

## **INVITATION – Donation of Used Cafeteria Equipment in Pretoria Office – HSRC Disp.02/2024/2025**

### **1 Background**

1.1 The Human Sciences Research Council (HSRC) is in the process of disposing of used cafeteria equipment in the form of **Donations** to Exempted Micro Enterprises (EMEs) and Qualifying Small - Enterprises (QSEs. The donation will be conducted at the HSRC Building, located at 134 Pretorius Street, Pretoria.

### **2 Terms and Conditions**

2.1 All goods are donated "as is" (voetstoots).

2.2 Assets will be donated to One supplier that is 51% black-owned or more.

2.3 Suppliers will be identified through the **Draw of Lots**.

2.4 EME and QSE will be required to submit a Valid DTI sworn affidavit/BEE certificate.

2.5 Service provider should be willing:

- ***to complete and sign the Acknowledgement Contract of Assets Received and***
- ***Thank-you letter (to be provided by the HSRC).***

2.6 Furniture must be collected within 48 hours from the date of viewing and own transport for pickup

2.7 Supplier should operate within the vicinity of Pretoria.

2.8 Supplier will be required to submit a valid MA number that validates CSD registration.

- 3 **Closing Date:** 24 March 2025, at 16:00
- 4 Responses can be emailed to Ms. Olga Motloun at [OTselane@hsrc.ac.za](mailto:OTselane@hsrc.ac.za)
- 5 **Contact Person:** Mr. Frank Ragedi at [FRagedi@hsrc.ac.za](mailto:FRagedi@hsrc.ac.za) or 066 006 4860  
Ms. Olga Motloun at [OTselane@hsrc.ac.za](mailto:OTselane@hsrc.ac.za) or 012 302 2176