

	Strategy	Operating
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1. INTRODUCTION

An invite will be issued for interested parties to participate in the tender process for Industrial Station Cleaning . This document sets out the method and criteria that will be used to evaluate the tenders that will be submitted from this pre-qualification invite.

2. SUPPORTING CLAUSES

2.1 SCOPE

This strategy defines the technical evaluation team (TET) and their responsibilities regarding the defined scope for the industrial station cleaning (units and BOP) contract. The mandatory and qualitative evaluation criterion used to evaluate the submitted tenders is also included in this report.

2.1.1 Purpose

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and TET member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process.

2.1.2 Applicability

This strategy document will apply to the technical evaluation team appointed for the procuring of equipment project.

2.2 NORMATIVE/INFORMATIVE REFERENCES

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

2.2.1 Normative

- [1] 240-48929482 Rev1: Tender Technical Evaluation Procedure
- [2] 32-1034: Eskom Procurement Policy

2.2.2 Informative

- [3] ISO 9001:2015 Quality management systems
- [4] 474-59 Internal Audit Procedure
- [5] 240-110419326 Kusile Power Station Cleaning (units and BOP)

2.3 DEFINITIONS

N/A

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2.3.1 Classification

Controlled Disclosure: Controlled Disclosure to external parties (either enforced by law, or discretionary).

2.4 ABBREVIATIONS

Abbreviation	Description
BOQ	Bill of Quantities
OEM	Original Equipment Manufacturer
TET	Technical Evaluation Team
KPS	Kusile Power Station
ISO	International Organization for Standardization

2.5 ROLES AND RESPONSIBILITIES

Roles and responsibilities as per Table 4: Tender Technical Evaluation Procedure.

2.6 PROCESS FOR MONITORING

This procedure shall be monitored by the Internal Audit Procedure.

2.7 RELATED/SUPPORTING DOCUMENTS

N/A

3. TENDER TECHNICAL EVALUATION STRATEGY

3.1 TECHNICAL EVALUATION THRESHOLD

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is **70%**

3.2 TET MEMBERS

Table 1: TET Members

TET number	TET Member Name	Designation
TET 1		Operating Senior Advisor
TET 2		Supervisor Station cleaning
TET 3		Supervisor Station cleaning

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3.3 MANADATORY TECHNICAL EVALUATION CRITERIA

Table 2: Mandatory Technical Evaluation Criteria

	Mandatory Technical Criteria Description	Reference to Technical Specification / Tender Returnable	Motivation for use of Criteria
1.	<p>Supplier to be registered with National Contract Cleaners Association (NCCA) and Black Economic Empowerment Cleaning Association (BEEECA).</p> <p>Note: Bargaining Council for the Contract Cleaning Service Industry (BCCCI) will not be considered. The reason is that <u>BCCCI is only applicable to services providers in Natal.</u></p>	<p>Signed confirmation letter or certificate confirming the registration with association listed.</p>	<p>Suppliers registered with the National Contract Cleaners Association and Black Economic Empowerment Cleaning Association have the best practice for industrial cleaning related scope of work.</p>

3.4 QUALITATIVE TECHNICAL EVALUATION CRITERIA

Notes to tenderer:

1. An undertaking is required that resources identified would not be changed on award of the Contract.
2. The CVs of Key Personnel should have experience which is comparable in nature to the Works specified in this tender.
3. It is a requirement that the key personnel have good communication skills in the English language.
4. Where no information is offered by the Tenderer no points shall be scored.

Table 3: Qualitative Technical Evaluation Criteria

	Qualitative Technical Criteria Description		Reference to Technical Specification / Tender Returnable	Criteria Weighting (%)	Criteria Sub Weighting (%)
1.	Contractor must have at least 3 years of proven work experience in industrial cleaning service and contactable references (To submit a signed reference letter(s) on client's official letter head)		Signed reference letter(s) on the contractor's client letter or certificate of completion with contactable references	20	
	1.1	3 years and above proven work experience with contactable reference submitted			20
	1.2	< 24 months > 12 months proven work experience with contactable reference submitted			10
	1.3	< 12 months > to 1 months proven work experience with contactable reference submitted			5
	1.4	No proven work experience with contactable reference submitted references			0
2.	Provide proof of Company's permit/Certificate for transporting, handling dangerous goods and previous work experience in handling hazardous material.		Permit or certificate for transporting and handling of dangerous goods. Proof of specialised cleaning of hazardous material	15	
	2.1	Submitted proof of permit/certificate			5
	2.2	Signed letter of support from the subcontracted company			5
	2.3	Submit proof of work experience in handling hazardous material			5
	2.4	No proof of application for the permit/certificate.			0
3.	Submit proof of 8 supervisors with 2 years' experience in supervising or managing or coordination of industrial cleaning service and Supervisory qualification and legal liability qualification.		CVs with contactable references	15	
	3.1	Eight CVs submitted with qualifications			15
	3.2	Four CVs submitted with qualifications.			10
	3.3	No CV submitted			0

4.	Submit confirmation letter and proof of ownership that the company owns the equipment's (with company letterhead and signature) or a signed letter of support from the third party confirming that they will avail the equipment to the supplier should they be successful.		Signed letter of support on third party letterhead or contractor proof of ownership of equipment	20	
	5.1	Proof of ownership of the equipment			20
	5.2	Signed letter of support from the third party (on third party letterhead)			10
	5.3	No proof submitted			0
5.	Submit a method statement with safe work procedures		Method statement with safe work procedure	20	
	6.1	Method statement and safe work procedure			20
	6.2	Method statement with no safe work procedure			10
	6.3	No proof submitted			0
6.	Service and maintenance plan of the equipment (latest service date and service warranty letter)		Warranty letter or latest service log book of equipment	10	
	7.1	Service and maintenance plan with dates			10
	7.2	Service and maintenance plan with no dates			5
	7.3	No proof submitted			0
				100	

3.5 TET MEMBER RESPONSIBILITIES

Table 4: TET Member Responsibilities

Mandatory Criteria Number	TET 1	TET 2	TET 3
	X	X	
	X		X
Qualitative Criteria Number	TET 1	TET 2	TET 3
1		X	X
2	X	X	
3	X		X
4		X	X
5	X		X
6	X	X	X
7	X	X	

3.6 FORESEEN ACCEPTABLE / UNACCEPTABLE QUALIFICATIONS

3.6.1 Risks

Table 5: Acceptable Technical Risks

Risk	Description
1.	None
2.	

Table 6: Unacceptable Technical Risks

Risk	Description
1.	None
2.	

3.6.2 Exceptions / Conditions

Table 7: Acceptable Technical Exceptions / Conditions

Risk	Description
1.	None
1.	

Table 8: Unacceptable Technical Exceptions / Conditions

Risk	Description
1.	None
2.	

4. AUTHORISATION

This document has been seen and accepted by:

Name	Designation
	Operating Senior Advisor
	Station Cleaning Supervisor
	Station Cleaning Supervisor

5. REVISIONS

Date	Rev.	Compiler	Remarks
June 2022	01		Original

6. DEVELOPMENT TEAM

The following people were involved in the development of this document:

7. ACKNOWLEDGEMENTS

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