



PROJECT NO:53685 APPOINTMENT OF A SERVICE PROVIDER
FOR THE PROVISION, MAINTENANCE AND SUPPORT OF AN
AGILE WEB-BASED ELECTRONIC DOCUMENT MANAGEMENT
AND COMMITTEE MANAGEMENT SYSTEM A PERIOD OF THIRTY-
SIX (36) MONTHS

NKANGALA DISTRICT MUNICIPALITY



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TENDERING PROCEDURES

THE TENDER

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T1.1 TENDER NOTICE AND INVITATION TO TENDER

Nkangala District Municipality invites tenders from suitably qualified service provider for the **APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION, MAINTENANCE AND SUPPORT OF AN AGILE WEB-BASED ELECTRONIC DOCUMENT MANAGEMENT AND COMMITTEE MANAGEMENT SYSTEM A PERIOD OF THIRTY-SIX (36) MONTHS.**

Tender Documents will be available from the National Treasury e-tenders Website from the **11 March 2024** and can be downloaded free from www.etenders.gov.za. A compulsory briefing meeting will be held virtually through Microsoft teams on the **19th March 2024 @10:00**. Please note that the link to attend the compulsory briefing session may be requested from mazwitic@nkangaladm.gov.za

Tenders are to be completed in black ink and completed in accordance with the conditions and rules contained in the tender documents. The tenders and relevant documents must be sealed in an envelope and externally endorsed with the **APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION, MAINTENANCE AND SUPPORT OF AN AGILE WEB-BASED ELECTRONIC DOCUMENT MANAGEMENT AND COMMITTEE MANAGEMENT SYSTEM A PERIOD OF THIRTY-SIX (36) MONTHS** and be deposited in the Tender Box, Ground Floor, Nkangala District Municipality, 2A Walter Sisulu Street, Middelburg, Mpumalanga not later than **12H00** on the **08th April 2024**. The tenders will immediately be opened and read in public. The Tenders shall remain valid for a period of **90** days from the closing date. Telegraphic, telephonic, fax, telex e-mail or late tenders will not be accepted.

Tenders will be evaluated in terms of the Supply Chain Management Policy of Nkangala District Municipality. The lowest or any tender will not necessarily be accepted, and Nkangala District Municipality reserves the right not to consider any tender not suitably endorsed or comprehensively completed, as well as the right to accept the tender in whole or part. Suppliers and/ or Service Providers need to be registered on CSD.



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**Technical and administrative queries may be directed to Mr SI Masilela of Nkangala District Municipality
at 013-249-2104/05/06/07/2158/2110/2096.**

**MM SKOSANA
MUNICIPAL MANAGER**