



PROJECT NAME:

REMOTE MONITORING AND ARMED RESPONSE FOR LEPELLE NORTHERN WATER (LNW)

USER DEPARTMENT : CORPORATE SERVICES -SECURITY SERVICES

PROJECT NO : RFQ NO 11/08/23A- SEKHUKHUNE REGION

: RFQ NO 11/08/23B-CAPRICORN REGION

: RFQ NO 11/08/23C-MOPANI REGION

NAME OF SERVICE PROVIDER:

CENTRAL SUPPLIER DATABASE (CSD) NO: MAAA.....

AMOUNT INCLUDING VAT:

NOTE: >THE BIDDERS MUST QUOTE EACH REGION SEPARATELY.

>EACH QOUTATION FOR EACH REGION MUST HAVE ITS OWN SUPPORTING DOCUMENTS FOR MANDATORY AND ADMINISTRATIVE EVALUATION.

>LNW RESERVES THE RIGHT TO INCREASE OR REDUCE THE SCOPE OF WORK.

>APPOINTMENT WILL BE MADE PER REGION, HOWEVER WHERE THERE IS NO COMPETITION OR LIMITED COMPETITION ONE BIDDER MAY BE APPOINTED AT MORE THAN ONE REGION.

RFQ ADVERT DATE: 11 August 2023

RFQ CLOSING DATE: 16 August 2023 @12 PM

SUBMISSION EMAIL ONLY: Nkululekos@lepelle.co.za



PROJECT NAME:

REMOTE MONITORING AND ARMED RESPONSE FOR SEKHUKNHUNE REGION

PROJECT NO : RFQ NO:11/08/2023A

USER DEPARTMENT : CORPORATE SERVICES -SECURITY SERVICES

Table of Contents

1. BACKGROUND	1
2. SCOPE OF WORK	1
3. PRICE SCHEDULE: REMOTE MONITORING AND ARMED RESPONSE	4
4. PROCUREMENT PROCESS	5
5. EVALUATION CRITERIA	5
6. MANDATORY REQUIREMENTS (Pre-qualification)	5
7. FUNCTIONAL REQUIREMENTS	6
8. ADMINISTRATIVE COMPLIANCE	8
10. CONTRACT CONDITIONS	11

1. BACKGROUND

LNW requires the services of an experienced PSIRA accredited service provider for monitoring of videofied alarm system and armed response in Sekhukhune Region. LNW has installed Videofied system (Wireless Video Verification system) at its nine (9) out-stations and at Groblersdal Regional Office.

2. SCOPE OF WORK

2.1. Remote Monitoring of 10 sites installed with Videofied system.

2.1.1. 24/7 remote monitoring of sites with Videofied system linked to the Remote Monitoring Centre.

2.1.2. Security Service Provider devices shall be able to download configuration parameters from the remote monitoring centre.

2.1.3. Immediately report the faults, warnings, and status of the devices' changes once occurred. The fault reporting shall include the equipment status information.

2.1.4. The client device shall be able to send fault, status, and usage information messages to the monitoring centre.

2.2. Armed Response

2.2.1. 2 x armed response vehicles that will be able to respond quickly and effectively to security incidents.

2.2.2. The appointed Service Provider will work closely with SAPS or any law enforcement agencies i.e., liaise and coordinate all security related matters with the designated LNW official and ensure all security related incident are registered.

2.3. Reaction Officer's apparatus and Reaction vehicle (s)

Armed Reaction Officers with Name tags (Competency card)	Firearm
	Torch
	Black pen, Pocket book and Watch
	Handcuffs and Keys/ suitable cable ties
	Bullet Resistant Vest
	Two-way communication device
Fully equipped Reaction Vehicles <i>Note:</i> <i>Code 3 vehicles are not permitted as Reaction vehicles</i>	Armed Response Vehicle
2x Response vehicles to respond to emergencies (SAPS services will not be allowed as Armed Response Team but as back-up ONLY.)	

The Bidder must have a fully equipped 24/7 Security Control Room for constant communication with Security Officers on-site i.e., reporting on duty, emergency situations etc.

Table 1

3. PRICE SCHEDULE: REMOTE MONITORING AND ARMED RESPONSE.

Region	Site	Operational Time	Monthly Cost (VAT inclusive) For Remote Monitoring and Armed Response	Months	Total Cost (VAT Inclusive) For Six (6) Months
Sekhukhune	Sekhukhune Regional Office (Groblersdal)	24hours		6	
	Pump Station 1 (Tsimanyane Village)	24hours		6	
	Pump Station 2 (Mmakgatle Village)	24hours		6	
	Pump Station 4 (Ga-Mmela)	24hours		6	
	Pump Station 5 (Mohlalaotwane)	24hours		6	
	Pump Station 6 (Mohlalaotwane)	24hours		6	
	Pump Station 7 (Mogaladi)	24hours		6	
	Pump Station 8 (Een-Kantane)	24hours		6	
	Pump Station 9 (Moomane)	24hours		6	
	Pump Station 10 (Mabintane)	24hours		6	
TOTAL					

Table 2

Remote Monitoring and Armed Response

4. PROCUREMENT PROCESS

The normal LNW process will be followed in line with the company's SCM policy and - procedures with no deviations from the normal anticipated at this stage.

CIDB grading required	: None.
Validity of Tender	: 60 days (2 months)
Contract Period	: 6 Months
Date advert published	: 11 August 2023
Tender document available	: N/A
Closing date of Advert	: 16 August 2023 @ 12H00
Site Inspection date	: None

5. EVALUATION CRITERIA

Preferential Points System will be used to evaluate this bid in line with the Preferential Procurement Policy Framework Act, 2022. Bidders will be evaluated on functionality first, only those qualifying by achieving the minimum cut off point of 60% (18 points) will be evaluated on administrative compliance and then price and preference points.

THIS BID WILL BE EVALUATED AND ADJUDICATED ACCORDING TO THE FOLLOWING CRITERIA:

- Relevant specifications
- Value for money
- Capability to execute the contract.
- LNW SCM Policy
- PPPFA & associated regulations

6. MANDATORY REQUIREMENTS (Pre-qualification)

- 6.1. Valid PSIRA Compliance (Accredited) Certificate. *(To be verified by BEC online).*
- 6.2. Valid PSIRA's Letter of Good Standing.

- 6.3. Valid **ICASA** Accredited Certificate: Attach proof of registration certificate in Control Room's address. **Note:** If the Bidder has outsourced the service, the bidder **MUST** attach the Memorandum of Understanding (MOU) or Memorandum of Agreement (MOA) with the Accredited ICASA company.
- 6.4. JV agreement for JV partners to be submitted indicating percentage split for partners to render agreement valid.
- 6.5. All JV partners must submit all the mandatory requirements.

Note: Failure to comply with any of the above requirements will lead to disqualification of the tenderer/Bidder.

7. FUNCTIONAL REQUIREMENTS

BIDS WILL FURTHER BE EVALUATED IN TERMS OF METHOD 4

- **Stage 1:** Evaluation on Functionality (Minimum of 60% (18 points) to be scored to be considered responsive).
- **Stage 2:** Evaluation on 80/20 or 90/10 preferential points system (Price and preferential points system).

9.1. Stage 1: Evaluation on Functionality

Under functionality, Bidders must achieve a minimum of 60% (18 points) of functionality to be considered for further evaluation in stage 2 (Evaluation on Price and Preference Points).

Functionality Requirements

<p>All bids duly lodged will be evaluated on functionality after qualifying Mandatory requirements. The evaluation criteria and weighting for measuring functionality are indicated below.</p>	<p>Points</p> <p>30</p>
<p>Criterion</p>	
<p>Operational Experience</p>	<p>18</p>
<p>Company Experience (16 points)</p> <p>Successfully completed or ongoing remote monitoring and armed response of sites installed with Videofied system or alarm system for a contract period of one (1) year and above. (18 points)</p> <ul style="list-style-type: none"> ▪ 1 project equals 6 points. ▪ 2 projects equal 12 points ▪ 3 projects and above equal 18 <p>[Attach a copy of signed reference letter for completed projects/ ongoing projects from the clients with contactable reference on a client's letterhead indicating the completed one (1) years' experience within the contract period of service. NOTE: Points will not be awarded for non-submission of signed reference letter indicating the contract period. No points to be allocated for a contract period less than a year.</p>	
<p>Capacity</p>	<p>8</p>
<p>Adequate resources and capacity (8 points).</p> <p>Technical support/patrol vehicle with the features indicated on Table 1.</p> <p>1 vehicle per equals 2 points 2 vehicles equal 4 points</p> <p>(Attached proof of vehicles registration certificate registered in company or shareholder's name). These technical support vehicles can be owned or rented and proof of lease agreement to be attached.</p>	
<p>Proposed Key Personnel</p>	<p>4</p>
<p>PSIRA accredited Armed Reaction Officers (ARO). (4). Required minimum two (2) Officers.</p> <p>Provide summary of CVs with minimum of one (1) year working experience as an Armed Reaction Officers and attach Certified copies of the following for each ARO.</p> <ul style="list-style-type: none"> 1) Valid Grade C PSIRA Certificate, 2) Competency Certificate – Handgun or/and short gun. 	

<p>3) Valid Driver's licence</p> <ul style="list-style-type: none"> • X1 Armed Reaction Officers = 2 • X2 Armed Reaction Officers and above = 4 <p>Note: The CV must have all the required attachments above (Item 1, 2, and 3). Failure to attach the required attachments will lead to zero (0) scoring</p>	
--	--

Table 6

NOTE: JV Companies will be scored in line with their ownership share as per the JV agreement

8. ADMINISTRATIVE COMPLIANCE

- a) Company registration documents (CK).
- b) Attach proof of Company or Shareholders Municipal Rates or Signed lease agreement or a dated stamped letter from tribal authority. (Proof not more than three months old from advert date).
- c) Certified ID copies of the company shareholders less than 3 months old.
- d) All bid documents must be completed in full and in black ink (No tampering of bid documents with either correction fluid, sticky papers or any other thing which can indicate that the bid document has been tampered with). Any cancellation on the any page of the bid document must be initialised by the Bidder.
- e) Completed SBD 4 form.
- f) Letter of intent from either Professional Indemnity/Public Liability Insurance/ Security Service Liability/ General Liability equal to R5 million rands towards any loss of assets to the client.
- g) Proof of registration on the Central Suppliers Database (CSD) and SARS (This will also be verified online).

Note:

- The client reserves the right to verify any information provided by bidder.
- The bidders must comply with all terms and condition including requirements as stipulated in the Tender Documents to be evaluated further.
- LNW is not compelled to accept the lowest or any bid.

Please note that the above required administrative documents will be deemed as mandatory to the preferred bidder if not submitted with the Tender documents. The required administrative documents will be requested for submission within two working days and failure to submit the bidder's proposal will be deemed as non-responsive.

9. Stage 2: EVALUATION PRICE AND PREFERENCE 80/20 or 90/10

- a) Calculate total tender points
- b) Rank tender offers from the highest number of tender evaluation points to the highest
- c) Recommended tenderer with highest number of tender evaluation points for the award of the contract, unless there are compelling and justifiable reason not to do so.

Note: NO BIDDER WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (see definition on SBD 4 attached)

Scoring functionality

- Score functionality in each of the categories stated in the Tender Data and calculate total score for functionality.

Scoring Financial Offers

- Score the financial offers of remaining responsive tender offers using the following formula:

N_{FO} = $W_1 \times A$ where:

N_{FO} = the number of tender evaluation points awarded for the financial offer.

W_1 = the maximum possible number of tender evaluation points awarded for the financial offer as stated in the Tender Data.

A = a number calculated using either formulas 1 or 2 below as stated in the Tender Data.

Formula	Basis for comparison	Option 1	Option 2
1	Highest price or discount	$(1 + \frac{(P - P_m)}{P_m})$	P/P_m
2	Lowest price or percentage commission/fee	$(1 - \frac{(P - P_m)}{P_m})$	P_m/P

Where:

P_m = the comparative offer of the most favourable tender offer.

P = the comparative offer of tender offer under consideration.

The 80/20 or 90/10 Preferential Point System will be used to evaluate the bid.

Preference Points Allocation (As per the Preferential Procurement regulations 2022)

#	Specific goals	Means of verification	80/20	90/10
---	----------------	-----------------------	-------	-------

1	Disability (Minimum of 1 shareholder ownership in the company)	CSD Report	5	2,5
2	Black women (100% Black women ownership in the company)	CSD Report	5	2,5
3	Black ownership (100% Black ownership in the company)	CSD Report	5	2,5
4	Black Youth (Minimum of 1 shareholder Black Youth ownership in the company)	CSD Report	5	2,5
	Total points		20	10

Table 9

The points scored by the tenderer in respect of the level of Preference Points Allocation must be added to the points scored for price.

10. CONTRACT CONDITIONS

The Armed Reaction Company (ARC) must meet the following legal requirements and duties.

10.1.1. The ARC must be a registered member of Private Security Industry Regulatory Authority (PSIRA).

10.1.2. All partners, directors and employees must be registered individually with PSIRA as specified by the Act.

10.1.3. The Reaction Officer (RO) must.

- i. Display proof of identity (Name tag) always while on-duty or while in uniform.
- ii. Comply with the Arms and Ammunition Act 60 of 2001, section 8 or as amended.
- iii. Be issued with a suitable bullet-resistant vest (minimum of a hand-gun calibre) of approved design to be always worn by him while on-duty.

- 10.1.4. Reaction Officer's police clearance report must be submitted after every six months or when required.
- 10.1.5. Compliant with Firearm Control Act No. 60 of 2000.
- 10.1.6. The expected reaction time for triggered alarms and callouts must be 10 minutes. (Dispatch time of response officer until time of arrival on site).
- 10.1.7. Provide 24 hours Armed Reaction Services.
- 10.2. The Armed Response Officers with criminal records, irrespective of its enormity shall not be allowed to patrol or even enter LNW operational sites for whatever reason. Note: The bidder must submit security clearance from SAPS not older than 12 months.
- 10.3. Should any services within the scope of the tender be carried out by an unqualified person as required by the specification above it will be considered a breach of contract by LNW and penalties shall be affected.
- 10.4. LNW reserves the right to increase or decrease the scope of work due to its operational requirements and this will not be deemed as a variation but framework increase. The rates submitted will be applied on any increase on the scope of work and prices will remain the same.
- 10.5. The Bidder must take note that if contravention(s) are compromising the corporate image of LNW either an incident and/or non-compliance/ or and, losses occurred due to negligent actions, LNW reserves the right to recover such losses from Bidder.
- 10.6. The service provider will be required to fully adhere to the Occupational and Health and Safety Act, Act 85 of 1993 and other applicable Acts will be applicable during the contract.

NB : Closing date is on the 16 August 2023

Time : 12h00

Email your completed documents to robertn@lepelle.co.za



PROJECT NAME:

REMOTE MONITORING AND ARMED RESPONSE IN CAPRICORN REGION

PROJECT NO : RFQ NO:11/08/2023B

USER DEPARTMENT : CORPORATE SERVICES -SECURITY SERVICES

Table of Contents

1. BACKGROUND	1
2. SCOPE OF WORK	2
3. PRICE SCHEDULE: REMOTE MONITORING AND ARMED RESPONSE.....	4
4. PROCUREMENT PROCESS.....	5
5. EVALUATION CRITERIA.....	5
6. MANDATORY REQUIREMENTS (Pre-qualification)	5
7. FUNCTIONAL REQUIREMENTS	6
8. ADMINISTRATIVE COMPLIANCE.....	8
9. Stage 2: EVALUATION PRICE AND PREFERENCE 80/20 or 90/10	8
10. CONTRACT CONDITIONS	10

1. BACKGROUND

LNW requires the services of an experience PSIRA accredited service provider for remote monitoring of videofied alarm system and armed response in Capricorn Region.

LNW has installed Videofied system (Wireless Video Verification system) at its four (5) out-stations.

2. SCOPE OF WORK

2.1. Remote Monitoring of Five (5) sites installed with Videofied system.

- 2.1.1. 24/7 remote monitoring of sites with Videofied system linked to the Remote Monitoring Centre.
- 2.1.2. Security Service Provider devices shall be able to download configuration parameters from the remote monitoring centre.
- 2.1.3. Immediately report the faults, warnings, and status of the devices' changes once occurred. The fault reporting shall include the equipment status information.
- 2.1.4. The client device shall be able to send fault, status, and usage information messages to the monitoring centre.

2.2. Armed Response

- 2.2.1. 2 x armed response vehicle that will be able to respond quickly and effectively to security incidents.
- 2.2.2. The appointed Service Provider will work closely with SAPS or any law enforcement agencies i.e., liaise and coordinate all security related matters with the designated LNW official and ensure all security related incident are registered and,
- 2.2.3. Service provider must register all reported incidents with local SAPS and share case number with delegated Regional Security Coordinator.

2.3. Reaction Officer's apparatus and Reaction vehicle (s)

Armed Reaction Officers with Name tags (Competency card)	Firearm
	Torch
	Black pen, Pocket book and Watch
	Handcuffs and Keys/ suitable cable ties
	Bullet Resistant Vest
	Two-way communication device

<p>Armed Response Vehicle</p> <p><i>Note:</i></p> <p><i>Code 3 vehicles are not permitted as Reaction vehicles</i></p>	Armed Response Vehicle
2x Armed Response vehicles to respond to emergencies. (<i>SAPS services will not be allowed as Armed Response Team but as back-up ONLY.</i>)	
The Bidder must have a fully equipped 24/7 Security Control Room for constant communication with Security Officers on-site i.e., reporting on duty, emergency situations etc.	

Table 1

3. PRICE SCHEDULE: REMOTE MONITORING, ARMED RESPONSE.

Region	Site	Operational Time	Monthly Cost (VAT inclusive) Remote Monitoring and Armed Response	Months	Total Cost (VAT Inclusive for Six (6) Months)
Capricorn	Seshego Reservoirs	24hours		6	
	Krugerberg Reservoirs	24hours		6	
	Rusfontein Reservoirs	24hours		6	
	Palmietfontein Pump Station	24hours		6	
	Witkos Reservoirs	24hours		6	
TOTAL					

Table 2

4. PROCUREMENT PROCESS

The normal LNW process will be followed in line with the company's SCM policy and - procedures with no deviations from the normal anticipated at this stage.

CIDB grading required	: None.
Validity of Tender	: 60 days (2 months)
Contract Period	: 6 Months
Date advert published	: 11/08/2023
Tender document available	:
Closing date of Advert	: 16/08/2023 @12H00
Site Inspection date	: None
Submission email	: ernestm@lepelle.co.za

5. EVALUATION CRITERIA

Preferential Points System will be used to evaluate this bid in line with the Preferential Procurement Policy Framework Act, 2022. Bidders will be evaluated on functionality first, only those qualifying by achieving the minimum cut off point of 60% (18 points) will be evaluated on administrative compliance and then price and preference points.

THIS BID WILL BE EVALUATED AND ADJUDICATED ACCORDING TO THE FOLLOWING CRITERIA:

- Relevant specifications
- Value for money
- Capability to execute the contract.
- LNW SCM Policy
- PPPFA & associated regulations

6. MANDATORY REQUIREMENTS (Pre-qualification)

- 6.1. Valid PSIRA Compliance (Accredited) Certificate. *(To be verified by BEC online).*
- 6.2. Valid PSIRA's Letter of Good Standing.
- 6.3. Valid **ICASA** Accredited Certificate: Attach proof of registration certificate in Control Room's address. **Note:** If the Bidder has outsourced the service, the bidder MUST

attach the Memorandum of Understanding (MOU) or Memorandum of Agreement (MOA) with the Accredited ICASA company.

- 6.4. JV agreement for JV partners to be submitted indicating percentage split for partners to render agreement valid.
- 6.5. All JV partners must submit all the mandatory requirements.

Note: Failure to comply with any of the above requirements will lead to disqualification of the tenderer/Bidder.

7. FUNCTIONAL REQUIREMENTS

BIDS WILL FURTHER BE EVALUATED IN TERMS OF METHOD 4

- **Stage 1:** Evaluation on Functionality (Minimum of 60% (18 points) to be scored to be considered responsive).
- **Stage 2:** Evaluation on 80/20 or 90/10 preferential points system (Price and preferential points system).

9.1. Stage 1: Evaluation on Functionality

Under functionality, Bidders must achieve a minimum of 60% (18 points) of functionality to be considered for further evaluation in stage 2 (Evaluation on Price and Preference Points).

Functionality Requirements

	Points
All bids duly lodged will be evaluated on functionality after qualifying Mandatory requirements. The evaluation criteria and weighting for measuring functionality are indicated below.	30
Criterion	
Operational Experience	18
Company Experience (18 points)	
Successfully completed or ongoing remote monitoring and armed response of sites installed with Videofied system or alarm system for a contract period of one (1) year and above. (18 points)	

<ul style="list-style-type: none"> ▪ 1 project equals 6 points. ▪ 2 projects equal 12 points ▪ 3 projects and above 18 points <p>[Attach a copy of signed reference letter for completed projects/ ongoing projects from the clients with contactable reference on a client's letterhead indicating the completed one (1) years' experience within the contract period of service. NOTE: Points will not be awarded for non-submission of signed reference letter indicating the contract period. No points to be allocated for a contract period less than a year.</p>	
Capacity	8
<p>Adequate resources and capacity (8 points).</p> <p>Technical support/patrol vehicle with the features indicated on Table 1.</p> <p>1 vehicle per equals 4 points 2 vehicles equal 8 points</p> <p>(Attached proof of vehicles registration certificate registered in company or shareholder's name). These technical support vehicles can be owned or rented and proof of lease agreement to be attached.</p>	
Proposed Key Personnel	4
<p>PSIRA accredited Armed Reaction Officers (ARO). (4). Required minimum two (2) Officers.</p> <p>Provide summary of CVs with minimum of one (1) year working experience as an Armed Reaction Officers and attach Certified copies of the following for each ARO.</p> <ol style="list-style-type: none"> 1) Valid Grade C PSIRA Certificate, 2) Competency Certificate – Handgun or/and short gun. 3) Valid Driver's licence <ul style="list-style-type: none"> • X1 Armed Reaction Officers = 2 • X2 and above Armed Reaction Officers and above = 4 <p>Note: The CV must have all the required attachments above (Item 1, 2, and 3). Failure to attach the required attachments will lead to zero (0) scoring</p>	

Table 6

NOTE: JV Companies will be scored in line with their ownership share as per the JV agreement

8. ADMINISTRATIVE COMPLIANCE

- a) Company registration documents (CK).
- b) Attach proof of Company or Shareholders Municipal Rates or Signed lease agreement or a dated stamped letter from tribal authority. (Proof not more than three months old from advert date).
- c) Certified ID copies of the company shareholders less than 3 months old.
- d) All bid documents must be completed in full and in black ink (No tampering of bid documents with either correction fluid, sticky papers or any other thing which can indicate that the bid document has been tampered with). Any cancellation on the any page of the bid document must be initialised by the Bidder.
- e) Completed SBD 4 form.
- f) Letter of intent from either Professional Indemnity/Public Liability Insurance/ Security Service Liability/ General Liability equal to R5 million rands towards any loss of assets to the client.
- g) Proof of registration on the Central Suppliers Database (CSD) and SARS (This will also be verified online).

Note:

- The client reserves the right to verify any information provided by bidder.
- The bidders must comply with all terms and condition including requirements as stipulated in the Tender Documents to be evaluated further.
- LNW is not compelled to accept the lowest or any bid.

Please note that the above required administrative documents will be deemed as mandatory to the preferred bidder if not submitted with the Tender documents. The required administrative documents will be requested for submission within two working days and failure to submit the bidder's proposal will be deemed as non-responsive.

9. Stage 2: EVALUATION PRICE AND PREFERENCE 80/20 or 90/10

- a) Score Tender Evaluation points for financial offer.

- b) Calculate total tender evaluation points.
- c) Rank tender offers from the highest number of tender evaluation points to the lowest.
- d) Recommended tenderer with the highest number of tender evaluation points for the award of the contract, unless there are compelling and justifiable reasons not to do so.

Note: NO BIDDER WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (see definition on SBD 4 attached)

Scoring functionality

- Score functionality in each of the categories stated in the Tender Data and calculate total score for functionality.

Scoring Financial Offers

- Score the financial offers of remaining responsive tender offers using the following formula:

N_{FO} = $W_1 \times A$ where:

N_{FO} = the number of tender evaluation points awarded for the financial offer.

W_1 = the maximum possible number of tender evaluation points awarded for the financial offer as stated in the Tender Data.

A = a number calculated using either formulas 1 or 2 below as stated in the Tender Data.

Formula	Basis for comparison	Option 1	Option 2
1	Highest price or discount	$(1 + \frac{(P - P_m)}{P_m})$	P/P_m
2	Lowest price or percentage commission/fee	$(1 - \frac{(P - P_m)}{P_m})$	P_m/P

Where:

P_m = the comparative offer of the most favourable tender offer.

P = the comparative offer of tender offer under consideration.

The 80/20 or 90/10 Preferential Point System will be used to evaluate the bid.

Preference Points Allocation (As per the Preferential Procurement regulations 2022)

#	Specific goals	Means of verification	80/20	90/10
1	Disability (Minimum of 1 shareholder ownership in the company)	CSD Report	5	2,5
2	Black women (100% Black women ownership in the company)	CSD Report	5	2,5
3	Black ownership (100% Black ownership in the company)	CSD Report	5	2,5
4	Black Youth (Minimum of 1 shareholder Black Youth ownership in the company)	CSD Report	5	2,5
	Total points		20	10

Table 7

The points scored by the tenderer in respect of the level of Preference Points Allocation must be added to the points scored for price.

10. CONTRACT CONDITIONS

10.1. The Armed Reaction Company (ARC) must meet the following legal requirements and duties.

10.1.1. The ARC must be a registered member of Private Security Industry Regulatory Authority (PSIRA).

- 10.1.2. All partners, directors and employees must be registered individually with PSIRA as specified by the Act.
- 10.1.3. The Reaction Officer (RO) must.
 - i. Display proof of identity (Name tag) always while on-duty or while in uniform.
 - ii. Comply with the Arms and Ammunition Act 60 of 2001, section 8 or as amended.
 - iii. Be issued with a suitable bullet-resistant vest (minimum of a hand-gun calibre) of approved design to be always worn by him while on-duty.
- 10.1.4. Reaction Officer's police clearance report must be submitted after every six months or when required.
- 10.1.5. Compliant with Firearm Control Act No. 60 of 2000.
- 10.1.6. The expected reaction time for triggered alarms and callouts must be 10 minutes.
(Dispatch time of response officer until time of arrival on site).
- 10.1.7. Provide 24 hours Armed Reaction Services.

- 10.2. The Armed Response Officers with criminal records, irrespective of its enormity shall not be allowed to patrol or even enter LNW operational sites for whatever reason. **Note:** The bidder must submit security clearance from SAPS not older than 12 months.
- 10.3. Should any services within the scope of the tender be carried out by an unqualified person as required by the specification above it will be considered a breach of contract by LNW and penalties shall be affected.
- 10.4. LNW reserves the right to increase or decrease the scope of work due to its operational requirements and this will not be deemed as a variation but framework increase. The rates submitted will be applied on any increase on the scope of work and prices will remain the same.
- 10.5. The Bidder must take note that if contravention(s) are compromising the corporate image of LNW either an incident and/or non-compliance/ or and, losses occurred due to negligent actions, LNW reserves the right to recover such losses from Bidder.
- 10.6. The service provider will be required to fully adhere to the Occupational and Health and Safety Act, Act 85 of 1993 and other applicable Acts will be applicable during the contract.

NB: Closing date is on the 16th August 2023

Time: 12h00

Email your completed documents to ernestm@lepelle.co.za



PROJECT NAME:

REMOTE MONITORING AND ARMED RESPONSE FOR MOPANI REGION

PROJECT NO : RFQ NO: 11/08/2023C

USER DEPARTMENT : CORPORATE SERVICES -SECURITY SERVICES

For more information contact **Harry Malatji on 081 584 3168**

Table of Contents

1. BACKGROUND	1
2. SCOPE OF WORK	2
3. PRICE SCHEDULE: REMOTE MONITORING AND ARMED RESPONSE.	
4. PROCUREMENT PROCESS.....	5
5. EVALUATION CRITERIA.....	5
6. MANDATORY REQUIREMENTS (Pre-qualification)	5
7. FUNCTIONAL REQUIREMENTS	6
8. ADMINISTRATIVE COMPLIANCE.....	8
9. Stage 2: EVALUATION PRICE AND PREFERENCE 80/20 or 90/10	9
10. CONTRACT CONDITIONS	10

1. BACKGROUND

LNW requires the services of an experience and PSIRA accredited service provider for monitoring of videofied alarm system and armed response in Mopani Region. LNW has installed Videofied system (Wireless Video Verification system) at its six (8) out-stations and at Tzaneen Regional Office.

2. SCOPE OF WORK

2.1. Remote Monitoring of 9 sites installed with Videofied system.

- 2.1.1. 24/7 remote monitoring of sites with Videofied system linked to the Remote Monitoring Centre.
- 2.1.2. Security Service Provider devices shall be able to download configuration parameters from the remote monitoring centre.
- 2.1.3. Immediately report the faults, warnings, and status of the devices' changes once occurred. The fault reporting shall include the equipment status information.
- 2.1.4. The client device shall be able to send fault, status, and usage information messages to the monitoring centre.

2.2. Armed Response

- 2.2.1. 2 x armed response vehicle that will be able to respond quickly and effectively to security incidents.
- 2.2.2. The appointed Service Provider will work closely with SAPS or any law enforcement agencies i.e., liaise and coordinate all security related matters with the designated LNW official and ensure all security related incident are registered.

2.3. Reaction Officer's apparatus and Reaction vehicle (s)

Armed Reaction Officers with Name tags (Competency card)	Firearm
	Torch
	Black pen, Pocket book and Watch
	Handcuffs and Keys/ suitable cable ties
	Bullet Resistant Vest
	Two-way communication device
Fully equipped Reaction Vehicles <i>Note:</i>	Manned and available for 24-hours
	Branded with Company's name and contact details
	Roof light compliance with Road Traffic Ordinance Act
	Fitted with GPS tracking device

<i>Code 3 vehicles are not permitted as Reaction vehicles</i>	Equipped with SABS approved fire extinguisher
2x Armed response vehicles to respond to emergencies. (SAPS services will not be allowed as Armed Response Team but as back-up ONLY).	
The Bidder must have a fully equipped 24/7 Security Control Room for constant communication with Security Officers on-site i.e., reporting on duty, emergency situations etc.	

Table 1

3. PRICE SCHEDULE: REMOTE MONITORING AND ARMED RESPONSE.

Region	Site	Operational Time	Monthly Cost (VAT inclusive) For Remote Monitoring and Armed Response	Months	Total Cost (VAT inclusive) For Six Months
Mopani	Mopani Regional Office (Tzaneen)	24hours		6	
	Phalaborwa Town North	24hours		6	
	Phalaborwa Town South	24hours		6	
	Extension 8 & 9	24hours		6	
	Sasol Nitro	24hours		6	
	Schiettorcht Reservoirs	24hours		6	
	Lulekani Reservoirs	24hours		6	
	Industrial Reservoirs	24hours		6	
	Namakgale Reservoirs	24hours		6	
TOTAL					

Table 2

4. PROCUREMENT PROCESS

The normal LNW process will be followed in line with the company's SCM policy and - procedures with no deviations from the normal anticipated at this stage.

CIDB grading required	: None.
Validity of Tender	: 60 days (2 months)
Contract Period	: 6 Months
Date advert published	: 11/08/2023.
Tender document available	: N/A
Closing date of Advert	: 16/08/2023
Site Inspection date	: None

5. EVALUATION CRITERIA

Preferential Points System will be used to evaluate this bid in line with the Preferential Procurement Policy Framework Act, 2022. Bidders will be evaluated on functionality first, only those qualifying by achieving the minimum cut off point of 60% (18 points) will be evaluated on administrative compliance and then price and preference points.

THIS BID WILL BE EVALUATED AND ADJUDICATED ACCORDING TO THE FOLLOWING CRITERIA:

- Relevant specifications
- Value for money
- Capability to execute the contract.
- LNW SCM Policy
- PPPFA & associated regulations

6. MANDATORY REQUIREMENTS (Pre-qualification)

- 6.1. Valid PSIRA Compliance (Accredited) Certificate. *(To be verified by BEC online).*
- 6.2. Valid PSIRA's Letter of Good Standing.
- 6.3. Valid **ICASA** Accredited Certificate: Attach proof of registration certificate in Control Room's address. **Note:** If the Bidder has outsourced the service, the bidder MUST

attach the Memorandum of Understanding (MOU) or Memorandum of Agreement (MOA) with the Accredited ICASA company.

- 6.4. JV agreement for JV partners to be submitted indicating percentage split for partners to render agreement valid.
- 6.5. All JV partners must submit all the mandatory requirements.

Note: Failure to comply with any of the above requirements will lead to disqualification of the tenderer/Bidder.

7. FUNCTIONAL REQUIREMENTS

BIDS WILL FURTHER BE EVALUATED IN TERMS OF METHOD 4

- **Stage 1:** Evaluation on Functionality (Minimum of 60% (18 points) to be scored to be considered responsive).
- **Stage 2:** Evaluation on 80/20 or 90/10 preferential points system (Price and preferential points system).

9.1. Stage 1: Evaluation on Functionality

Under functionality, Bidders must achieve a minimum of 60% (18 points) of functionality to be considered for further evaluation in stage 2 (Evaluation on Price and Preference Points).

Functionality Requirements

All bids duly lodged will be evaluated on functionality after qualifying Mandatory requirements. The evaluation criteria and weighting for measuring functionality are indicated below.	Points
Criterion	30
Operational Experience	18
Company Experience (18 points)	

<p>Successfully completed or ongoing remote monitoring and armed response of sites installed with Videofied system or alarm system for a contract period of one (1) year and above. (18 points)</p> <ul style="list-style-type: none"> ▪ 1 project equals 6 points. ▪ 2 projects equal 12 points ▪ 3 projects and above equal 18 <p>[Attach a copy of signed reference letter for completed projects/ ongoing projects from the clients with contactable reference on a client's letterhead indicating the completed one (1) years' experience within the contract period of service. NOTE: Points will not be awarded for non-submission of signed reference letter indicating the contract period. No points to be allocated for a contract period of less than a year.</p>	
Capacity	8
<p>Adequate resources and capacity (8 points).</p> <p>Technical support/patrol vehicle with the features indicated on Table 1.</p> <p>1 vehicle per equals 4 points 2 vehicles equal 8 points</p> <p>(Attached proof of vehicles registration certificate registered in company or shareholder's name). These technical support vehicles can be owned or rented and proof of lease agreement to be attached.</p>	
Proposed Key Personnel	4
<p>PSIRA accredited Armed Reaction Officers (ARO). (4). Required minimum two (2) Officers.</p> <p>Provide summary of CVs with minimum of one (1) year working experience as an Armed Reaction Officers and attach Certified copies of the following for each ARO.</p> <ol style="list-style-type: none"> 1) Valid Grade C PSIRA Certificate, 2) Competency Certificate – Handgun or/and short gun. 3) Valid Driver's licence <ul style="list-style-type: none"> • X1 Armed Reaction Officers = 2 • X2 Armed Reaction Officers and above = 4 <p>Note: The CV must have all the required attachments above (Item 1, 2, and 3). Failure to attach the required attachments will lead to zero (0) scoring</p>	

Table 6

NOTE: JV Companies will be scored in line with their ownership share as per the

JV agreement

8. ADMINISTRATIVE COMPLIANCE

- a) Company registration documents (CK).
- b) Attach proof of Company or Shareholders Municipal Rates or Signed lease agreement or a dated stamped letter from tribal authority. (Proof not more than three months old from advert date).
- c) Certified ID copies of the company shareholders less than 3 months old.
- d) All bid documents must be completed in full and in black ink (No tampering of bid documents with either correction fluid, sticky papers or any other thing which can indicate that the bid document has been tampered with). Any cancellation on the any page of the bid document must be initialised by the Bidder.
- e) Completed SBD 4 form.
- f) Letter of intent from either Professional Indemnity/Public Liability Insurance/ Security Service Liability/ General Liability equal to R5 million rands towards any loss of assets to the client.
- g) Proof of registration on the Central Suppliers Database (CSD) and SARS (This will also be verified online).

Note:

- The client reserves the right to verify any information provided by bidder.
- The bidders must comply with all terms and condition including requirements as stipulated in the Tender Documents to be evaluated further.
- LNW is not compelled to accept the lowest or any bid.

Please note that the above required administrative documents will be deemed as mandatory to the preferred bidder if not submitted with the Tender documents. The required administrative documents will be requested for submission within two working days and failure to submit the bidder's proposal will be deemed as non-responsive.

9. Stage 2: EVALUATION PRICE AND PREFERENCE 80/20 or 90/10

- a) Calculate total tender evaluation points.
- b) Rank tender offers from the highest number of tender evaluation points to the lowest.
- c) Recommend tenderer with the highest number of tender evaluation points for the award of the contract, unless there are compelling and justifiable reasons not to do so.

Note: NO BIDDER WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (see definition on SBD 4 attached)

Scoring functionality

- Score functionality in each of the categories stated in the Tender Data and calculate total score for functionality.

Scoring Financial Offers

- Score the financial offers of remaining responsive tender offers using the following formula:

N_{FO} = $W_1 \times A$ where:

N_{FO} = the number of tender evaluation points awarded for the financial offer.

W_1 = the maximum possible number of tender evaluation points awarded for the financial offer as stated in the Tender Data.

A = a number calculated using either formulas 1 or 2 below as stated in the Tender Data.

Formula	Basis for comparison	Option 1	Option 2
1	Highest price or discount	$(1 + \frac{(P - P_m)}{P_m})$	P/P_m
2	Lowest price or percentage commission/fee	$(1 - \frac{(P - P_m)}{P_m})$	P_m/P

Where:

P_m = the comparative offer of the most favourable tender offer.

P = the comparative offer of tender offer under consideration.

The 80/20 or 90/10 Preferential Point System will be used to evaluate the bid.

Preference Points Allocation (As per the Preferential Procurement regulations 2022)

#	Specific goals	Means of verification	80/20	90/10
1	Disability (Minimum of 1 shareholder ownership in the company)	CSD Report	5	2,5
2	Black women (100% Black women ownership in the company)	CSD Report	5	2,5
3	Black ownership (100% Black ownership in the company)	CSD Report	5	2,5
4	Black Youth (Minimum of 1 shareholder Black Youth ownership in the company)	CSD Report	5	2,5
	Total points		20	10

Table 7

The points scored by the tenderer in respect of the level of Preference Points Allocation must be added to the points scored for price.

10. CONTRACT CONDITIONS

10.1. The Armed Reaction Company (ARC) must meet the following legal requirements and duties.

10.1.1. The ARC must be a registered member of Private Security Industry Regulatory Authority (PSIRA).

10.1.2. All partners, directors and employees must be registered individually with PSIRA as specified by the Act.

10.1.3. The Reaction Officer (RO) must.

- i. Display proof of identity (Name tag) always while on-duty or while in uniform.
- ii. Comply with the Arms and Ammunition Act 60 of 2001, section 8 or as amended.
- iii. Be issued with a suitable bullet-resistant vest (minimum of a hand-gun calibre) of approved design to be always worn by him while on-duty.

10.1.4. Reaction Officer's police clearance report must be submitted after every six months or when required.

10.1.5. Compliant with Firearm Control Act No. 60 of 2000.

10.1.6. The expected reaction time for triggered alarms and callouts must be 10 minutes. (Dispatch time of response officer until time of arrival on site).

10.1.7. Provide 24 hours Armed Reaction Services.

10.2. The Armed Response Officers with criminal records, irrespective of its enormity shall not be allowed to patrol or even enter LNW operational sites for whatever reason. Note: The bidder must submit security clearance from SAPS not older than 12 months.

10.3. Should any services within the scope of the tender be carried out by an unqualified person as required by the specification above it will be considered a breach of contract by LNW and penalties shall be affected.

10.4. LNW reserves the right to increase or decrease the scope of work due to its operational requirements and this will not be deemed as a variation but framework increase. The rates submitted will be applied on any increase on the scope of work and prices will remain the same.

10.5. The Bidder must take note that if contravention(s) are compromising the corporate image of LNW either an incident and/or non-compliance/ or and, losses occurred due to negligent actions, LNW reserves the right to recover such losses from Bidder.

- 10.6. The service provider will be required to fully adhere to the Occupational and Health and Safety Act, Act 85 of 1993 and other applicable Acts will be applicable during the contract.

NB: Closing date is on the **16th August 2023**

Time **12H00**

Email your completed documents to nkululekos@lepelle.co.za