

REQUEST FOR QUOTATION: PROVISION FOR THE TLB NOVICE TRAINING FOR 25 PEOPLE

Reference No:	TASEZ – RFQ 073/2025
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TASEZ WISHES TO APPOINT A SERVICE PROVIDER TO OFFER TLB NOVICE TRAINING FOR 25 PEOPLE

Supplier Details

Name of supplier	
Contact person	
Fax number	
Telephone number	

Enquiries and Closing Details

Contact person	Elizabeth Mahlangu
E-mail address	elizabeth@tasez.co.za
Telephone number	012 940 6369
Closing date for quotation	18 November 2025 @ 12h00
Quotations to be e-mailed to	

Terms and Conditions

1. Quotations should be dated, signed on your company's letter head.
2. Quotations should be valid for 90 days unless indicated otherwise.
3. Please indicate whether the prices quoted are firm for the duration of the validity period of the quotation.
4. Please indicate whether the quotation is strictly to specification and of not state deviations.
5. All prices quoted must be VAT inclusive, if no indication is indicated prices will be evaluated as inclusive.
6. This quotation is subject to **the TASEZ** general conditions of contract unless otherwise stated by the supplier.
7. Ensure that banking details are captured and verified on www.csd.gov.za
8. **The award will be per line item and the 80/20 principle will be applied where applicable.**

Administrative Requirements

Description	Compliant	Non-Compliant
1) CIPC Registration Documents		
2) <u>Valid</u> Tax Clearance Certificate / Tax Pin		
3) <u>Valid</u> CSD report (Not older than three (3) months)		
4) <u>Valid</u> B-BBEE Certificate		
5) <u>Completed</u> and <u>Fully Signed</u> SBD 4		
6) <u>Completed</u> and <u>Fully Signed</u> SBD 6.1		
7) <u>Completed</u> and <u>Fully Signed</u> SBD 9		

Mandatory Requirements

Description
SBD4-Mandatory
Accredited certificate and operator's license

Please note:

Quotations for amounts less than R50 000 will be evaluated based on the quoted price. Quotations for amounts more than R50 000 will be evaluated based on the 80/20 preference point system where 80 points will be allocated towards price and 20 points allocated towards the suppliers contributing level status as indicated on the B-BEE Certificate.

ANNEXURE A

Requirement list

Description					
Name of Training	Targeted Audience	Targeted Number	Duration	Outcome	Service Required
TLB Operator Novice	Individuals	25	5 Days	Equip workers with the skills to operate a TLB, (Part of Workplace Safety).	Training Facilitation
TLB Operator Refresher	Individuals	10	1 Day	Refresh workers with the advanced skills for operating a forklift (Part of Workplace Safety)	Training Facilitation

The service provider is expected to provide Accredited Training to the number of attendees planned per intervention. The service provider will be required to provide the following:

Training: the service provider

A Formal Written Assessment report will be handed in within 7 days of completion of all training.

The training program the service provider must produce proof of evidence in a form of

- Attendance registers with participants identity numbers, (Tasez will provide the approved format)
- Pictures of the sessions.
- A training report including the following:
 1. Attendance Registers
 2. Number of Attendees
 3. Gender
 4. Race