



UMzimkhulu Municipality

PROVINCE OF KWAZULU-NATAL

KZN435/22/23/019/INFR

INVITATION TO TENDER

UMzimkhulu Municipality hereby invites reputable and experienced service providers to respond on the project below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
SUPPLY AND DELIVERY OF ROAD MAINTENANCE MATERIAL (12 MONTHS CONTRACT)	ULM-INFR 029/23	07 November 2022 at 10h00am.

Tender documents will be available on the Municipal website (www.umzimkhululm.gov.za) and will also be available from the **Cashier at 169 Main Street, UMzimkhulu, 3297**, upon the non-refundable payment of **R300.00** per document or a bank guaranteed cheque made out to **UMzimkhulu Municipality during working hours between 09h30am and 16h00pm from 01st of November 2022. Cut-off time for buying documents is 07th of November 2022, 15 minutes before the briefing time.**

Compulsory briefing meeting is scheduled to take place at **uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.**

Invalid or non-submission of the following documents will render the tenderer disqualified, BBBEE points will not be allocated if the Certificate is not submitted: • Registered on Central Suppliers Database (CSD) attach proof of Registration • Valid BBBEE certificate with SANAS logo and verified by agencies accredited by SANAS/Commissioned **SWORN** Affidavit • MBD 4, 8 and 9 • Municipal rates and services Certificate/statement/billing for the directors, owners, shareholders of the company to confirm that Municipal rates are not in arrears for more than 90 days • Attach valid lease agreement if the company is leasing the office space • Attach a valid lease agreement if the director is leasing accommodation • Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates • Copy of a marriage certificate if Municipal account in under your spouse • Certificate of Authority to sign all documents in connection with this tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the tender document).

Service providers must meet the minimum threshold percentage for local production and content for the Steel products and content for Steel production and components for Construction of 100% in accordance with the terms of Regulation 13 of the Preferential Procurement Regulations, 2017.

Only locally product goods or services that meet the stipulated minimum threshold for local production and content as determined by DTI will be considered for acceptance. Any tender that does not meet the minimum threshold is an unacceptable tender. MBD 6.2 and annexure C, D and E is obligatory.

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.

Conditions of acceptance: Quotations must be valid for **120 days**.

Second Phase of Evaluation:

Minimum threshold (50% or 15 Points)

Key aspect of criterion	Basis for points allocation	Max. Points	Verification method
Experience of the Service Provider (Name of traceable reference with contact details to be included for verification).	Must have completed 4 projects related to supply and delivery of Road Material (SABS Approved Catchpits Covers, Road Signs, kerbing) for surfaced/tarred roads in the past 10 years from 2012. Tenders to submit a letter of appointment/Purchase Order. 4 – Completed Project – 20 2 – Completed Project – 10	20	Appointment letter/ Purchase order
Construction Method Statement (relevant to the tendered project-maximum 3 pages). The method statement must include the following sub-headings: Approach Method, Turnaround Time to deliver, Sequence of Activities (provision of Sample), Project Administration, Quality Management (Material must be SABS Approved), Health and Safety and Environmental Management Plan.	Method statement met all the requirements. (Cover all seven subheadings)	10	Methodology
	Acceptable method statement. Only provided limited information (Cover half of Sub-headings).	5	Methodology

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 50% of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

All Technical enquiries shall be directed to: Mr M. Gumede, on tel. (039) 259 5059, fax. (039) 259 0427, e-mail: gumedem@umzimkhululm.gov.za

SCM Compliance enquiries shall be directed to: Miss O. Basi, on tel. (039) 259 5034, fax. (039) 259 0427, e-mail: basio@umzimkhululm.gov.za

Bid documents in a sealed envelope clearly indicating the **BID NUMBER AND BID NAME**, must be deposited in the tender box of **UMzimkhulu Local Municipality, located at 169 Main Street, UMzimkhulu, 3297, Reception area, not later than 18 November 2022 at 12h00**. Telegraphic, telex, telephone, electronic, facsimile and late tenders **WILL NOT** be accepted.

TENDERS MAY ONLY BE SUBMITTED ON THE TENDER DOCUMENTATION PROVIDED BY THE MUNICIPALITY.

The UMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. UMzimkhulu Municipality Supply Chain Management policy will apply.

C.A. NGQOYIYA: MUNICIPAL MANAGER