



Enterprise iLembe is the Economic Development Agency of the iLembe District Municipality, responsible for Trade & Investment Promotion and Local Economic Development for the region

## REQUEST FOR PROPOSALS

### APPOINTMENT OF A LEGAL SERVICES PANEL FOR A PERIOD OF THREE YEARS

Enterprise iLembe hereby invites proposals from competent and experienced service providers with regards to the provision of the following services;

- General legal services for civil, commercial & criminal matters
- General services for labour matters
- General services for conveyancing and land legal matters
- General legal services for contract management
- General legal services for service level, partnership and lease agreements

The contract will be for a duration of thirty six (36) months and the appointed panel of service providers will be used **as and when** required during this time.

Please visit our website [www.enterpriseilembe.co.za](http://www.enterpriseilembe.co.za) for copies of the Terms of Reference or e-mail your request to the contact person listed below. Any requests for further information for clarity purposes will be made available via e-mail.

Please place your completed proposal in a sealed envelope endorsed **“PROPOSAL FOR: THE LEGAL SERVICES PANEL”** in the Tender Box at Sangweni Tourism Centre, Cnr Link Road & Ballito Drive, Ballito on or before **06 March 2023 at 11h00**.

All proposals will be evaluated and adjudicated in terms of the approved Supply Chain Management Policy of Enterprise iLembe using the 80/20 points system as set out in the 2022 Preferential Procurement Regulations. Enterprise iLembe reserves the right not to accept any or portion of a proposal received under this call or give reasons for doing so.

**Please note:** All proposals must be submitted by hand to the tender box as no e-mailed or fax submissions will be accepted. Bidders using a courier service to deliver documents are responsible for ensuring that such delivered documents are physically deposited in the tender box before the tender closure. Tenders must be submitted during office hours as stated in the terms of reference. **No submissions will be accepted after the closing date and time, as stipulated above.**

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