



Germiston Phase 2 Housing Company(PTY) Ltd.

Known as **Ekurhuleni** Housing Company
(2000/007937/07)
("the company")

Chris Hani Village, Cnr Victoria Street & Linton Jones Street, Germiston
Tel: 011 825 0158 | Email: info@ehco.org.za | Website: www.ehco.org.za

PROVISION OF LEGAL SERVICES	
INVITATION TO BID THE APPOINTMENT OF PANEL OF LEGAL PRACTITIONERS TO PROVIDE PROFESSIONAL LEGAL SERVICES ON AS AND WHEN REQUIRED BASIS FROM DATE OF AWARD AND FOR A PERIOD OF THREE YEARS (3) YEARS BID NO: EHC/06/PLS/2025	
Bid Evaluation Process	Scope of work
The bid evaluation will be subjected to the following three evaluation processes enclosed in the tender document: 1.Minimum mandatory disqualifying administrative compliance requirements 2.Administrative compulsory compliance documents 3.Functionality NB*Bidders who fail to submit and comply with the mandatory requirements of stage 1 will result in automatic disqualification. Tenders are valid for 120 days after the closing date. Compulsory Briefing session Date: 21 October 2025 Address: Cnr Victoria Street and Linton Street Chris Hani Village Germiston 1400 (next to Fire Station (2nd Floor Auditorium) Time: 11:00 am Closing Date 10 November 2025 Delivery Address: Cnr Victoria Street and Linton Street Chris Hani Village Germiston 1400 (next to Fire Station) Time:11h00 am Submission must hand be delivered to EHC head office: Cnr Victoria Street and Linton Street Chris Hani Village Germiston 1400 (next to Fire Station) in a sealed envelope stating the description and RFQ NO: EHC/06/PLS/2025 and IN A RED TENDER BOX BY THE RECEPTION. PLEASE SIGN SUBMISSION REGISTER. NB: please ensure to drop the bid document in a red box by EHC reception. NB: Tender documents, in English, the bid document will be available for purchase of R500 after the briefing session. BIDDERS MAY EMAIL PROOF OF PAYMENT OR COLLECT HARD COPY AT EHC HEAD OFFICE (GERMISTON) Cnr Victoria Street and Linton Street Chris Hani Village (next to Fire Station) (dollyp@ehco.org.za/thozamad@ehco.org.za/scmininterns@ehco.org.za.	BACKGROUND Ekurhuleni Housing Company (EHC) derives its mandate from the City of Ekurhuleni (CoE). This mandate is informed by the national housing imperatives that are outlined through the Rental Housing Act, the Social Housing Act, and the MFMA. EHC provides and manages affordable rental housing for the lower income market as an integral part of efforts to eradicate the housing backlog in the Ekurhuleni Metropolis. The main target market comprises of home seekers whose household incomes meet the criteria for the Consolidated Capital Grant (CCG), which comprise of the Restructuring Capital Grant and the Institutional Housing Subsidy, which are available to beneficiaries whose total household income is between R1850 and R22 000 per month. 1. SCOPE OF WORK The preferred service providers will be expected to render services on an ad hoc basis to EHC in the following service categories: SERVICE CATEGORIES: • Conveyancing • Notarial Practice • Property Law • Commercial and Contract Law • Civil Litigation • Criminal Litigation • Labour Law • Constitutional Law • Public and Administrative Law • Environmental Law • Information Technology Law • Intellectual Property Law • Cyber Law • Forensic Investigations • Supply Chain Management Law • Debt Collection • Insurance • Insolvency

Non-Executive Directors: L. Mtimde (Chairperson) T. Hangana, F. Dikgale. D. Hlawula

Executive Directors: Z. Nkamana (CEO); N. Ndimande (CFO)

*Z. Malinga (Company Secretary)

Reg. No. 2000/007937/07

- Banking Account Name: GREATER GERMISTON HOUSING CORP PHASE 2
- ABSA Account Number: 4052348660
- Branch Name: PRESIDENT GERMISTON
- Branch Code: 334542
- Reference: Bib no and company name

The entity reserves its following rights:

- To award the bid in part or in full,
- Not to make any award in this bid or accept any bids submitted,
- Request further technical information from any bidder after the closing date,
- Verify information and documentation of the bidder(s),
- Not to accept any of the bids submitted,
- To withdraw or amend any of the bid conditions by notice in writing to all bidders before closing of the bid and post-award, and
- If an incorrect award has been made to remedy the matter in any lawful manner it may deem fit.

Proposals are subject to the Standard Conditions of Tender and the Supply Chain Management Policy of EHC

The entity reserves the right to negotiate with the shortlisted bidder prior to the award and with the successful bidder post award. The terms and conditions for negotiations will be communicated to the shortlisted bidder prior to the invitation to negotiations. This phase is meant to ensure value for money is achieved through the measure of quality that will assess the monetary cost of the items or services against the quality and or benefits of that item or services.

The entity reserves the right to conduct due diligence during the evaluation phases, before the final award, or at any time during the contract period and this may include pre-announced/ non-announced site visits. During the due diligence process, the information submitted by the bidder will be verified and any misrepresentation thereof may disqualify the bid in whole or in part.

- Construction law, including the Built Environment Legislative Framework.
- Tax Law

Submissions must hand delivered to EHC head office (at Agnus and Victoria Street Germiston 1400 next to fire station) in a sealed envelope stating RFQ NO and Description: EHC/06/PLS/2025 and IN A RED TENDER BOX BY THE RECEPTION. PLEASE SIGN SUBMISSION REGISTER.

Contact Person

Technical (Specification queries)

Busi Baloyi

busib@ehco.org.za

Supply Chain Management (only queries related to SCM)

Dolly Phatlane/ Thozama Dalindyabo

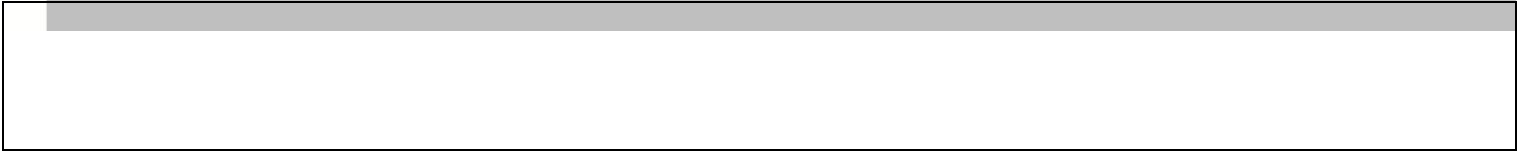
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