



*Excellence in Research and Development*

## REQUEST FOR QUOTATION FORM FOR GOODS AND SERVICES

### AGRICULTURAL RESEARCH COUNCIL (ARC)

RFQ No: RFQ -057492  
Enquiries: Precious Dolamo  
Tel: 012 808 8000  
E Mail: [dolamop@arc.agric.za](mailto:dolamop@arc.agric.za)  
RFQ Closing Date **19/08/2022 12:00**

You are invited to attend a Compulsory Site Briefing for your quotation to be considered.

Date: 12 August 2022

Time: 11:00 am

Address: R573 Moloto Rd,  
Roodeplaat, Pretoria

1. You are kindly requested to submit a written quotation to Agricultural Research Council as per below or attached specification.

NO	Description	Quantity	UOM
1	<p>Air conditioner Ducting, controller, install, commission</p> <p><b><u>SPECIFICATIONS FOR INSTALLING INVERTER SPLIT 2 x 18000 BTU UNIT AIR-CONDITIONERS AC (SABS APROVED): ARC-VIMP.2022 ICT</u></b></p> <ul style="list-style-type: none"><li>• <i>Supply and install inverter mid wall split unit AC.</i></li><li>• <i>Each unit must be connected with an isolator.</i></li><li>• <i>Each unit must be connected with its own circuit breaker</i></li><li>• <i>Select correct position of indoor unit and outdoor unit to be install</i></li></ul>	2	

	<ul style="list-style-type: none"> <li><i>The pipes ,drain and wires must be in a trunking</i></li> <li><i>The unit must be install properly according to the standard</i></li> <li><i>NB. The size of the air conditioners will be verified on the site Briefing and be confirmed before installing and must be SABS approved</i></li> <li><i>The size of the air condition must correspond with the room size</i></li> <li><i>Some of the rooms you will be required to remove the old Air-condition and hand it to Facility before installing the new air-condition.</i></li> <li><i>All suppliers bidding must attend a compulsory site inspection</i></li> <li><i>A2 Camera room Two inverter mid-wall split units are installed in a room and interact with the control system to switch each other off.</i></li> <li><i>All air conditioners must work 100% before sign-off.</i></li> </ul> <p><b>*BTU per room to be confirmed at the compulsory site visit</b></p> <p><b>NB: All rubble must be removed on site</b></p> <table border="1"> <thead> <tr> <th>Room number</th><th>Number of air-condition</th><th>Type of air condition</th><th>BTU Cooling capacity (Outdoor unit) *</th></tr> </thead> <tbody> <tr> <td>A2 Camera room (Server room)</td><td>2 x New air condition installation &amp; commission</td><td>Inverter</td><td>18000 BTU</td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> </tbody> </table>	Room number	Number of air-condition	Type of air condition	BTU Cooling capacity (Outdoor unit) *	A2 Camera room (Server room)	2 x New air condition installation & commission	Inverter	18000 BTU																										
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2. When submitting your quotation please attach the following documents

- Quotation (RFQ number should reflect)
- SBD 4 – Declaration of Interest (Date of the quotation)
- Indicate the RFQ number on the subject line.
- Over R30 000 include Tax and BBBEE.

3.The above specified goods/services should be delivered/rendered to:

Name of Institute : VEGETABLE AND ORNAMENTAL PLANT INSTITUTE  
 Address : KWAMHLANGA ROAD R573  
 : ROODEPLAAT NORTH  
 : Precious 012 808 8000  
 :

4. The particulars of the guarantee that will apply to the goods quoted for, with particular regard to the period and extent of the warranty must be clearly stated. Where services are required, service providers must submit documentation pertaining the relevant experience.
5. Your written quotation should be sent to: Precious

**E Mail: [dolamop@arc.agric.za](mailto:dolamop@arc.agric.za)**

6. Standard conditions:
- 6.1 The validity of the quotations must be indicated.( 120 days)
- 6.2 Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, insurance, taxes, etc.
- 6.3 No price adjustments or amendment of the delivery particulars contained in paragraph 2 will be considered by the ARC.
- 6.4 The supplier accepts full responsibility for the proper execution and fulfilment of the goods/services quoted for.
- 6.5 ARC reserves the right to accept or reject any special terms and conditions that may qualify the goods/services to be provided.
- 6.6 Quotes should be submitted on an official letterhead and duly signed
- 6.7 Goods and services should be supplied/rendered upon receipt of a purchase order from the ARC
- 6.8 The General Conditions of Contract issued by National Treasury are applicable.

- 6.9 The ARC supply chain management code of conduct is applicable.
- 6.10 SBD Forms must be signed and returned together with the quotation, failure to comply will result to disqualification of your quotation.
- 6.11 Validity period 120 days.
- 6.12 Your quotation must indicate the delivery date.
- 6.13 The ARC reserve the right to do due diligence on the quotations.
- 6.14 The ARC reserve the right to benchmark prices quoted.