

SWELLENDAM MUNICIPALITY



QUOTATION NOTICE

QUOTATION NO: SMQ15/22/23

**QUOTATIONS ARE HEREBY INVITED FOR THE PROVISION OF INITIATOR SERVICES IN RESPECT OF
COUNCILLOR DISCIPLINARY PROCESS**

Official quotation documents and specifications are obtainable from Mr. R. Theodore (Supply Chain Management Unit, 11 Lind Street, Swellendam) on tel: [028-5148500](tel:028-5148500) or email scm@swellenmun.co.za from **20 October 2022**.

Any technical enquiries can be made to Ms. A. Vorster at tel. no. 028-5148511 or e-mail: anneleenv@swellendam.gov.za

Quotations must be submitted in a sealed envelope and must be clearly marked with the respective number and description. Quotations must be placed in the Municipal Quotation Box before 12h00 on **28 October 2022**, situated at the **Supply Chain Management Offices**, 11 Lind Street, Swellendam. Quotations may only be submitted on the prescribed documents and must include a valid Tax Compliance Status **PIN** as issued by **SARS**.

Late quotations and quotations received by E-Mail or Facsimile will not be considered. Quotations will be evaluated and adjudicated in accordance with the Swellendam Municipality's Preferential Procurement Policy and its Supply Chain Management Policy. The **80/20**-point system will be applicable. The Council does not bind itself to accept the lowest or any quotation and reserves the right to accept a quotation in full or a part thereof.

Please Note:

- Quotation / Quotation box is open 24/7. Standard size of opening is: 10cm high and 33cm wide;
- All Technical inquiries **MUST** be in writing to the responsible official on this advert;
- No inquiries will be handled on the last **Two** (2) days before closing.

Bids shall remain valid for a sixty (60) day period calculated from the bid closing date.

MS. A. VORSTER
MUNICIPAL MANAGER
P.O. BOX 20
SWELLENDAM, 6740

Notice No.81 /2022