



NKANDLA MUNICIPALITY – KZ286

Postal Address:
Private Bag x 161
NKANDLA
3855

Physical Address:
Marée Road
Lot 292
NKANDLA

Tel: 035-833 2000/40
Web: www.nkandla.gov.za
Email: Lethiwe.Mtshali@nkandla.gov.za

Ref: 8/1/3/1

Date: 10 November 2025

INVITATION TO BID

PROVISION OF HYGIENE SERVICES

BID NO: NKA/COR01/25/26

Nkandla Local Municipality seeks to appoint a suitable, qualified, experienced, and reputable service provider for provision of hygiene services for the period of 36 months (3 years).

BID DOCUMENTS FOR ABOVE BID

The physical address for collection of bid documents is Nkandla Municipality, Finance Department Main Building, Lot 292, Maree Road, Nkandla, upon presentation of a receipt proving prior payment of a non-refundable fee of **R 772.00** (inclusive of VAT), having been made at the Municipal Finance Department, or deposited on the municipal bank account: FNB; Account No 62720610717, Branch 220930 (Use company name and bid number as reference). **Bid documents will be available as from 09h00 on Monday, 17 November 2025 until 13h00 on Friday 21 November 2025** and will also made available on www.nkandla.gov.za and www.etenders.gov.za.

SUBMISSIONS

Duly completed bid documents sealed in an envelopes, endorsed with tender number and Project Name are to be deposited in the Tender Box at the Municipal Offices, Lot 292 Maree Road, Nkandla, by no later than **Monday at 11h00 on the 15th December 2025 (closing date)**, at which time the bids will be opened in public. Bids are to be submitted on the bid documentation provided by the Municipality.

SUPPORTING DOCUMENTS AND CONDITIONS

Nkandla Municipality's SCM policy will apply. Bidders are required to submit mandatory documents: CSD registration report, proof of municipal rates (i.e. municipal rate certificate/lease agreement/council letter, any of the directors should not be in arrears for more than 3 months), and fully completed bid document where bidders will be required to provide them to proceed to next stage. The Council reserves the right to negotiate further conditions and requirements with the successful bidder and reserve the right not to appoint. Bids that are late, incomplete, unsigned, faxed or e-mailed will not be accepted or considered. The municipality will accept no responsibility for the late delivery of bids by courier services or any other forms of mailing. Bids shall remain valid for 90 days from the closing date (15 December 2025).

The above Bid will be evaluated and adjudicated according to the following criteria:

Nkandla Local Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000). The 80/20 preference points system will be applicable during the evaluation and adjudication of this bid. The amended PPPFA regulation 2022 will be used.

- **STAGE 1: COMPLIANCE TO MANDATORY**, Failure to comply with all the mandatory information as requested above will result the proposal deemed nonresponsive.
- **STAGE 2 : FUNCTIONALITY**, Proposals will be subjected to a prequalification in terms of functionality, Functionality: 100 points, minimum qualifying points will be 70 points for further evaluation.
- **STAGE 3: PREFERENTIAL POINTS SYSTEM**, (80/20); 80 for price and 20 for specific goals (RDP Goals). **Detailed evaluation criteria contained in the tender document.**

ENQUIRIES

SCM	Ms. L.N Mtshali	Lethiwe.Mtshali@nkandla.gov.za	068 268 9927
Technical	Mr. N.S Biyela	Nhlakanipho.Biyela@nkandla.gov.za	063 953 4021



Miss N.P Dlamini
Municipal Manager