



11th Floor, The Marine Building,
22 Dorothy Nyembe (Gardiner) Street, Durban, 4001
Private Bag X54322, Durban, 4000
Tel: 031 365 7800 Fax: 031 365 7858
Website: <http://www.portsregulator.org>

REQUEST FOR QUOTATION (RFQ)

PROVISION OF ARLAM MONITORING, ARMED RESPONSE, SUPPORT AND MAINTENANCE FOR THE PORTS REGULATOR OF SOUTH AFRICA FOR A PERIOD OF THIRTEEN (13) MONTHS

RFQ	RFQ 2023/24/39
RFQ ISSUE DATE	18 July 2023
BRIEFING SESSION	A site visit is recommended but not compulsory
RFQ DESCRIPTION	PROVISION OF ARLAM MONITORING, ARMED RESPONSE, SUPPORT AND MAINTENANCE FOR THE PORTS REGULATOR OF SOUTH AFRICA FOR A PERIOD OF THIRTEEN (13) MONTHS
CLOSING DATE & TIME	25 July 2023 @12h00
LOCATION FOR SUBMISSIONS	<u>quotations@portsregulator.org</u>

Bidders must submit responses via e-mail at: quotations@portsregulator.org before or on the stipulated date and time. For any queries or questions, please use above mentioned email address.

Ports Regulator of South Africa requests your quotation on the services listed above. Please furnish us with all the information as requested and return your quotation on or before the date and time stipulated above. **Late and incomplete submissions will invalidate the quote submitted.**

SUPPLIER NAME: _____

POSTAL ADDRESS: _____

MAAA NUMBER (CSD NO): _____

TELEPHONE NO: _____

FAX NO: _____

E MAIL ADDRESS: _____

CONTACT PERSON: _____

CELL NO: _____

SIGNATURE OF BIDDER: _____

DETAILED SPECIFICATION:

PROVISION OF ARLAM MONITORING, ARMED RESPONSE, SUPPORT AND MAINTENANCE FOR THE PORTS REGULATOR OF SOUTH AFRICA FOR A PERIOD OF THIRTEEN (13) MONTHS

1. BACKGROUND

- 1.1 Ports Regulator of South Africa (PRSA) is a Schedule 3A public entity in terms of the Public Finance Management Act, 1 of 1999 (PFMA). Port Regulator South Africa must fully comply with all the requirements of the PFMA.
- 1.2 The Ports Regulator is the independent National Regulator for the South African ports, governed by the National Ports Act, 2005 (Act No. 12 of 2005). In terms of section 30 (1) and (2) of the National Ports Act, the main function of the Regulator is to:
- Exercise economic regulation for the ports system in line with government's strategic objectives.
 - Promote equity of access of ports and facilities and service provider by ports.
 - Monitor the activities of the National Ports Authority to ensure that it performs its functions in accordance with the act; and
 - Hear appeals and complaints contemplated in terms of Section 48 of the Act.

2. PURPOSE

The purpose of this invitation is to request suitably qualified and experienced service providers to submit proposals to provide an alarm monitoring, armed response, support and maintenance for the Ports Regulator of South Africa for a period of thirteen (13) months.

3. SCOPE OF WORK

- Provide 24 hours monitoring with armed response.
- Provide technical support and maintenance of the alarm system as and when required.

4. SPECIFICATION

- Alarm system must have a device setting that works with a PIN and manual for activation during closure or locking of doors.
- All internal warning devices must be installed in an enclosed container for the purpose of protecting the devices.
- The device should alert or report to PRSA internal staff as well as the service provider in the event of an intruder. This should include call notification on mobile numbers that will be provided to the successful bidder.
- The alarm must not be able to activate if the doors or windows are not closed.
- Signaling must be via an acceptable dual signal system.
- Armed response unit must be able to reach the building within reasonable time.

5. EVALUATION CRITERIA

4.1 SCM Administrative

4.1.1 The service provider must submit proof of registration on CSD (Central Supplier Database).

4.1.2 The SBD 4 form must be completed, initialled and signed by the authorised company representative.

4.2 MANDATORY REQUIREMENTS

The service provider must provide valid and up to date proof of registration with Private Security Industry Regulatory Authority (PSIRA).

Failure to provide this mandatory information may lead to bidders' proposal not being considered further.

4.3 PRICE COMPARISON

RFQ responses will be evaluated based on price only.

4.3.1 Pricing Considerations

Bidders' price quotations must be inclusive of all applicable taxes (including VAT).

No	Description	Price per month (Including VAT.)	Price for thirteen (13) months (Including VAT.)
1.	Installation costs (Once-off)		
2.	Annual Radio License Fee		
3.	Armed Response and Monitoring		
4.	Call-out Fee (In case of repairs, when need arise)		
5.	Kilometer rate (In case of repairs, when need arise)		
6.	Total		

NB: Tax matter for the recommended service provider will be verified on the Central Supplier Database (CSD) or SARS e-filing prior to awarding. If the service providers' tax matters are non-compliant in terms of clause 4.2 & 4.3 will be exercised from National Treasury Instruction No. 09 of 2017/2018 (Tax Compliance Status Verification).

6. COMMUNICATION

All enquiries relating to this RFQ should be sent via email: quotations@portsregulator.org

7. CONDITIONS TO BE OBSERVED WHEN RESPONDING TO RFQ

No RFQ shall be deemed to have been accepted unless and until a formal contract/letter of award/order form is prepared and executed. Quotation shall remain open for acceptance by the Ports Regulator for a period of **90 days** from the closing date of the RFQ Enquiry.

8. COSTS OF BIDDING

The service provider shall bear all costs and expenses associated with preparation and submission of its RFQ, and the Ports Regulator of South Africa shall under no circumstances be responsible or liable for any such costs, regardless of, without limitation, the conduct or outcome of the bidding, evaluation, and selection process.

END OF RFQ DOCUMENT

Annexed to this document for completion and return with the document:

- Quotation on a company letterhead.
- Completed and signed Declaration of Interest (SBD 4).
- Copy of CSD Report or MAAA Number (National Treasury).
- Valid and up to date proof of registration with the Private Security Industry Regulatory Authority (PSIRA)