



Advert for Notice board

MNQUMA LOCAL MUNICIPALITY
SUPPLY CHAIN
MANAGEMENT UNIT

2024 -02- 2 0

Received By:

Y. Vava

Signature:

PROJECT DESCRIPTION

Mnquma Local Municipality hereby invites bids from all prospective accredited and qualifying service provider for

BID NO.	Description	Evaluation Criteria	Closing Date
MNQ/SCM /70/23-24	Procurement of ICT Audit	80/20	Date: 05/03/2024 Time: 12:00

All enquiries must be directed to the following email addresses:

Technical Enquiries: Mrs. B. Gumede (Manager: Internal Audit) at 047 050 1329 email:
bgumede@mnquma.gov.za

Supply Chain Management Enquiries: Ms. Y Vava (Acting Manager: SCM) at (047) 050 1156 email:
yvava@mnquma.gov.za

Evaluation Criteria:

The evaluation will be conducted in two (02) stages namely:

Stage 1: "Administrative compliance"

Bidders that do not meet the **Administrative compliance** (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

Stage 2: Evaluation in terms of the 80/20 preference point systems prescribed in Preferential Procurement Regulations 2022

**Price=80 points,
Specific goals =20 points**

The Specific Goals allocated points in terms of this tender	Specific Goals Points	Proof required to score points
<ul style="list-style-type: none"> The promotion of South African owned enterprise 	<ul style="list-style-type: none"> 20 	Fully completed and signed MBD 6.1 and Full Central Supplier Database Report (CSD) not older than one month

NB: No points will be claimed by the bidder if it fails to submit proof required to score points for specific goals

REQUIRED DOCUMENTS:

NB: Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to disqualification.

- Company Experience:** Bidder has successfully completed 2 projects (In ICT Audit)

CONDITIONS OF ACCEPTANCE:

- The Municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;

- **Proof of professional experience: Signed reference letters with appointment letters in ICT AUDIT must be attached**

Key Staff Must be Working for bidding Company:

- **Project Manager must submit academic qualifications:** 3-year degree/diploma in Information Technology, or Computer Science or equivalent;
- Minimum of 4 years at supervisor level IT Auditing experience in General Control review and Application Control review, and Cyber security;
- Certified Information System Auditor – CISA or
- Certified Information Security Manager – CISM
- Member of Institute of Internal Auditors (IIA) and/or ISACA
- **Team Members:** 3-year degree/diploma in Information Technology, or Computer Science or equivalent;
- Minimum of 3 years IT Auditing experience in General Control review and Application Control review, and Cyber security;
- Certified Information System Auditor – CISA or
- Certified Information Security Manager – CISM or
- Certified Information System Security Practitioner – CISSP
- Member of Institute of Internal Auditors (IIA) and/or ISACA
- **Bidders must submit detailed CVs with certified copies of the required professional qualifications and registration (certified not older than 06 months)**
- Full CSD Report (Not older than one Month)
- Only the original tender document will be

- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- No late, incomplete, unsigned faxed, couriered, and emailed tenders will be accepted
- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender may be subjected to price negotiation with the preferred tenderers
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website www.mnquma.gov.za

NB: Preferred bidders will be required to furnish the municipality with:

- CK/ Company registration, Certified ID Copies not later than 06 month
- Tax Compliance Status PIN
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period more than **three months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.

Offer, all returnable MBDs (MBD1-9) –Part of the tender document. Return all returnable documents to the employer after completing them in their entirety by writing legibly in non – erasable ink.

- In the case of partnerships/ consortiums/ joint venture agreement, signed agreement must be submitted with the tender document.
- All parties/partners to the partnership/ consortium/joint venture agreement must be registered on the Central Supplier Database

OBTAINING OF TENDER DOCUMENTS:

Tender documents for this project are downloadable at the municipal website: [/w.mnguma.gov.za](http://w.mnguma.gov.za) and on eTender portal: <https://etenders.treasury.gov.za/>

TENDER SUBMISSION AND OPENING

Tenders/Proposals must be submitted by hand at Bid Box, Corner King and Mthatha Street, Butterworth. 4960
Bids may only be submitted on the bid document provided by the municipality.

Tenders should be sealed, endorsed on the envelope with:

Bid No.: MNQ/SCM/70/23-24

Project Name: PROCUREMENT OF ICT AUDIT

- **Back of the envelope with:**
- **Company Name, Address and Contact person and Contact details**

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S. MAHLASELA
MUNICIPAL MANAGER