



Re-Advert Repairs and Maintenance

SUPPLY CARPENTRY & JOINERY TRADE SERVICES FOR EHC COMPLEXES RFQ NO: EHCCJT/03/2026.

3.EVALUATION OF THE QUOTATIONS

RFQ will be evaluated in terms of the below-mentioned criteria:

- Stage One - Phase One: Mandatory Compliance
- Phase Two: Compulsory Administrative Compliance
- Stage Three - Price and preference points (80/20)

STAGE ONE - PHASE ONE: MANDATORY REQUIREMENTS

- Late submissions will not be accepted.
- Bidder must sign submission register.
- Financial capability. Submit latest 3 months bank statements reflecting a positive cash flow or access to short-term finance (e.g. overdraft facility) confirming the bidder's ability to deliver the project.
- Completed pricing schedule.
- Active CIDB status with grading of 1GB or Higher
- Bidders must ensure that they sign the submission register(s) with the correct description and RFQ number. Failure to do so will result in automatic disqualification.
- References: A minimum of three (3) written references must be provided from previous or current clients, specifically relating to pavement or general building works

NB: Service providers who fail to comply with the above requirements will be disqualified and will not proceed to Phase 2 of the evaluation.

STAGE TWO: ADMINISTRATIVE COMPLIANCE

- Certified Director's ID copy. (Not older than three months from the closing date)
- Proof of CIPC registration (Please also enclose a document indicating the Directors' full names and ID numbers)
- Up to date municipal account/statement for the company (not in arrears for more than 90 days). In case a bidder is a lessee, a valid original or

Scope of work

Background

Ekurhuleni Housing Company (EHC) derives its mandate from the City of Ekurhuleni (CoE). This mandate is informed by the national housing imperatives that are outlined through the Rental Housing Act, the Social Housing Act, and the MFMA. EHC provides and manages affordable rental housing for the lower income market as an integral part of efforts to eradicate the housing backlog in the Ekurhuleni Metropolis. The main target market comprises of home seekers whose household incomes meet the criteria for the Consolidated Capital Grant (CCG), which comprise of the Restructuring Capital Grant and the Institutional Housing Subsidy, which are available to beneficiaries whose total household income is between R1850 and R22 000 per month.

1.SCOPE OF WORK

The successful bidder will be required to provide general carpentry maintenance, repairs, and installations across EHC-managed properties on an as-needed (ad-hoc) basis. Responsibilities include, but are not limited to:

Site Preparation

- Conduct site inspection and measurements.
- Remove existing cupboards, countertops, and fittings (where applicable).
- Prepare walls, floors, and plumbing/electrical points for new installation.

Delivery and Handling

- Transport cupboards and accessories to site.
- Safely offload, store, and protect materials until installation.

Installation

- Assemble cupboards according to manufacturer's specifications.
- Secure wall-mounted and floor-standing units in designated positions.
- Install doors, drawers, shelves, and fittings.
- Install sink of new sink, including all plumbing
- Fit countertops, handles, hinges, and accessories.

Plumbing and Electrical Adjustments

- Connect sinks, taps, and plumbing fixtures if included.
- Adjust electrical outlets, lighting, or appliances to align with cupboard layout.

Finishing

- Seal joints, edges, and gaps for a neat finish.
- Apply touch-up paint or sealant where required.
- Ensure alignment, levelling, and smooth operation of doors/drawers.

Quality Assurance

- Inspect installation for compliance with specifications.
- Test functionality of cupboards, drawers, and fittings.

certified copy of a lease agreement must be supplied

- Company pricing with letter head
- Valid BBBEE/affidavit (failure to comply bidder will forfeit points allocations of specific goal (80/20 specific goals points allocations as per threshold)
- Bank Confirmation letter not older than three months
- Respond to RFQ.
- Signed MBD Forms
- Valid Tax Pin
- CSD report

STAGE THREE: PRICE AND PREFERENCE POINTS EVALUATION IN TERMS OF PPPFA REGULATIONS 2022 (AS AMENDED):

Evaluation In Terms of PPPFA Regulations 2022 (As Amended):

This bid will be evaluated and adjudicated according to the 80/20 preference point system, in terms of which a maximum of 80 points will be awarded for prize and 20 points will be awarded for specific goals CSD report

80/20 Preference Point Components		Points
PRICE		80
SPECIFIC GOALS		20
Bidder HDI (5pts)		5
Woman (3 pts)		3
Disability (2pts)		2
Youth (2pts)		2
Within Ekurhuleni (8pts)		8
Total		100

CLOSING DATE:

31/03/2026

Delivery Address:

Cnr Victoria Street and Linton Jones Street, Germiston (next to Fire Station)

Submission must hand be delivered to EHC head office (Cnr Victoria Street and Linton Jones Street, Germiston 1400 next to fire station) in a sealed envelope stating the description and RFQ NO: EHCCJT/03/2026 and **IN A RED TENDER BOX BY THE RECEPTION. PLEASE SIGN SUBMISSION REGISTER.**

NB: please usure to drop the bid document in a red box by EHC reception.

NB: The RFQ document will be available for downloads on EHC website www.ehco.org.za

- Obtain client approval before handover

Handover

- Provide maintenance guidelines.
- Clear site of debris and packaging.
- Deliver completion report and sign-off.

2. PRICING SCHEDULE

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	Prices to include, all costs and sundries				
1	SUPPLY AND INSTALL 1330mm x 920mm HIGH BALSAR KITCHEN CUPBOARDS BOTTOMS WITH 3 DOORS AND 2 DRAWERS WITH HARDWARE AND BLACK GRANITE TOP HANGED CABINET BASE	No	61		
2	SUPPLY AND INSTALL 900mm BALSAR KITCHEN CUPBOARDS UPPERS WITH TWO DOOR	No	20		
3	SINGLE KITCHEN SINK	No	11		
4	Plumbing and connection of waste and water pipes from the opposite side of the installation: <ul style="list-style-type: none"> • Cutting through walls and tiles to accommodate pipe routing, including reinstating and replacement of affected tiles to original finish • Connection of hot and cold-water supply from geyser located above cupboards, with proper alignment and secure fittings • Connect waste pipe to the nearest drain, ensuring proper gradient and watertight joints. 	No	1		
5	Remove existing cupboards, countertops, and fittings	Item	Item		
	CONTINGENCY @10% OF TOTAL PRICE	Item	Item		
	Sub-total				
	VAT				
	TOTAL				

The entity reserves its following rights:

- To award the bid in part or in full,
- Not to make any award in this bid or accept any bids submitted,
- Request further technical information from any bidder after the closing date,
- Verify information and documentation of the bidder(s),
- Not to accept any of the bids submitted,
- To withdraw or amend any of the bid conditions by notice in writing to all bidders before closing of the bid and post-award, and
- If an incorrect award has been made to remedy the matter in any lawful manner it may deem fit.

Proposals are subject to the Standard Conditions of Tender and the Supply Chain Management Policy of EHC

The entity reserves the right to negotiate with the shortlisted bidder prior to the award and with the successful bidder post award. The terms and conditions for negotiations will be communicated to the shortlisted bidder prior to the invitation to negotiations. This phase is meant to ensure value for money is achieved through the measure of quality that will assess the monetary cost of the items or services against the quality and or benefits of that item or services.

The entity reserves the right to conduct due diligence during the evaluation phases, before the final award, or at any time during the contract period and this may include pre-announced/ non-announced site visits. During the due diligence process, the information submitted by the bidder will be verified and any misrepresentation thereof may disqualify the bid in whole or in part.

Kindly note that by submitting your documents in our Supply Chain Management processes, you acknowledge that Ekurhuleni Housing Company may process your personal information in terms of the Protection of Personal Information Act No. 4 of 2013 (POPIA).

Submissions must hand delivered to EHC head office (Cnr Victoria Street & Linton Jones Street, Germiston 1400 next to fire station) in a sealed envelope stating RFQ NO EHCCJT/03/2026 and Description and IN A RED TENDER BOX BY THE RECEPTION. PLEASE SIGN SUBMISSION REGISTER

NB: Service providers are required to include the contingency amount in their bid price. However, the use of these funds will be directed solely by EHC.

PLEASE NOTE: THE EHC WILL NOT BE HELD RESPONSIBLE FOR UNDERPRICING DUE TO MISINTERPRETATION OF THE SPECIFICATION. All prices must be VAT inclusive and include all other related costs

Contact Person

Technical (Specification queries)

Xolile Mbatha

James Abrahams

xolilem@ehco.org.za/jamesa@ehco.org.za

Supply Chain Management (only queries related to SCM)

Dolly Phatlane/ Thozama Dalindyebo/Patricia Mngomezulu/SCM Interns

dollyp@ehco.org.za/thozamad@ehco.org.za/patriciam@ehco.org.za/scminterns@ehco.org.za

Non-Executive Directors: L. Mtimde (Chairperson); T. Hangana; F. Dikgale; D. Hlawula

Executive Directors: Z. Nkamana (CEO); N. Ndimande (CFO)

Company Secretary (Vacant)

Reg. No. 2000/007937/07

