

**Request for Quotations for printing of:**

- **2024/25 Annual Performance Plan**
- **Specification:**
  - Size 297 x 210 mm
  - Estimated pages: 200 pages' text + front and back covers
  - 01 PRINTERS PROOF for approval (printed)
  - 30 FINAL Copies of 2024/25 Annual Performance Plan
- **Printing:**
  - Printing: Digitally
  - Lamination: front and back covers gloss
  - Finishing: collated into sets with front and back covers
  - Binding: WIRO bound on the 2977 mm side
- **Material**
  - Cover: 300gsm Gloss
  - Text: 128gsm Matt

**NB:** Printing company must have printing facilities and infrastructure, not only offices, in areas of Pretoria and Johannesburg due to strict printing deadlines.

**Printing and binding of Annual Performance Plan copies:**

ITEM	ACTIVITY	DELIVERY DATE AND TIME
1	Printer proof	Friday, 08 March 2024 at 10:00am
2	30 Final Annual Performance Plan to be made available	Wednesday 15 March 2024 at 10h00am