



Germiston Phase II Housing Company(PTY) Ltd.

Known as **Ekurhuleni** Housing Company  
(2000/007937/07)  
("the company")

Chris Hani Village, Cnr Victoria Street & Linton Jones Street, Germiston  
Tel: 010 101 4675 | Email: [Info@ehco.org.za](mailto:Info@ehco.org.za) | Website: [www.ehco.org.za](http://www.ehco.org.za)

## PROVISION OF SECURITY SERVICES

### INVITATION TO BID

THE APPOINTMENT OF THREE (3) SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES AT ALL  
EHC COMPLEXES FOR A PERIOD OF THIRTY-SIX (36) MONTHS ON AN AS AND WHEN REQUIRED BASIS:  
**EHCSE2025**

| Bid Evaluation Process   | Scope of work  |
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| <p>The bid evaluation will be subjected to the following three evaluation processes enclosed in the tender document:</p> <p>1. Minimum mandatory disqualifying administrative compliance requirements<br/>2. Administrative compulsory compliance documents<br/>3. Functionality</p> <p>NB* Bidders who fail to submit and comply with the mandatory requirements of stage 1 will result in automatic disqualification.</p> <p>Tenders are valid for 120 days after the closing date.</p> <p><b>Compulsory Briefing session</b><br/><b>Date:</b> 10 February 2025<br/><b>Address:</b> Cnr Victoria Street and Linton Street Chris Hani Village Germiston 1400 (next to Fire Station ( 2<sup>nd</sup> Floor Auditorium)<br/><b>Time:</b> 11:00 am</p> <p><b>Closing Date</b> 02 March 2025<br/><b>Delivery Address:</b> Cnr Victoria Street and Linton Street Chris Hani Village Germiston 1400 (next to Fire Station)<br/><b>Time:</b> 11h00 am</p> <p>Submission must hand be delivered to EHC head office: Cnr Victoria Street and Linton Street Chris Hani Village Germiston 1400 (next to Fire Station) in a sealed envelope stating the description and BID NO: <b>EHCSE2025</b> and <b>IN A RED TENDER BOX BY THE RECEPTION. PLEASE SIGN SUBMISSION REGISTER.</b></p> <p><b>NB:</b> please use to drop the bid document in a red box by EHC reception.</p> <p>NB: Tender documents, in English, the bid document will be available for purchase of R500 after the briefing session. BIDDERS MAY EMAIL PROOF OF PAYMENT OR COLLECT HARD COPY AT EHC HEAD OFFICE (GERMISTON) Cnr Victoria Street and Linton Street Chris Hani Village (next to Fire Station)<br/><a href="mailto:dollyp@ehco.org.za">dollyp@ehco.org.za</a>/<a href="mailto:patrciam@ehco.org.za">patrciam@ehco.org.za</a>/<a href="mailto:scminterns@ehco.org.za">scminterns@ehco.org.za</a>.</p> | <p><b>BACKGROUND</b><br/>Ekurhuleni Housing Company (EHC) derives its mandate from the City of Ekurhuleni (CoE). This mandate is informed by the national housing imperatives that are outlined through the Rental Housing Act, the Social Housing Act, and the MFMA. EHC provides and manages affordable rental housing for the lower income market as an integral part of efforts to eradicate the housing backlog in the Ekurhuleni Metropolis. The main target market comprises of home seekers whose household incomes meet the criteria for the Consolidated Capital Grant (CCG), which comprise of the Restructuring Capital Grant and the Institutional Housing Subsidy, which are available to beneficiaries whose total household income is between R1850 and R22 000 per month.</p> <h3>1. SCOPE OF WORK</h3> <p>The appointed security service providers will be responsible for the following Security Services but not limited to:</p> <ul style="list-style-type: none"><li>Physical guarding services at designated sites.</li><li>Access control and visitor management.</li><li>Patrolling and surveillance (CCTV monitoring where applicable).</li><li>Emergency response and incident management.</li><li>Alarm response services and liaison with law enforcement.</li><li>Security risk assessments and periodic reporting</li><li>Clamping of cars and removal of stationary cars (place them outside complex).</li></ul> <p>The service provider shall provide equipment for the operational function of restricting access and safeguarding property.</p> |

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| <ul style="list-style-type: none"> <li>• Banking Account Name: GREATER GERMISTON HOUSING CORP PHASE 2</li> <li>• ABSA Account Number: 4052348660</li> <li>• Branch Name: PRESIDENT GERMISTON</li> <li>• Branch Code: 334542</li> <li>• Reference: Bib no and company name</li> </ul> <p>The entity reserves its following rights:</p> <ul style="list-style-type: none"> <li>• To award the bid in part or in full,</li> <li>• Not to make any award in this bid or accept any bids submitted,</li> <li>• Request further technical information from any bidder after the closing date,</li> <li>• Verify information and documentation of the bidder(s),</li> <li>• Not to accept any of the bids submitted,</li> <li>• To withdraw or amend any of the bid conditions by notice in writing to all bidders before closing of the bid and post-award, and</li> <li>• If an incorrect award has been made to remedy the matter in any lawful manner it may deem fit.</li> </ul> <p>Proposals are subject to the Standard Conditions of Tender and the Supply Chain Management Policy of EHC</p> <p>The entity reserves the right to negotiate with the shortlisted bidder prior to the award and with the successful bidder post award. The terms and conditions for negotiations will be communicated to the shortlisted bidder prior to the invitation to negotiations. This phase is meant to ensure value for money is achieved through the measure of quality that will assess the monetary cost of the items or services against the quality and or benefits of that item or services.</p> <p>The entity reserves the right to conduct due diligence during the evaluation phases, before the final award, or at any time during the contract period and this may include pre-announced/ non-announced site visits. During the due diligence process, the information submitted by the bidder will be verified and any misrepresentation thereof may disqualify the bid in whole or in part.</p> | <p>Security Management to furnish EHC with monthly operational report. Security to report immediately to the EHC on contravention of EHC house rules and damage to property.</p> |
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