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**Matatiele Local Municipality**

**BID NOTICE**

Bidders are hereby invited to submit their tenders for the following priority projects:

|  |  |  |  |
| --- | --- | --- | --- |
| **BID NUMBER** | **PROJECT NAME** | **ADVERT DATE** | **CLOSING DATE** |
| **MATAT/2022/2023-195** | **PANEL OF 3 SERVICE PROVIDERS FOR PROVISION OF INTERNAL AUDIT SERVICES FOR A PERIOD OF 3 YEARS.** | **03 MARCH 2023** | **03 APRIL 2023 @10H00** |

**MANDATORY DOCUMENTS AS LISTED IN THE TENDER TO BE SUBMITTED, FAILURE TO DO SO WILL RESULT IN THE BID BEING DEEMED TO BE NON-RESPONSIVE**

Matatiele Local Municipality Supply Chain Management policy will apply. A confirmation from SARS with a verification PIN, Proof of Central Supplier Database (CSD) registration- a full updated report printed, Completion of MBD 1-9 and its Annexures in full,Ethics Commitment for Suppliers of Matatiele Local Municipality and Authority to sign (All MBDs are attached in the document). Prices quoted must be firm and must be inclusive of VAT. Original Certified I.D. Copies of Managing Directors / Owners. Joint Ventures will only be accepted if all necessary requirements as per tender document are met.

**EVALUATION CRITERIA**

Only competent bidders who are competent in the advertised work and who have exceeded the minimum functionality threshold will be two phases Phase 1= **Functionality=100 Points** and Phase 2= is 80/20 in line with the Preferential Procurement Policy Framework Act (PPPFA) of November 2022. Only bidders who obtain 80 points as a minimum functionality threshold will be evaluated further on 80/20.

Tenderers will be awarded points on the following basis:

**Tender Price 80 points**

**2. HDI – Equity ownership 6 points**

**3. Youth-Enterprises 14-35 years (MLM) 6 points**

**3. Women – Equity ownership 4 points**

**4. Disability – Equity ownership 2 points**

**5. Rural Enterprises 2 points**

**Total 100 points**

**Points for functionality will be scored on the following:**

|  |  |
| --- | --- |
| Functionality Criteria | Points |
| Previous Company Experience | 30 |
| Project team Leader (Experience and Qualifications) | 70 |
| Total | 100 |

**OBTAINING OF TENDER DOCUMENTS:**

Bid Documents will be available as from 08 March 2023 at the Municipal Website and BTO Offices for a non – refundable tender fee of R1000 payable in the Municipal bank account (Ned Bank 1011292106 branch code 198765, name of company and bid no as reference) (Failure to attach proof of purchase will lead disqualification). To obtain tender documents please login to www.matateiele.gov.za or email [nngcobo@matatiele.gov.za](mailto:nngcobo@matatiele.gov.za).

**Bidders are warned not to solicit bribes in connection with this bid. The municipality and its employees will never solicit bribes for the exchange of a tender.**

The Matatiele Local Municipality reserves the right not to appoint a contractor on highest points scored. Value for money, past experience and functionality will be the key determinants of appointment. All tenders must be deposited in the tender box situated **at the Matatiele Local Municipality, Matatiele, Eastern Cape 4730** reception area not later than 10h00 as per provided closing dates, where they will be opened in public. All tenders must be clearly marked “Name of the project indicated above”. *The Municipality will not make any award to a person or persons working for the state, or failing to possess relevant credentials as stipulated in the tender requirements.*

All SCM enquiries relating to this bid must be directed to Z.C Matolo, e-mail: zmatolo@matatiele.gov.za during office hours (07h30 – 16h00) weekdays. All Technical enquiries relating to this bid must be directed to Ms K Dzingwe, e-mail: kdzingwe@matatiele.gov.za during office hours

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**Mr L.Matiwane**

**Municipal Manager**