

BID NO. 47/2023: PROVISION OF INTERNAL AUDIT SERVICES

Bids are invited for the Provision of Internal Audit Services for Sarah Baartman District Municipality. Individuals of the project team must be registered with the Institute of Internal Auditors. Failure to submit proof of required registration will result in disqualification.

Bid documents with the necessary specifications may be obtained at a non-refundable cost of R200.00 from the Supply Chain Management Unit, 4th Floor, 32 Govan Mbeki Avenue, Gqeberha, tel. 041 508 7007. Alternatively, bid documents may be downloaded free of charge from the E-Tender Portal (<https://etenders.treasury.gov.za>) or the municipal website (<https://sarahbaartman.co.za>).

The qualifying bids will be evaluated on a 80/20 preference points system, as per the Preferential Procurement Regulations, 2022, where 80 points will be used for price and a maximum of 10 points will be allocated for locality, and a maximum of 10 points will be allocated for B-BBEE status level of contributor. The bids will also be evaluated on functionality. Bidders that do not obtain a minimum score of 75% on functionality criteria will be excluded from further evaluation.

Functionality will be assessed as follows:

Criteria	Weight	Value 1 – 5	Maximum Possible Score
Experience of Company in the Provision of Internal Audit Services	30	Max 5	150
Experience and Qualifications of Project Team	25		125
TOTAL	55 (TW)		275 (MPS)

Where: 1 = Poor; 2 = Acceptable; 3 = Good; 4 = Very Good and 5 = Excellent

A compulsory briefing session will take place in the Committee Room No. 1, 6th Floor, 32 Govan Mbeki Avenue, Gqeberha, on **Thursday, 02 November 2023 at 11h00**. Failure to attend will result in the disqualification of a bid.

Bids in a sealed envelope clearly marked “**BID NO. 47/2023: PROVISION OF INTERNAL AUDIT SERVICES**” must be placed in the Bid Box, 4th Floor, 32 Govan Mbeki Avenue, Gqeberha, before **12h00 noon on Friday, 24 November 2023**. Thereafter bids will be opened in public in the Committee Room No. 1, 6th Floor, 32 Govan Mbeki Avenue, Gqeberha.

Prospective bidders must be registered on the Central Supplier Database (CSD). Failure to comply shall render the bid non-responsive. Failure to submit any other compulsory document(s) shall render the bid non-responsive.

The original document collected from the municipality must be submitted or, if the documents are printed from the websites, printed documents must be submitted. Bids may only be submitted on the bid documentation provided by the municipality.

Late, incomplete, facsimile or emailed bids will not be accepted for consideration. The only or lowest bid received shall not necessarily be accepted. SBDM reserves the right to accept part of or the full bid.

NOTICE NO. 80 OF 2023 DATED 23 OCTOBER 2023
Ms U DANIELS
MUNICIPAL MANAGER

**SARAH BAARTMAN DISTRICT MUNICIPALITY
PO BOX 318
GQEBERHA
6000**