



## TENDER NOTICE AND INVITATION TO TENDER

THEEWATERSKLOOF MUNICIPALITY, The Directorate: Community Services invites tenders for **CONTRACT NO. COMM 03/2023/24 – PROVISION OF SECURITY SERVICES FOR THE THEEWATERSKLOOF MUNICIPALITY FROM DATE OF APPOINTMENT TO 30 JUNE 2026**

Only tenderers who satisfy the eligibility criteria and responsiveness criteria stated in the Tender Conditions, Tender Data and Special Conditions of Tender are eligible to submit tenders.

All bids received shall be evaluated in terms of the Theewaterskloof Municipality Supply Chain Management Policy, read with the Preferential Procurement Regulations of 2022. It is estimated that the 80/20 preference points system will be applicable. Tenders will be evaluated in terms of price and preference.

**The successful tenderer must also be registered on the Centralized Supplier Database (CSD). Tenderers can register on [www.csd.gov.za](http://www.csd.gov.za)**

A set of tender documents may be obtained from the Theewaterskloof Municipality, Supply Chain Management Department, from **Wednesday, 20 December 2023** during office hours, Monday to Thursday, 07:45 to 13:00 and 13:45 to 16:45 and Fridays 07:45 to 13:00 and 13:45 to 15:30.. Payment of a non-refundable tender participation fee of **R550.00** (VAT inclusive) is applicable. This is an eligibility criterion and is payable by means of electronic transfer or direct deposit only. Proof of payment of the participation fee must accompany your tender document when submitting it. Refer enquiries **only in the aforementioned regard** to Mr. Hanro September at [HanroSe@twk.gov.za](mailto:HanroSe@twk.gov.za) or Henri-John Philander at [henri-johnph@twk.gov.za](mailto:henri-johnph@twk.gov.za).

All technical enquiries must be directed to Andre Meyer [andreme@twk.gov.za](mailto:andreme@twk.gov.za). Please note that no verbal queries will be entertained.

All prospective tenderers will meet at the Theewaterskloof Municipal Town Hall, 22 Plein Street, Caledon on Wednesday, 17 January 2024 at 14:00, after which a compulsory clarification meeting with representatives of the Employer will take place. Prospective tenderers who arrive later than 14:15 will not be allowed into the Clarification meeting. Tenderers should be represented at the site visit/clarification meeting by a person who is suitably qualified and experienced to comprehend the implications of the work involved.

The **closing time** for receipt of tenders is **12:00** on **Friday, 26 January 2024**, at Theewaterskloof Municipality, 6 Plein Street, Caledon. Tenders, in sealed envelopes, marked **COMM 03/2023/24 FOR THE PROVISION OF SECURITY SERVICES FOR THE THEEWATERSKLOOF MUNICIPALITY FROM DATE OF APPOINTMENT TO 30 JUNE 2026**, must be placed in Tender Box No. 1, located at the main entrance of Theewaterskloof Municipality, 6 Plein Street, Caledon. Please note that the tender box is open 24/7 and that the deposit slot opening is 5 x 30 cm. Telegraphic, telephonic, telex, facsimile, electronic / email and late tenders will not be accepted. Tenders may only be submitted on the tender documentation that has been issued.

The successful tenderer must also be registered on the Centralized Supplier Database (CSD). Tenderers can register on [www.csd.gov.za](http://www.csd.gov.za).

Council reserves the right to accept a tender in full, partially or not at all and is not obliged to accept the lowest tender received.

**The 80/20 preference point system** in terms of the Theewaterskloof Municipality's Preferential Procurement Policy will be applicable as follows:

**Price 80**

**Specific goals: (20)**

**a) B-BBEE status level of contributor 10**

**b) promotion of local area enterprises 10**

**Total points 100**

WSE Solomons-Johannes  
Municipal Manager  
Theewaterskloof Municipality  
P O Box 24  
Caledon  
7230