

BRIEFING SESSION METRORAIL GAUTENG

04 September 2024

CHAIRPERSON: Mr Donald Padi
TEL: (011) 013 0343
Email: gmokgobi @prasa.com

DATE: 04/09/2024

TIME: 11:00 AM (Tuesday)

VENUE: CORDELFOS

**INSTALLATION OF 44/11KV TRANSFORMATION IN THE METRORAIL GAUTENG
REGION.**

RFQNumber:10351155

**Below are the briefing minutes and discussions held on 04 September
2024**

Directors
L. Ramatlakane (Chairman), Adv. S. Sethene,
Adv. M. Motlogelwa, L. Joet, N. Makaepea,
M. Mukhuba, DK. Mohuba, N. Nokwe-Macamo,
S. Luthuli, TN. Mpye

Group CEO
H. Emeran

Company Secretary
L. Mthayise

OPENING AND WELCOME

1.1 OPENING AND WELCOME

The chairperson, Mr Donald Padi welcomed everyone at 11H00am and introduce the colleagues from PRASA.

Attendance:

- 📌 Gloria Mokgobi(SCM Department)
- 📌 Lebogang Nomasisi (End User)
- 📌 Joel Kangala (End User)
- 📌 Donald Padi-(Electrical Department)

1. PURPOSE OF THE RFQ

The chairperson clarified what is the purpose of the RFP as follows.

- 📌 To set out the rules of participation in the bid process referred to in this RFP.
- 📌 To disseminate information on the project contemplated in this RFP.
- 📌 To give guidance to bidders on the preparation of their RFP bids.
- 📌 To gather information from bidders that is verifiable and can be evaluated for the purposes of appointing a successful bidder.
- 📌 To enable PRASA to select a successful bidder that is:
 - a) technically qualified and meet the empowerment criteria described in this RFP.
 - b) Carry all the obligations of the Contract.

2. BID TIMELINES

- | | |
|--------------------|----------------------------|
| 📌 Bid issue date | 28 August 2024 |
| 📌 Briefing Session | 04 September 2024 @11H00am |
| 📌 Closing date | 11 September 2024@10:00am |

4. Communication Channels/ Queries and Enquiries

- 📌 Queries and enquires should be sent to:

Gloria.Mokgobi@prasa.com

Notice to Bidders

- Bidders are encouraged to visit the NT website and Prasa Website (advertised tenders) regularly as updates will be uploaded regularly.
- Questions and Answers will be uploaded on E- tender and Prasa Website

5. How to access the Tender Document

This RFP may be downloaded directly from National Treasury's e-Tender Publication Portal at www.etenders.gov.za free of charge and from the Prasa website at www.prasa.com.

6. Delivery instruction

- ✉ The Bid envelopes must be Hand delivered to PRASA BUILDING @ SHOSHOLOZA MEYL JUNCTION and must be addressed as follows:

PASSENGER RAIL AGENCY OF SOUTH AFRICA

SHOSHOLOZA JUNCTION,

6TH Ground FLOOR

CNR LEYDS AND SIMMONDS

BRAAMFONTEIN

JOHANNESBURG

2001

Note: Bidders must ensure that they complete a submission register and are issued a receipt to confirm their submission.

7. Instructions for Completing The RFP

All responses to the RFP must be submitted in sealed envelopes and boxes.

8. Evaluation Criteria

Directors

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STAGE 1: COMPLIANCE REQUIREMENTS		STAGE 2: TECHNICAL / FUNCTIONALITY REQUIREMENTS	STAGE 3: PRICING AND SPECIFIC GOALS
Stage1A Mandatory Requirements		Organizational Experience	Price
Stage 1B Basic Compliance		Delivery Technical Approach/ Methodology	80 or 90
Technical Mandatory Requirements		Delivery lead-time.	SPECIFIC GOALS
			20 or10
Standard Bidding Documents must be completed and signed		Bids evaluated in terms of Functionality (Minimum threshold 80%)	Bids evaluated in terms of 80/20 or 90/10 preference system

9. Pricing and BOQ

-  Bidder/s is/are required to submit a responsive bid by completing all the prices for items on the BOQ.
-  Bid prices must be inclusive of all costs such as travel costs, transport costs, labour, Security, and another related cost.
-  All bid prices must be inclusive of VAT OF 15%. (All applicable taxes)
-  Failure to submit a signed pricing schedule will invalidate the bid and result in a bid being disqualified.

10. SARS

-  VAT

- ✚ It is mandatory for a business to register for VAT for the estimated value if the projects exceed R 1 000 000 (one million).

✚ TAX COMPLIANCE

- ✚ All bidders must be tax compliant at the time of award.
- ✚ In the case of JV/Partnership, all parties must be compliant at the time of award. If one party is not compliant the bid will be disqualified.

11. Standard Bidding Documents and forms

- ✚ All Standard Bidding Documents and forms must be completed and submitted with the bid document.
- ✚ Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a prohibition meaning that it cannot be justified under any grounds.

Technical

1. **Organizational Experience** -can any company be submitted for work experience? **Answer:** Yes, as long as the work experience is relevant to 11kv or substation.
2. How many appointment letters must be submitted? **Answer:** There is no limit, Bidders can submit all relevant appointment letters they have.

Bidders to clearly write their email address and contact details for communication purpose.

The Chairperson adjourned the meeting at 12H30 :Donald Padi

 05/09/2024

COMPILE BY

Gloria Mokgobi

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