUST CONTAIN THE FOLLOWING DETAILS

Customer name		
Contact Person		
Contact Details	Email	
	Telephone	
	Physical address	
Service Description	Product(s)	
	Services offered	
Services Value	Bid value	
	Duration of the contract	

17 Appendix D: Bid Evaluation

Bid Evaluation Process

17.1 Stage 1: Assessment of Bidder's Disclosure

All bids received will be evaluated and assessed in respect of the mandatory information provided in the Bidder's Disclosure (SBD4) as well as the register for restricted suppliers and tender defaulters.

Any potential issues that may arise or transgressions that may identified will be pursued in accordance with statutory obligations and requirements.

In this regard, the following must be noted:

The Electoral Commission must, as part of its supply chain management (SCM) processes, identify and manage all potential conflicts of interest and other disclosures made by a person participating in procurement process to enable the accounting officer or delegated authority to make informed decisions about the person participating in the SCM process.

As such, the Bidders Disclosure form, issued as Standard Bidding Document (SBD) 4, attached as Bidder's Disclosure (SBD4), was extended to all entities which were invited to participate in the SCM process.

As part of the evaluation of the procurement process, the information provided by a person on the SBD4 form must be evaluated.

In so doing, it must be noted that if the bid evaluation establishes that:

- (b) a person within the bidding entity is an employee of the State, the Electoral Commission's Accounting Officer/accounting authority must request the relevant accounting officer/accounting authority whether the person-
 - (i) Is prohibited from conducting business with the State in terms of Section 8 of the Public Administration Management Act, 2014; or
 - (ii) has permission to perform other remunerative work outside of their employment, where the PAMA does not apply to such employee;
- (c) the conduct of a person constitutes a transgression of the Prevention and Combating of Corrupt Activities Act, 2004;
- (d) the conduct of a person constitutes a transgression of the Competition Act, 1998, the conduct must be reported to the Competition Commission; and
- (e) the conduct of a person must be dealt with in terms of the prescripts applicable to the Electoral Commission.

If it is established that a person has committed a transgression in terms of the above, or any other transgression of SCM prescripts, the bid may be rejected and the person may be restricted.

The Electoral Commission's Accounting Officer/accounting authority must inform National Treasury of any action taken against a person within 30 days of implementing the action.

During the bid evaluation process, the Electoral Commission must in addition to other due diligence measures, establish if a person is not listed in-

- (a) the Register of Tender Defaulters; and
- (b) the list of restricted suppliers.

A bid related to a restricted bidder or tender defaulter shall be rejected.

The under-mentioned assessment criteria will be used to evaluate the elements relating to SBD4, CSD registration, tax compliance, restricted suppliers and tender defaulters:

Assessment Criteria	Bidder Requirement (YES/NO)	Comments
Bidder is registered on the National Treasury Central Supplier Database (CSD). *		
Bidder is tax compliant. **		
The bidder is not an employee of the state.		
Having certified the SBD4, it is accepted that the bidder's conduct does not constitute a transgression of the Prevention and Combating of Corrupt Activities Act.		
Having certified to the SBD4, it is accepted that the bidder's conduct does not constitute a transgression of the Competition Act.		
The bidder is not a tender defaulter as per the register published on the National Treasury website.		
The bidder is not a restricted supplier as per the register published on the National Treasury website.		

* No bid shall be accepted if a supplier is not registered on the National Treasury Central Supplier Database (CSD).

** A bidder must be tax compliant before a contract is awarded. A bid will be disqualified if the bidder's tax affairs remains non-compliant as per the provisions of National Treasury Instruction No 09 of 2017/2018 Tax Compliance Status Verification.

17.2 Stage 2: Key Qualifying Criteria

Stage 2 – Key Qualifying Criteria				
Company Name (Bidder):				
Failure to comply with any of the requirements below will result in the bid being disqualified				
No.	Description	Yes	No	Comments
1.	Bidder placed bid online?			
2.	Bidder completed and submitted technical bid response as per 5.2?			
3.	Bidder completed and submitted detailed pricing schedule as per 6.1?			
4.	Bidder submitted a letter of proof of the reseller agreement either from the OEM or an authorized distributor (i.e. if the reseller is authorized by a distributor) as per section 5.3?			
5.	Bidder submitted a letter confirming that the proposed products have a lifespan not less than 5 years as 5.8?			
Overall Stage 2 Outcomes:		<u>Assessment Comments:</u>		
		Bid qualifies for further consideration: (YES/NO):		

17.3 Stage 3 Technical Bid Evaluation

Item Number	Description	Compliance Requirement	Bidder must indicate whichever is applicable		Bidder's response/technical specification for proposed solution – if providing more than minimum requirements
			Yes	No	
1	Quantity	Laptops 2560 Laptops (Baseline for the bid, the Electoral Commission reserves the right to reduce the numbers on order to a minimum of 1580 and increase as and when the need arises.)			
2	Processor Type (CPU)	Generation 14 Intel Core i5-1440E or any equivalent			
3	Security Feature	Advanced Encryption: TPM 2.0 or equivalent or higher			
4	Hard Drive (Storage)	512GB Gen5x4 M2 NVMe Solid State Drive			
5	Memory	16GB DDR4 2666MHz RAM (1 x 16GB, 1 slot free, 64GB Max)			
6	Graphics	Integrated HD Graphics, 2048 MB dedicated Video Memory or higher			
7	Screen	1920 x 1080 Resolution			
8	Display	15" 1920x1080 Full HD anti-glare			
9	Connectivity / ports	a) USB Type-C x 2 b) 2x USB 3.1, Type A Ports,			

Item Number	Description	Compliance Requirement	Bidder must indicate whichever is applicable		Bidder's response/technical specification for proposed solution – if providing more than minimum requirements
			Yes	No	
		c) 2xType-C port with Thunderbolt 3/Power Delivery/DisplayPort d) HDMI e) AC Power Input f) RJ45 Network port g) Audio MIC/Speaker combo port h) Security Cable Lock Slot			
10	Mouse	Wireless External Optical Mouse			
11	Keyboard	Quiet Keyboard - spill-resistant, full-size keyboard with drain and DuraKeys with backlight. Physical keyboard must be provided even if the solution offered has a touchscreen keyboard.			
12	Laptop Bag	Dedicated well-padded laptop backpack with compartment for accessories			
13	Security Cable	1.8 meter Combination key security cable			
14	Power Cables - Laptop)	One SA 3-pin Plug, 1.8-meter length			
15	Network Card	Gigabit Autosense Ethernet, WiFi 6, WWAN (LTE/5G), BT5 or any network connectivity plug			

Item Number	Description	Compliance Requirement	Bidder must indicate whichever is applicable		Bidder's response/technical specification for proposed solution – if providing more than minimum requirements
			Yes	No	
16	Audio	Audio Codec with universal audio jack and 2W internal speaker, headset and headphone ports (3.5 mm).			
17	Camera	5MP Camera Webcam with Microphone			
18	Power Adapter	Power adapter – external 65-Watt AC 120/230 V (50/60 Hz)			
19	Operation System	Certified for Windows 11 or higher operating system. To be licensed through Microsoft Enterprise Agreement.			
20	Product Life	The proposed product must have a remaining [EOSL] or product life of not less than 5 years of support, maintenance and availability of parts. OEM proof must be submitted.			
21	Dimensions	(W)32.6cm x (D) 23.43cm x (H)1.79 cm			
22	Safety	SANS IEC 60950			
23	Localization	South Africa			
24	Integrated Sound Speakers	Minimum Sensitivity level: 94 dB/ 2.83 volts			
25	Integrated Microphone	Frequency range: 05 Hz to 15 kHz			
	Cellular Module	Mobile cellular module, which have a Subscriber Identification Module (SIM) card slot, capable of operating in any of the cellular communication networks in South			

Item Number	Description	Compliance Requirement	Bidder must indicate whichever is applicable		Bidder's response/technical specification for proposed solution – if providing more than minimum requirements
			Yes	No	
26		Africa, at minimum, be fifth generation (5G), compatible with any of the SIM cards provided by South African network service providers. Integrated antenna.			
27	Docking Station	2x HDMI Connector Audio in 3.5mm stereo jack Audio out 3.5mm stereo jack 2x USB 3.0 Ports 2x USB- Type C ports Security Lock			
28	Imaging	Bidder to confirm ability and capacity to load Electoral Commission image on the laptops			
Overall Stage 3 Outcomes		<u>Assessments Comments:</u>			
		Bid qualifies for further consideration: (YES / NO)			

17.4 Stage 4 – Technical Scoring

Stage 4 – Technical Scoring					
To qualify to the next phase of adjudication a bidder must score a minimum of 75% (24/32)					
	Product Description	Available Score	Points Allocation	Actual Score	Comments
1	Relevant List Of Clients	22	List Of Clients a) Contact Details (Customer name, Contact Person, Email, Telephone and Physical address) = 2 point b) Product/Solution = 3 point c) Description of Services provided = 3 point. d) Duration and how long ago service was provided = 3 points Total for references = maximum 11 points per reference (minimum 2 references required).		
	Technical Solution	10	Bidder included the following: a) Brochure / Data Sheet for proposed solution – 4 points b) Warranty Statement – 3 points c) Product Life indication – 3 points		
	TOTAL:	32			
Overall Stage 3 Outcomes		<u>Assessments Comments:</u>			
		Bid qualifies for further consideration: (YES / NO)			

17.5 Stage 5 – PPPFA & Price scoring

Stage 5 - Bid Evaluation Results

Only bids that comply with the requirements and conditions of the bid and that meet the minimum criteria in the bid evaluation process as stipulated above will be considered for bid adjudication purposes.

Only market related bids will be acceptable.

Adjudication of qualifying bids will be done in accordance with the 90/10 preference point system provided for in the Preferential Procurement Regulations, 2022.

The number of preference points will be allocated dependent on the B-BBEE status level of contributor as stated in the table below which is contained in the Preferential Procurement Regulations, 2022.

B-BBEE Status Level of Contributor	Number of Points
1	10
2	9
3	6
4	5
5	8
6	3
7	2
8	1
Non-compliant contributor	0

Bid Evaluation Committee

	Name	Signature
1		
2		
3		
4		
5		