

Request For Information (RFI)

RFI Number: RFI/LAB/RECTRO/2025/03

Date of Issue	07 April 2025
Closing Date & Time	09 May 2025 @ 16h00
Compulsory Briefing/Site Session Date & time	24 April 2025 @ 10H00
Briefing/Site Visit session compulsory Address: Centurion Close Block B, Unit 4 119 Gerhard Street Centurion Gauteng 0157	

Responses to be submitted to: PortiaJ@ppecb.com on or before 09 May 2025 at 16h00.



PPECB

www.ppecb.com

1 INVITATION

The PPECB invites interested Bidders to submit a completed Request for information (RFI) document for the retrofitting of the PPECB Laboratory in Centurion.

This RFI is an information gathering and market-testing exercise, intended only to inform and assist the PPECB's further planning and development of a specification for the competitive tender process.

2 SCOPE OF TERMS OF REFERENCE

The PPECB is to appoint a service provider that will be able to retrofit the PPECB Laboratory this includes demolishing and erecting dry walls; remove and replace carpets; remove and replace chemical resistant tiles; painting of all areas and installation or repairing of electrical points. The service providers to attend a compulsory site/briefing session at the laboratory. This is a qualifying RFI - Only the service providers who attend the compulsory site briefing session will be included in the Request for Proposal/ Competitive tender stage.

After the compulsory site briefing session, the service providers to submit their detailed proposal with all the scope of work to be completed, including labour and any other costs related to the project.

3 COMPANY BACKGROUND

The PPECB is a Schedule 3A entity in terms of the Public Finance Management Act 1 of 1999. The PPECB is established in terms of Section 2 of the Perishable Products Export Control Act 9 of 1983. The main purpose of the PPECB is to promote the orderly, efficient, and sustainable export of perishable products from South Africa. The PPECB manages and monitors the cold chain for the export of perishable products from South Africa. The PPECB operates under two mandates, namely the Agricultural Products Standards Act and the Perishable Products Standards Act 9 of 1983.

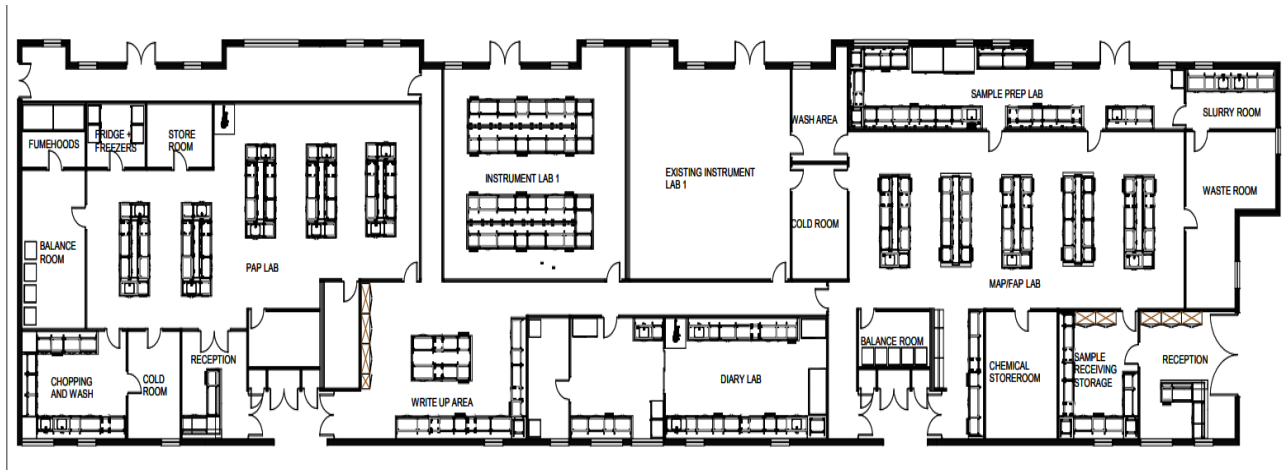
4 SCOPE OF WORK

PPECB is requesting interested Bidders to respond to the Request for Information for the retrofitting of PPECB Laboratory. The below requirements are not accurately specified to the detail, service providers will be presented with the work that needs to be completed at the Compulsory site briefing session. Below are the guidelines for the project scope:

No.	Scope of work Description
1	<p>1.1. Demolishing and removal of the existing drywalls</p> <p>1.2. Supply and install new drywalls,</p> <ul style="list-style-type: none">➤ Install 6 new windows, 1400 x 2500 with 6.38mm safety glass➤ Install new wooden door (one door required) <p>1.3. Repair ceiling where walls have been removed</p> <p>Removal of the existing tiles;</p> <ul style="list-style-type: none">➤ Uplift old vinyl tiles➤ Uplift ceramic tiles <p>1.4. Install Rayal digital print rectified tiles 600 x 600 mabula slate RG6111</p> <p>1.5. Painting of all the areas</p>
2	The total must include all other related costs:

No.	Scope of work Description
	<ul style="list-style-type: none"> ➤ Tile cement and grouting etc. ➤ Delivery and Labour cost ➤ Any other related costs

Interested parties must be able to attend the compulsory site briefing session to be held at Centurion Close, 119 Gerhard Street, Block A, Centurion, to be able to determine the actual measurements for the below floor plan, which is used as a guide:



5 BELOW ARE THE GUIDELINES FOR RESPONSE:

The bidder must submit all compliance documentation i.e., Valid Tax Clearance Certificate or Pin, Valid BEE Certificate or EME/QSE Affidavit and Proof of CSD Registration.

The service provider must submit the Construction Industrial Development Board certificate (CIDB), Grade 2GB or Higher (mandatory)

Submission of a detailed proposal of the work plan on how the bidder intends to render the services.

A compulsory briefing session will be held on 24 April 2025 at 10h00. The compulsory briefing session will be held at:

Address: Centurion Close

Block B, Unit 4
119 Gerhard Street
Centurion
Gauteng
0157

It should be noted that should the PPECB resolve to subsequently issue out a Request for Proposal or Request for Quotation, the invitation may be restricted to the respondents of the RFI.

You are urged to ensure that all accompanying information in your submission and documentation is sufficiently clear, and all documentation completed and incorporated in your submission at the time of submission. Nonadherence to this will prejudice and may disqualify your offer from further consideration. Your RFI submission should have a thorough index and reference all documentation submitted.

6 COMMUNICATION

Queries regarding this RFI can be submitted to PortiaJ@ppecb.com . Responses to all questions submitted will be published to all interested parties through the e-tenders portal. The latest date for the receipt of queries is 10 calendar days prior to the closing date for submissions.

7 COMPULSORY BRIEFING SESSION

RSVP - Bidders who intend to attend the compulsory site briefing session **MUST** send an email to PortiaJ@ppecb.com at least two (2) days before the compulsory site briefing session.

8 CLOSING DATE

Responses must be submitted not later than the closing date and must be emailed to PortiaJ@ppecb.com . It is the responsibility of each Bidder to ensure that all documents are submitted in time.

It is not contemplated that the closing date for the RFI responses will be extended under any circumstances.

A subsequent Request for Proposal (RFP) will be issued to only the Bidders that attended the compulsory site briefing session and submitted their proposals to this RFI.

9 IMPORTANT NOTICE

The information in this document is preliminary only and will be superseded by the RFP. The information provided is offered in good faith for the guidance of Bidders, but no warranty or representation is given as to the accuracy or completeness of any of it and PPECB shall not be under any liability for any error, misstatement or omission.

All costs incurred by Bidders in respect of this competition must be borne by them. The PPECB shall bear no liability whatsoever to anyone whether participating in this competition or not and, for the avoidance of doubt, shall not be liable for any costs or losses incurred howsoever arising in connection with the competition including, without limitation, any loss of profit or other economic loss incurred.

None of the information contained here shall constitute a Contract or part of a Contract between PPECB and any Bidder. The PPECB reserves the right not to follow up this RFI in any way and/or to change the tender procedure in whole or in part and/or terminate discussions at any time. The PPECB shall not be obliged to enter into a Contract with any Bidder. No legal relationship or other obligation shall arise between the Bidder and PPECB unless and until the Contract has been formally executed in writing by PPECB and the successful Tenderer and any conditions precedent to the effectiveness of such documents have been fulfilled.

The PPECB reserves the right to amend this RFI, its requirements and any information contained herein at any time by notice, in writing, to the Bidders.

Nothing contained in this RFI is, or shall be relied upon as, a representation of fact or promise as to the future. Any summaries or descriptions of documents or contractual arrangements contained in any part of this RFI cannot be and are not intended to be comprehensive.

10 BID SUBMISSION

All submissions must be submitted via email to PortiaJ@ppecb.com or submitted electronically via Microsoft One Drive and shared with this email address: PortiaJ@ppecb.com. All submissions must be referenced **RFI/LAB/RECTRO/2025/03**.

NB: BIDDERS WHO ATTEND THE COMPULSORY SITE BRIEFING SESSION TO ENSURE THEY SIGN THE ATTENDANCE REGISTER IN FULL.