

Annexure "G" Pricing Schedule WESTERN CAPE

CATEGORY	DESCRIPTION	Per	Quantity	Unit of Measure	Price Excluding VAT YEAR 1	Price Excluding VAT YEAR 2
TRAYS	LETTER TRAY STACKABLE SINGLE TIER - VARIOUS COLOURS	Each	1			
	DESK TRAY - SET OF 2 + RISERS - VARIOUS COLOURS	Each	1	Set of 2		
	LETTER TRAY VIKING PVC - VARIOUS COLOURS	Each	1			
RUBBER BANDS	RUBBER BANDS - NO.8	Each	1	Box 100g		
	RUBBER BANDS - NO.12	Each	1	Box 100g		
	RUBBER BANDS - NO.16	Each	1	Box 100g		
	RUBBER BANDS - NO.18	Each	1	Box 100g		
	RUBBER BANDS - NO.19	Each	1	Box 100g		
	RUBBER BANDS - NO.32	Each	1	Box 100g		
	RUBBER BANDS - NO.34	Each	1	Box 100g		
	RUBBER BANDS - NO.38	Each	1	Box 100g		
	RUBBER BANDS - NO.54/99	Each	1	Box 100g		
	RUBBER BANDS - NO.64	Each	1	Box 100g		
	RUBBER BANDS - NO.69	Each	1	Box 100g		
LABELS	INSTRUCTION LABEL SELF ADHESIVE - BY HAND	Each	1	Box of 125		
	INSTRUCTION LABEL SELF ADHESIVE - CONFIDENTIAL	Each	1	Box of 125		
	INSTRUCTION LABEL SELF ADHESIVE - FINAL NOTICE	Each	1	Box of 125		
	INSTRUCTION LABEL SELF ADHESIVE - FRAGILE	Each	1	Box of 125		
	INSTRUCTION LABEL SELF ADHESIVE - NOW PAST DUE	Each	1	Box of 125		
	INSTRUCTION LABEL SELF ADHESIVE - NOW DUE	Each	1	Box of 125		
	INSTRUCTION LABEL SELF ADHESIVE - NOW LONG OVERDUE	Each	1	Box of 125		
	INSTRUCTION LABEL SELF ADHESIVE - THANK YOU	Each	1	Box of 125		
	INSTRUCTION LABEL SELF ADHESIVE - URGENT (OBLONG)	Each	1	Box of 125		
	INSTRUCTION LABEL SELF ADHESIVE - URGENT (ROUND)	Each	1	Box of 125		
	LABEL LEVER ARCH - PASTEL - VARIOUS COLOURS	Each	1	Pack of 12		
	LABEL REDFERN 16UP	Each	1	Box of 100		
	LABEL REDFERN 24UP	Each	1	Box of 100		
	LABEL REDFERN 2UP CD 41MM	Each	1	Box of 100		
	LABEL REDFERN A4 1UP 200 X 289MM	Each	1	Box of 100		
SHEETS	SHEET FROSTED A4 - VARIOUS COLOURS	Each	1			

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TAPES/TABS/FLAGS/NOTES/CUBES/INDEXES	POST IT TAPE FLAGS - VARIOUS COLOURS	Each	1			
	POST IT FAX NOTES 105 X 375MM VARIOUS COLOURS	Each	1			
	ECONOMY TAPE 12MM X 66M	Each	1			
	ECONOMY TAPE 18MM X 66M	Each	1			
	MASKING TAPE 48MM X 50M	Each	1			
	MAGIC TAPE 18MM X 50M	Each	1			
	PACKAGING TAPE VYNIL BUFF 48MM X 50M	Each	1			
	INDEX TABS TO VIEW A4 10 PART - RAINBOW COLOURS	Each	1			
	PRONOTI NOTE 75 X 70MM 100 SHEET	Each	1			
	PRONOTI NOTE 75 X 125MM 100 SHEET	Each	1			
	DESK CUBE HOLDER 100 X 100MM - VARIOUS COLOURS	Each	1			
	PAPER CUBE REFILL 100 X 100MM 800PAGES - VARIOUS COLOURS	Each	1			
	INDEX PVC A4 - 1 to 31	Each	1			
	INDEX PVC A4 - 1 to 10	Each	1			
	INDEX PVC A4 - 1-12	Each	1			
	INDEX PVC A4 - Jan to Dec	Each	1			
	INDEX PVC A4 16 CARD - A to Z	Each	1			
PAPER/CHARTS/BOARDS	FLIPCHART PAD A1 BOND PUNCHED	Each	1	50 sheets		
	FLIPCHART STAND NON MAGNETIC 1000 X 640MM	Each	1			
	COPY PAPER A4 210MM x 297MM 80GSM - WHITE	Each	1	Ream of 500 pgs		
	COPY PAPER A4 210MM x 297MM 80GSM - WHITE (5 reams in a box)	Each	1	Box of 2500 pgs		
	BOND PAPER A4 210MM x 297MM 80GSM - TINTS PASTELS	Each	1	Ream of 500 pgs		
	COPY PAPER A3 297MM x 420MM 80GSM - WHITE	Each	1	Ream of 500 pgs		
	COPY PAPER A3 297MM x 420MM 80GSM - WHITE (5 Reams in box)	Each	1	Box of 2500 pgs		
	CONSOL PAPER NCR 280 X 241MM 2 PART	Each	1	Box of 1000		
	CONSOL PAPER NCR 280 X 241MM 1 PART	Each	1	Box of 1000		
	CONSOLE PAPER 305 X 241/1 58GM	Each	1	Box of 1000		
	CONSOLE PAPER NDP 280 X 368MM 1 PT	Each	1	Box of 1000		
	TINTED SHEET BOARD A4 160G - BLUE	Each	1			
ELEMENTS/BINDERS	RING BINDING ELEMENT 51MM A4 21 RING - VARIOUS COLOURS	Each	1	Box of 50		
	COMBO ELEMENTS 6MM A4 - 21 RING - VARIOUS COLOURS	Each	1	Box of 50		
	COMBO ELEMENTS 8MM A4 - 21 RING - VARIOUS COLOURS	Each	1	Box of 50		
	COMBO ELEMENTS 10MM A4 - 21 RING - VARIOUS COLOURS	Each	1	Box of 50		
	COMBO ELEMENTS 12MM A4 - 21 RING - VARIOUS COLOURS	Each	1	Box of 50		
	COMBO ELEMENTS 16MM A4 - 21 RING - VARIOUS COLOURS	Each	1	Box of 50		
	COMBO ELEMENTS 20MM A4 - 21 RING - VARIOUS COLOURS	Each	1	Box of 50		
	COMBO ELEMENTS 25MM A4 - 21 RING - VARIOUS COLOURS	Each	1	Box of 50		
	SLIDE BINDERS A4 5MM - VARIOUS COLOURS	Each	1	Box of 25		
	SLIDE BINDERS A4 10MM - VARIOUS COLOURS	Each	1	Box of 25		
	SLIDE BINDERS A4 15MM - VARIOUS COLOURS	Each	1	Box of 25		
	RING BINDER A4 PVC 25MM 2 RING - VARIOUS COLOURS	Each	1			
	GRIPBINDERS 25MM	Each	1	Box of 100		
	GRIPBINDERS 50MM	Each	1	Box of 100		
	QUOTATION FOLDER CLEAR FRONT - VARIOUS COLOURS	Each	1			
	RING BINDER A4 2DR 40MM VARIOUS COLOURS	Each	1			
	RING BINDER A4 2DR 50MM VARIOUS COLOURS	Each	1			

HIGHLIGHTERS/MARKERS/PENS	HIGHLIGHTER LARGE - VARIOUS COLOURS	Each	1			
	WHITEBOARD MARKER LARGE - VARIOUS COLOURS	Each	1			
	WHITEBOARD ERASER MAGNETIC	Each	1			
	BALLPEN CLEAR 1MM TIP - BLACK/BLUE/RED	Each	1			
	BALLPEN RETRACTABLE CLEAR 1MM TIP - BLACK/BLUE/RED	Each	1			
	BALLPEN CRYSTAL 1MM TIP - BLACK/BLUE/RED	Each	1			
	MARKER NO.10 - BLACK/BLUE/RED/GREEN	Each	1			
	MARKER NO.20 - BLACK/BLUE/RED/GREEN	Each	1			
	BALLPOINT PEN CLIC - BLACK/BLUE/RED FINE	Each	1			
	BALLPOINT PEN CLIC - BLACK/BLUE/RED MEDIUM	Each	1			
	PAINT MARKER ARTLINE 400 2.3MM - BLACK/WHITE	Each	1			
	FINE MARKER ARTLINE 700 - BLACK/BLUE/RED/GREEN	Each	1			
	MARKER PERMANENT BULLET - BLACK/BLUE/RED/GREEN	Each	1			
FLASH DRIVE	USB FLASH DRIVE 2GB	Each	1			
	USB FLASH DRIVE 4GB	Each	1			
FILES/FOLDERS/POUCHES	ACCESSIBLE FILE PASTEL - VARIOUS COLOURS	Each	1			
	SUSPENSION FILE FOOLSCAP - VARIOUS COLOURS	Each	1	Box of 25		
	SUSPENSION FILE FOOLSCAP - VARIOUS COLOURS	Each	1			
	SUSPENSION FILE FOOLSCAP	Each	1			
	LEVERARCH FILE DUST COVER FOOLSCAP MOTTLED BOARD	Each	1			
	LEVERARCH BOARD FILE 279 X 311MM	Each	1			
	SHOW FILE A4 30 POCKET	Each	1			
	PRESENTATION FOLDER FILE - VARIOUS COLOURS	Each	1			
	FOLDER FOOLSCAP 453 X 342MM 200G - VARIOUS COLOURS	Each	1			
	LAMINATING POUCHES A4 150 MICRON	Each	1	Box of 100		
	LAMINATING POUCHES A3 150 MICRON	Each	1	Box of 100		
CLIPS/STAPLES	FOLDBACK CLIP NO.1 19MM	Each	1			
	FOLDBACK CLIP NO.3 32MM	Each	1			
	FOLDBACK CLIP NO.4 41MM	Each	1			
	FOLDBACK CLIP NO.5 51MM	Each	1			
	BULLDOG CLIP HAND 75MM	Each	1			
	BULLDOG CLIP HAND 50MM	Each	1			
	GIANT PAPER CLIPS 50MM	Each	1	Box of 100		
	PAPER CLIPS SILVER 25MM	Each	1	Box of 100		
	NICELER CLIPS 6.4MM	Each	1	Box of 50		
	OPTIPLAN 445 FILES H/W NO FLAP CLIP A4 250G - 350 SHEETS	Each	1			
	PAPER FASTENERS NO.4 26MM	Each	1	Box of 100		
	PAPER FASTENERS NO.2 15MM	Each	1	Box of 100		
	PAPER FASTENERS NO.7 51MM	Each	1	Box of 100		
	STAPLES 23/15	Each	1	Box of 1000		
	STAPLES 23/10	Each	1	Box of 1000		
	STAPLES 26/6	Each	1	Box of 5000		
	STAPLES 66/8	Each	1	Box of 5000		
INKS	ENDORISING INK 28ML - BLACK/BLUE/GREEN/VIOLET	Each	1			

BOOKS/DIARIES/PLANNERS	COUNTER BOOK QUAD RULED A4 2 QUIRE 192PG	Each	1			
	COUNTER BOOK FEINT AND MARGIN A4 288PG	Each	1			
	PLANNER (CALENDAR) YEARLY 600MM X 800MM	Each	1			
	PLANNER (CALENDAR) WEEKLY 600MM X 800MM	Each	1			
	PEN CARBON BOOK A5 210 X 148 DUPLICATION	Each	1			
	MEMO BOOK FEINT RULED A6 96PG	Each	1			
	MEMO BOOK FEINT RULED A6 144PG	Each	1			
	NOTE BOOK SHORT HAND A5 210 X 148MM (WITHOUT CENTRE LINE) 144PG	Each	1			
	NOTE BOOK SHORT HAND A5 210 X 148MM (WITH CENTRE LINE) 144PG	Each	1			
	COUNTER BOOK FEINT AND MARGIN A4 1 QUIRE 96 PG	Each	1			
	MANAGEMENT DIARY 260 X 210MM	Each	1			
	DIARY PAD A4 PAGE-A-DAY PADDED STANDARD	Each	1			
	PEN CARBON BOOK A4 DUPLICATION 100PG	Each	1			
	INDEX BOOK A4 FEINT RULED 192 PAGES	Each	1			
GENERAL	PAPER PUNCH 2 HOLE HEAVY DUTY	Each	1			
	PAPER PUNCH 2 HOLE LIGHT DUTY	Each	1			
	FINGERETTE SIZE 00	Each	1			
	FINGERETTE SIZE 0	Each	1			
	FINGERETTE SIZE 01	Each	1			
	FINGERETTE SIZE 02	Each	1			
	PENCILS HB	Each	1			
	CLUTCH PENCIL 0.5MM	Each	1			
	PENCIL REFILL LEADS HB 0.5MM	Each	1			
	PENCIL SHARPER 1 HOLE METAL	Each	1			
	ERASER PENCIL	Each	1			
	STAPLER HEAVY DUTY	Each	1			
	STAPLER LIGHT DUTY	Each	1			
	A4 BLUE TENACIA WRITE CARBON	Each	1	Pack of 100		
	CHEVRON PINS 16MM	Each	1	Tub 100g		
	A4 WHITE 2 SHEET BOARDS 160GSM	Each	1			
	FOAM CLEANER ANTI STATIC SPRAY 375ML	Each	1			
	SCREEN CLEANER ANTI STATIC SPRAY 375ML	Each	1			
	WHITEBOARD STANDARD MAGNETIC 600MM X 900MM	Each	1			
	WHITEBOARD STANDARD NON MAGNETIC 600MM X 900MM	Each	1			
	WHITEBOARD STANDARD NON MAGNETIC 1000MM X 1200MM	Each	1			
	WHITEBOARD CLEANER SPRAY 250ML	Each	1			
	BANTEX VIKING LETTER TRAY RISERS V9892-08 FOR V9899	Each	1	Pack of 4		
	ENVELOPES 229 X 324MM C4 - WHITE	Each	1	Box of 250		
	ENVELOPES SELF SEAL 254MM X 381MM	Each	1	Box of 250		
	WINDOW ENVELOPES (110MM X 220MM)	Each	1	Box of 500		
	ENVELOPES SELF SEAL 110 X 220MM DLB - WHITE	Each	1	Box of 500		
	CHALK SOFT WHITE	Each	1	Box of 100		
	DRAWING PINS 11MM	Each	1	Box of 100		
	ANTI REFLECTION SCREEN 17 GLASS	Each	1			
	COTTON TWINE THIN	Each	1	Roll 500g		
	COTTON TWINE MEDIUM	Each	1	Roll 500g		
	CRYSTAL INSERTS - WHITE	Each	1	Pack of 100		
	STAPLE REMOVER CLAW STYLE	Each	1			
	ACETATE COVERS A4 CLEAR	Each	1			
	KEYRINGS ECONOPAK PVC - ASSORTED COLOURS	Each	1			
	GLUE STICK LEEHO 21G	Each	1			
	GLUE STICK PRITT 20G	Each	1			
	CORRECTION PEN METAL TIP 1.0MM	Each	1	18ml		
	MOUSE PAD PLAIN	Each	1			
	DISA NAL CLIP GUN	Each	1			

GENERAL	CALCULATOR DESKTOP CASIO MS20V (or equivalent / similar)	Each	1		
	CALCULATOR HANDHELD CASIO HL-820VA-S-DH (or equivalent / similar)	Each	1		
	CONTRACT POCKETS A4 PVC MUTLI-PUNCH	Each	1	Pack of 100	
	WASTE BIN PLASTIC SQUARE 16 LT - VARIOUS COLOURS	Each	1		
	RULER PLASTIC 30CM	Each	1		
	PRITT STICKY STUFF 100G (or equivalent / similar)	Each	1		
	STAPLING PLIER RAPID K1	Each	1		
	SCISSORS STAINLESS STEEL 21CM	Each	1		
	SCREEN CLEANING WIPES	Each	1	Pack of 50	
	DESK PAD EXECUTIVE FEINT A4 80PG	Each	1		
	FILE FASTENERS	Each	1	Box of 50	
	CLIPBOARD MASONITE 240 X 380MM	Each	1		
TOTAL PRICE YEAR 1					
TOTAL PRICE YEAR 2					
TOTAL PRICE (Years 1 & 2 Combined), Exclusive of VAT:					
Unconditional Discount(s)					
VAT 15% (if applicable)					
FINAL TOTAL Inclusive of VAT (where applicable)					

NOTE:

Pricing and Totals are based on singular quantities per item for the purposes of price evaluations only.
Any orders resulting from this RFP will be on an “as and when required” basis.
Total contract spend will be in accordance with Regional approved annual budget/s.

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