

TENDER CLARIFICATION PRESENTATION FOR TENDERS:

57000/1002/2022/1

**FOR CONSULTING ENGINEERING SERVICES FOR THE
INSPECTIONS OF BRIDGES AND MAJOR CULVERTS**

MONDAY 20 FEBRUARY 2023

SANRAL



**BUILDING SOUTH AFRICA
THROUGH BETTER ROADS**

FORM A1.1 – CERTIFICATE OF INTENTION TO SUBMIT A TENDER

SEND TO: ProcurementHO7@sanral.co.za

WITHIN 7 DAYS AFTER DATE OF TEND ADVERTISEMENT.

**FAILURE TO SUBMIT THIS CERTIFICATE WOULD RESULT IN THE
TENDERER NOT RECEIVING ADDENDA OR ADDITIONAL ISSUED
INFORMATION AND MAY RESULT IN THE TENDERER BEING NON-
RESPONSIVE.**

TENDER DOCUMENTS

Tender documents are available at no cost in electronic format on the SANRAL website:

<https://www.nra.co.za/sanral-tenders/list/open-tenders>

Tenderers must have access to MS Office ©2013 and Acrobat Adobe ©9.0, or similar compatible software.



TENDER DOCUMENT LAYOUT

TENDER DOCUMENT LAYOUT

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PART T: TENDER DATA

COMMUNICATION

SANRAL HEAD OFFICE PROCUREMENT

E-MAIL: ProcurementHO7@sanral.co.za

CONDITIONS OF TENDER

IMPORTANT NOTICE!!!

The South African National Standard (SANS) 10845-3:2015 Edition 1 is no longer used. Changed to the following:

The conditions of tender are the standard conditions of tender as contained in Annexure C of the CIDB STANDARD FOR UNIFORMITY IN ENGINEERING AND CONSTRUCTION WORKS CONTRACTS as per Government Notice No. 423 published in Government Gazette No. 42622 of 08 AUGUST 2019 and as amended from time to time. (See www.cidb.org.za)

EVALUATION PROCEDURE

• STAGE 1 - ELIGIBILITY

Eligibility

Only those tenderers who satisfy the following criteria are eligible to submit tenders:

1. Meet the minimum requirements for the key persons as stated in the Scope of Works in Clause C3.1.3: Personnel requirements.
 - a) For inspection packages the tenderer must supply a minimum of 1 COTO accredited bridge inspector per team. The number of packages awarded will be limited to a maximum of 6 Packages per COTO accredited bridge inspector.
 - b) For strategic and verification packages the tender must supply a minimum of 1 COTO accredited Senior bridge inspector

2, Registered on National Treasury Central Supplier Database.

Tenderers, or in the event of a Joint Venture or a Targeted Enterprise, each member of the Joint Venture or Targeted Enterprise, shall be registered on the National Treasury Central Supplier Database at the closing date for tender submissions. If not registered as verified online at tender closing, the tenderer will be declared non-responsive.

3, Criteria for preferential procurement.

Tenderers that have a B-BBEE contributor status level of 1, 2, 3 or 4.

Tenderers shall submit a valid B-BBEE certificate or Sworn Affidavit (where applicable) in compliance with Tender Data C.3.11 as proof of eligibility.

4, Tenderers sub-contracting a minimum of 30% to Targeted Enterprises (with a B-BBEE contributor status level of 1 or 2) in terms of Clause 4(1)(c) of the 2017 regulations to the Preferential Procurement Policy Framework Act, 2000. Unless the tenderer is an EME or a QSE, in which case there are no sub-contracting requirements.

Tenderers are not required to submit the details of the subcontractor at time of tender. However by submitting a tender, the tenderer commits to subcontracting as per the terms above. ,

Failure to satisfy the eligibility criteria will result in a non-responsive tender.

PRE-QUALIFICATION – MUST HAVE!!

Only tenderers with a B-BBEE contributor status level of 1, 2, 3 or 4, have at least one COTO certified bridge inspector per team, who are registered on the National Treasury Central Supplier Database and meet the minimum requirements for the key persons as stipulated in Clause C.2.1 at the tender closing date, are eligible to tender.

It is a condition of this project that the tenderer sub-contract a minimum of 30% (thirty percent) of the work to Targeted Enterprises as defined in the Contract Data, unless the tenderer is an EME or QSE in which case there are no sub-contracting requirements.

Joint Ventures (JV) will be allowed on condition that one JV partner is a Targeted Enterprise. The JV partner will, however, not contribute to sub-contract target for Targeted Enterprises.

PRE-QUALIFICATION – MUST HAVE!!

- **VALID B-BBEE CERTIFICATES – FORM C1.1**
 - **ISSUED BY SANAS**
 - **EXEMPTED MICRO ENTERPRISE (EME) WITH A TOTAL ANNUAL REVENUE OF LESS THAN R3 MILLION MAY USE SWORN AFFIDAVIT OR CIPC CERTIFICATES**
 - **BE VALID AT THE ORIGINAL ADVERTISED TENDER CLOSING DATE**
 - **HAVE A DATE OF ISSUE LESS THAN 12 (TWELVE) MONTHS PRIOR TO THE TENDER CLOSING DATE**
 - **CORRECT SECTOR**

PRE-QUALIFICATION – MUST HAVE!!

- **B-BBEE CERTIFICATES – FORM C1.1**
 - the amended Construction Sector Codes published in Notice 931 of 2017 of Government Gazette No. 41287 on 1 December 2017 by the Department of Trade, Industry and Competition; or
 - In the event that the Measured Entity operates in more than one sector or a sub-sector (e.g., Contractor or BEP), the scorecard for the sector or sub-sector in which the majority of its core activities (measured in terms of annual revenue) are located will be acceptable.

PRE-QUALIFICATION – MUST HAVE!!

- B-BBEE CERTIFICATES – FORM C1.1
 - NOT SUBMITTED OR NOT VALID
 - EXPIRED
 - DOES NOT COMPLY WITH REQUIREMENTS
 - SCORECARD ASSESSMENT NOT ALLOWED
 - JOINT VENTURE
 - MUST BE PROJECT SPECIFIC
 - CERTIFICATE WHICH DOES NOT HAVE A CONTRACT DESCRIPTION AND / OR A TENDER NUMBER; OR
 - IF A TENDERER ONLY SUBMITS ONE B-BBEE CERTIFICATE IN ONE TENDER SUBMISSION, WHERE MULTIPLE TENDERS WERE ISSUED BY SANRAL: OR
 - SWORN AFFIDAVIT
 - EME (NOT START-UP) SUBMITS A SWORN AFFIDAVIT WITH TOTAL REVENUE ABOVE R 3 MILLION (CONTRACTORS) INSTEAD OF A B-BBEE CERTIFICATE.
 - QSE SUBMITS SWORN AFFIDAVIT (CONSULTANTS AND CONTRACTORS) INSTEAD OF A B-BBEE CERTIFICATE

SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE (GENERAL)

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

**SELECT
DESIGNATION**

Enterprise Name:	
Trading Name (if Applicable):	
Registration Number:	
Enterprise Physical Address:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of "Black People"	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) Who are citizens of the Republic of South Africa by birth or descent; or</p> <p>(b) Who became citizens of the Republic of South Africa by naturalization-</p> <p>i. Before 27 April 1994; or</p> <p>ii. On or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date</p>
Definition of "Black Designated groups"	<p>"Black Designated Groups means:</p> <p>(a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;</p> <p>(b) Black people who are youth as defined in the National Youth Commission Act of 1996;</p> <p>(c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act;</p> <p>(d) Black people living in rural and under developed areas;</p> <p>(e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"</p>

3. I hereby declare under Oath that:

- The Enterprise is _____% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of S-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of S-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is _____% Black Designated Group Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of S-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
 - Black Youth % = _____%
 - Black Disabled % = _____%
 - Black Unemployed % = _____%
 - Black People living in Rural Areas % = _____%
 - Black Military Veterans % = _____%
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____ the Annual Total Revenue was R10,000,000.00 (Ten Million Rands) or less.
- Please Confirm on the below table the S-BBEE Level Contributor, by ticking the applicable box.

100% Black Owned	Level One (135% S-BBEE procurement recognition level)	
At least 51% Black Owned	Level Two (125% S-BBEE procurement recognition level)	
Less than 51% Black Owned	Level Four (100% S-BBEE procurement recognition level)	

	YES / NO
Do you know and understand the content of the declaration?	
Do you have any objection to taking the prescribed oath?	
If yes to the above, do you want to make an affirmation?	
Do you consider the prescribed oath/ affirmation to be binding on your consciences?	

4. The sworn affidavit will be valid for a period of 12 months from the date signed by the commissioner.

Deponent Signature: _____

Date: _____

Commissioner of Oaths

Signature & stamp (if applicable)

Date: _____

**ENTER
PERCENTAGES
INDICATE 0%
WHERE N/A**

**ENTER DATE
AS FOLLOWS:
DD/MM/YYYY**

**DEPONENT DATE
MUST BE THE
SAME AS THE
COMMISSIONER**

PRE-QUALIFICATION – MUST HAVE!!

KEY PERSONS – FORM B2.2

- Inspection packages will be awarded to the highest scoring bidder in terms of price and preference score. Up to the maximum number of packages based on the limitations mentioned below. In a manner that provides the best value for SANRAL.

Inspection Packages

- In order to be eligible be awarded inspection packages the tenderer Must supply a minimum of 1 COTO accredited Bridge inspector. The number of packages awarded will be limited to a maximum of 6 Packages per COTO accredited bridge inspector.
- The tender may bid on all available packages. However, the tender may choose to only bid on a selection of packages. Packages that are not priced (where the price is equal to R0 (Zero rands)) will be considered to have not been Bid on and will not be consider for award to a tenderer.
- The tenderer may also indicate the maxim limit the number of packages that should be awarded to them. Based on their own capacity constraints. This must be indicated on Form B 2.3

Strategic and Verification Packages

- For strategic and verification packages the tender must supply a minimum of 1 COTO accredited Senior bridge inspector.
- Two strategic and verification packages will be awarded per region. A tender will be awarded a maximum of 1 strategic and verification package per region.
- A tenderer may bid on all regions
- A tenderer may bid on a subset of regions Packages that are not priced (where the price is equal to R0 (Zero rands)) will be considered to have not been Bid on and will not be consider for award to a tenderer.
- A tenderer may bid on no strategic and verification packages.

SUBMISSION OF TENDER

CLOSING DATE AND TIME:

11:00 ON 16 MARCH 2023

DON'T BE LATE!!!

LOCATION:

SANRAL

Northern Region

38 Ida Street

Menlo Park

Pretoria

DON'T SUBMIT TOO EARLY DUE TO POSSIBLE ADDENDUMS!!

GENERAL INFO

- **ONE ENVELOPE**
- **SEEK CLARIFICATION = 12 WORKING DAYS BEFORE CLOSING**
- **RESPOND TO REQUESTS = 3 WORKING DAYS BEFORE CLOSING**
- **ISSUING OF ADDENDA = 10 WORKING DAYS BEFORE CLOSING**
- **ALL REQUESTS IN WRITING**
- **TENDER VALIDITY = 180 DAYS**



PART T2: RETURNABLE SCHEDULES

RETURNABLE SCHEDULES

- Form B 2.3 -LIMIT OF NUMBER OF PACKAGES BASED ON FIRM CAPACITY

Notes to tenderer:

1. Indicate the Maximum number of packages you can undertake with the listed resources
2. In order to meet the milestone dates the number of packages per COTO/SANRAL accredited Bridge inspector is limited. (See T.1.3 Tender data clause C.3.11)
3. Should this section be left blank it will be deemed that you are able to undertake the maximum number of packages awardable as per Tender Data C.3.11.

RETURNABLE SCHEDULES NON-RESPONSIVE

1. NO SUPPORTING INFORMATION REQUESTED FOR TECHNICAL EVALUATION.
2. INCOMPLETE FORMS (NOT SIGNED)
3. RETURNABLE SCHEDULES NOT SUBMITTED
4. EXPIRED DOCUMENTATION (BANK LETTERS, BEE CERTIFICATES ETC.)
5. KEY PERSONS NOT COMPLYING WITH REQUIREMENTS

The background is a solid orange color. Overlaid on this are white line-art elements. In the upper right, a large white circle represents the sun. Below it, a series of white lines form a mountain range. A road, depicted with white lines, curves from the bottom left towards the center. Along the road, there are several white vertical poles, some of which have curved arms ending in light fixtures. The overall style is minimalist and modern.

PART C2: PRICING SCHEDULES

PRICING SCHEDULES - GENERAL

- MAKE SURE OF UNITS OF MEASUREMENT.
- COMPLETE EXCEL SPREADSHEETS AND SUBMIT BOTH EXCEL AND PDF DOCUMENTS.
- QUANTITIES ARE ONLY ESTIMATES – NOT GUARANTEED!!
- MAKE SURE THAT AMOUNTS ON EXCEL = AMOUNTS ON FORM OF OFFER (C1.1).
- BID ON MANY PACKAGES TO GIVE YOU A BETTER CHANCE OF BEING SUCCESSFUL.



PART C3: SCOPE OF WORKS

PROJECTS PROGRAMME

MILESTONE	DESCRIPTION	TIME PERIODS/ MILESTONES *
1	Appointment of Consulting Firm (One day calibration workshop will be held within 14 days of award)	March 2023
2	Proceed with field inspections for Groups of structures in	From date of calibration workshop mentioned
3	Completion of input of inventory and inspection data and photographic images into the SANRAL data base for 60% of allocated Bridge structures	60 calendar days from date of calibration workshop mentioned
4	Completion of input of inventory and inspection data and photographic images into the SANRAL data base for 80% of allocated Bridge structures, and 20% of allocated Major Culvert Structures.	90 calendar days from date of calibration workshop mentioned
5	Completion of input of inventory and inspection data and photographic images into the SANRAL data base for 95% of allocated Bridge structures, and 60% of allocated Major Culvert Structures.	120 calendar days from date of calibration workshop mentioned
6	Completion of input of inventory and inspection data and photographic images into the SANRAL data base for 100% of allocated structures	180 calendar days from date of calibration workshop mentioned
7	Validation and quality control period. reinspection or correction of work required where issues are found	180 calendar days from date of calibration workshop mentioned to 36 months from contract award
8	Conclusion of duties of Verification Inspectors duties	Ad hoc- to be determined. From Award of contract to 60 from contract award

The background is a stylized, monochromatic orange-toned illustration. It depicts a winding road that curves through a landscape. On the left side of the road, there are several tall, white, curved streetlights. On the right side, there are shorter, white, vertical streetlights. In the distance, there are stylized mountains or hills. A large, bright white circle, representing a full moon or a sun, is positioned in the upper right corner of the sky. The overall aesthetic is modern and minimalist.

THANK YOU!