



# **ADVERT**

**DATE ADVERTISED: 19/05/2023.**

Bids are hereby invited for the Emalahleni Local Municipality project as per the following description:

| BID NUMBER     | BID NAME/DESCRIPTION                                                 | POINTS ALLOCATION | BID CLOSING DATE & TIME  |
|----------------|----------------------------------------------------------------------|-------------------|--------------------------|
| ELM/3/05/2023T | APPOINTMENT OF PANEL OF ATTORNEYS FOR A PERIOD OF TWELVE (12) MONTHS | 80/20             | 02 June 2023 at 12:00 PM |

Bid documents will be available from the **22 May 2023** on the Emalahleni Local Municipality Municipal Website: [www.emalahlenilm.gov.za](http://www.emalahlenilm.gov.za) and e-tender portal.

Project enquiries shall be directed to **Ms. N Sehoshhe** on **064 553 3432/** at [sehoshen@emalahlenilm.gov.za](mailto:sehoshen@emalahlenilm.gov.za) during normal office hours (**08h00-16h30**) and All bidding enquiries shall be directed to **Ms F Majambe** on **063 181 8682/** at [majambef@emalahlenilm.gov.za](mailto:majambef@emalahlenilm.gov.za) during normal office hours (**08h00-16h30**).

Completed bids and supporting documentation, placed in a sealed envelope clearly written on the outside as per the bid document must be dropped in the marked bid box placed at the reception of the Emalahleni Local Municipality offices at 37 Indwe Road in Lady Frere not later than **12h00 pm on the dates as mentioned above**, all the received bids will be opened in public.

**BIDS WILL BE EVALUATED ON THE BASIS OF RESPOSIVENESS FIRST THEN FUNCTIONALITY AND ONLY RESPONSIVE BIDS WILL BE EVALUATED ON PRICE AND SPECIFIC GOALS AT 80/20 POINTS BASIS AS INDICATED FROM THE ABOVE TABLE. PREFERENTIAL POINTS ARE ALLOCATED/ AWARDED IN ACCORDANCE TO PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 5 OF 2000 (PPPFA) AND THE PPPFA REGULATIONS OF 2022.**

**Functionality:100 points, Minimum qualifying points will be 70 for further evaluation.**

| Functionality | Points Allocation |
|---------------|-------------------|
| Expertise     | 40                |
| Experience    | 50                |
| Methodology   | 10                |
| <b>Total</b>  | <b>100</b>        |

## **BIDDERS SHALL TAKE NOTE OF THE FOLLOWING:**

- Bidders will be adjudicated in accordance with the Municipality Supply Chain Management Policy and in terms of Preferential Procurement Policy Framework Act new regulations of 2023 and will be based on the 80/20 points system. The evaluation of the Preferential Procurement Policy Framework will apply and the applicable Specific Groups required as per the Emalahleni Local Municipality SCM Policy are 10 points for women (to score the 10 points bidders are required to submit a full csd summary report stating a minimum of 50% ownership by women) and 10 points for youth (to score points for youth bidders to submit a full csd summary report stating that the company is owned by at least 50% youth).
- The Validity period of Bids is 90 days from the closing date of bids.
- Submit a company registration certificate (C.K document).

- Bidders must submit a Tax Compliance status document with Pin issued by South African Revenue Services (SARS).
- Submit all director's certified ID copies as reflecting on the company registration document.
- Submit proof of registration summary on Central Supplier Database (CSD) not older than one month.
- **Submit proof of current fidelity fund certificate (this requirement is a pre-requisite and failure to provide will result in the bid being disqualified).**
- All municipal rates and taxes of the supplier must be paid where the business has its head or regional office. Latest billing clearance certificate or account statement not older than 3 months must be submitted with the bid, or if the property is being leased then lease agreement must be attached, failure to do so will result in the bid being disqualified.
- Completed MBD1, MBD 3.3, MBD 4, MBD 6, MBD 7, MBD 8 and MBD 9.
- All certified documents must not be older than three (03) months.
- All other pre-requisites as detailed in the bid documents shall apply.
- Failure to complete all the supplementary information will result in bidder being deemed non-responsive.
- Late, telegraphic, facsimile, incomplete or unsigned bids will not be considered.
- Emalahleni Local Municipality does not bind itself to accept the lowest or any bid and reserves the right not to accept the whole or any part of the bid.



**MISS POB MAKOMA**  
**MUNICIPAL MANAGER**