



public works & infrastructure

Department:
Public Works and Infrastructure
REPUBLIC OF SOUTH AFRICA

TENDER No: KIM 03/2023

CLOSING DATE: 03/11/2023

PROCUREMENT DOCUMENTS VOLUME 1 of 3 : TENDERING PROCEDURES

KEIMOE'S MAGISTRATE OFFICE : CONSTRUCTION OF A NEW BUILDING INCLUDING PARKING BAYS

IN

NORTHERN CAPE PROVINCE

DEPARTMENT OF PUBLIC WORKS
KIMBERLEY REGIONAL OFFICES
PRIVATE BAG X5002
KIMBERLEY, 8300

PROJECT MANAGER:
SANDISO COSA

OCTOBER 2023

INDEX

VOLUME 1 - TENDERING PROCEDURES	Pages
T1.1 Tender Notice and Invitation to tender - PA-04(EC)	13
T1.2 Tender data - DPW-03(EC)	10
 VOLUME 2 - RETURNABLE DOCUMENTS	
T2.2 Returnable Documents required for tender evaluation purposes:	
C1.1 Form of Offer and Acceptance – DPW-07(EC)	4
DPW-09 Particulars of Tenderer's Projects	2
DPW-16.1 Site Inspection Meeting Certificate	1
DPW-21 Record of addenda to tender documents	1
PA15.1 Resolution of Board of Directors	2
PA-15.2 Resolution of Board of Directors to enter into Consortia/ Joint Venture	2
PA-15.3 Special Resolution of Consortia or Joint Venture	3
PA-11 Submission of Bidder's disclosure	3
PA16 .1 Ownership particulars	2
PA-40 Declaration of Designated Groups for Preferential Procurement	2
 Additional returnable documents that may be required during tender evaluation purposes:	
Legal status of Tendering Entity	
Documents required for risk assessment	
Preference points claim form for bids (PA-16)	10
Consolidated B-BBEE certificate for trust, consortium or joint venture	2
 T2.2 Returnable Documents that will be incorporated into the contract:	
DPW-15 Schedule of Proposed Subcontractors	1
DPW-22 Particulars of Electrical Contractor	1
DPW-23 Schedule for imported materials and equipment	1
Mechanical /Electrical/Security Work material and equipment schedules	
C2.2 Bills of Quantities	395
 VOLUME 3 : THE CONTRACT	
Part C1 - Agreement and Contract Data	
DPW-04 (EC) Contract Data: JBCC 2000 Principal Building Agreement	31
DPW-10.1 (EC) Fixed Construction Guarantee – JBCC	2
DPW-10.3 (EC) Variable Construction Guarantee – JBCC	2
 Part C2 - Pricing data	
PG-02.2 (EC) Pricing Instructions	10
 Part C3 - Scope of Work	
PG-01.2 (EC) Scope of Works	18
Drawings	2
Electrical specification	76
Electronic specification	86
Mechanical specification	132
Occupational Health & Safety Specification	18
HIV/AIDS Specification	15
NYS Specification	
 Part C4 - Site Information	
PG-03.2 (EC) Site Information	2

Drawings

VOLUME 1 : TENDERING PROCEDURES

INDEX

VOLUME 1 OF 3

	Pages
VOLUME 1 - TENDERING PROCEDURES	
T1.1 Tender Notice and Invitation to tender - PA-04(EC)	13
T1.2 Tender data - DPW-03(EC)	10

VOLUME 2 - RETURNABLE DOCUMENTS – see separate document

VOLUME 3 : THE CONTRACT - see separate document

**T1.1 NOTICE AND INVITATION TO TENDER
(PA-04 EC)**

PA-04 (EC): NOTICE AND INVITATION TO TENDER

THE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE INVITES TENDERS FOR:

Project title:	KEIMOES MAGISTRATE OFFICE: CONSTRUCTION OF A NEW BUILDING INCLUDING PARKING BAYS
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Tender no:	KIM03/2023	Reference no:	19/2/4/2/2/2324/7
Advertising date:	13 October 2023	Closing date:	3 November 2023
Closing time:	11.00	Validity period:	84 Calendar days

1. REQUIRED CIDB GRADING

It is estimated that tenderers should have a CIDB contractor grading designation of **8 GB or Not applicable Not applicable*** or higher.

** Delete "or select tender value range select class of construction works" where only one class of construction works is applicable*

It is estimated that potentially emerging enterprises should have a CIDB contractor grading designation of **Not applicable Not applicable PE or Not applicable Not applicable PE*** or higher.

** Delete "or select tender value range select class of construction works PE" where only one class of construction works is applicable*

2. FUNCTIONALITY CRITERIA APPLICABLE YES NO

Note 1: Failure to meet minimum functionality score will result in the tenderer being disqualified.

Functionality criteria ¹ :	Weighting factor:
<p>CRITERION No. 1: CONTRACT MANAGER / PROJECT MANAGER</p> <p>Appropriate experience of suitably qualified human resource in respect of technical staff (1 x Pr Eng or 1 x Pr Technologist or 1 x Pr CM or 1 x Pr CPM or 1 X Pr QS) assigned to this tender. Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project.</p> <p>ALLOCATION OF SCORES</p> <p>(i) Submit proof of professional registration with the relevant professional council within the construction industry with a minimum of five (5) years work experience post professional registration = 5</p> <p>(ii) Submit proof of professional registration with the relevant professional council within the construction industry with a minimum of four (4) years work experience post professional registration = 4</p> <p>(iii) Submit proof of professional registration with the relevant professional council within the construction industry with a minimum of three (3) years work experience post professional registration = 3</p> <p>(iv) Less than three (3) years work experience post professional registration or no information attached = 0</p>	10

¹The points allocated to each functionality criterion should not be generic but should be determined separately for each tender on a case by case basis.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

<p>CRITERION No. 2: ARTISANS</p> <p>Appropriate experience of suitably qualified human resource in respect of technical staff assigned to this tender. Bidder must submit copies of trade test certificates as artisans: bricklayers, electricians, plumbers, carpenters, painters. Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project.</p> <p>ALLOCATION OF SCORES</p> <p>BRICKLAYERS</p> <p>(i) Submit 10 x copies of trade test certificates as bricklayers with a minimum of 3 years after the certificate was obtained = 5</p> <p>(ii) Submit 8 x copies of trade test certificates as bricklayers with a minimum of 3 years after the certificate was obtained = 4</p> <p>(iii) Submit 6 x copies of trade test certificates as bricklayers with a minimum of 3 years after the certificate was obtained = 3</p>	6
<p>CRITERION No. 3: ARTISANS</p> <p>Appropriate experience of suitably qualified human resource in respect of technical staff assigned to this tender. Bidder must submit copies of trade test certificates as artisans: bricklayers, electricians, plumbers, carpenters, painters. Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project.</p> <p>ALLOCATION OF SCORES</p> <p>ELECTRICIANS</p> <p>(i) Submit 5 x copies of trade test certificates as an electrician with a minimum of 3 years after the certificate was obtained = 5</p> <p>(ii) Submit 4 x copies of trade test certificates as an electrician with a minimum of 3 years after the certificate was obtained = 4</p> <p>(iii) Submit 3 x copies of trade test certificates as an electrician with a minimum of 3 years after the certificate was obtained = 3</p>	6
<p>CRITERION No. 4: ARTISANS</p> <p>Appropriate experience of suitably qualified human resource in respect of technical staff assigned to this tender. Bidder must submit copies of trade test certificates as artisans: bricklayers, electricians, plumbers, carpenters, painters. Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project.</p> <p>ALLOCATION OF SCORES</p> <p>PAINTERS</p> <p>(i) Submit 5 x copies of trade test certificates as painters with a minimum of 3 years after the certificate was obtained = 5</p> <p>(ii) Submit 4 x copies of trade test certificates as painters with a minimum of 3 years after the certificate was obtained = 4</p> <p>(iii) Submit 3 x copies of trade test certificates as painters with a minimum of 3 years after the certificate was obtained = 3</p>	6

<p>CRITERION No. 5: ARTISANS</p> <p>Appropriate experience of suitably qualified human resource in respect of technical staff assigned to this tender. Bidder must submit copies of trade test certificates as artisans: bricklayers, electricians, plumbers, carpenters, painters. Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project.</p> <p>ALLOCATION OF SCORES</p> <p>PLUMBERS</p> <p>(i) Submit 5 x copies of trade test certificates as plumbers with a minimum of 3 years after the certificate was obtained = 5</p> <p>(ii) Submit 4 x copies of trade test certificates as plumbers with a minimum of 3 years after the certificate was obtained = 4</p> <p>(iii) Submit 3 x copies of trade test certificates as plumbers with a minimum of 3 years after the certificate was obtained = 3</p>	6
<p>CRITERION No. 6: ARTISANS</p> <p>Appropriate experience of suitably qualified human resource in respect of technical staff assigned to this tender. Bidder must submit copies of trade test certificates as artisans: bricklayers, electricians, plumbers, carpenters, painters. Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project.</p> <p>ALLOCATION OF SCORES</p> <p>CARPENTERS</p> <p>(i) Submit 5 x copies of trade test certificates as carpenters with a minimum of 3 years after the certificate was obtained = 5</p> <p>(ii) Submit 4 x copies of trade test certificates as carpenters with a minimum of 3 years after the certificate was obtained = 4</p> <p>(iii) Submit 3 x copies of trade test certificates as carpenters with a minimum of 3 years after the certificate was obtained = 3</p>	6
<p>CRITERION No. 7: COMPLETED PROJECTS</p> <p>Quality of experience and performance in comparable projects during the past ten (10) years. Ability of the tendering service provider to manage projects and compliance with time, scope of work, cost and quality. Relevant information will be sampled from a completed and signed DPW 09 EC (attached in the bid document). The bidder must attach signed copies of practical completion certificates / recommendation letters from the clients reflecting contract amount.</p> <p>ALLOCATION OF SCORES</p> <p>i) 3 x projects and above with a minimum contract value of R61,0m for each completed project = 5</p> <p>ii) 2 x projects indicating a minimum contract amount/sum of R61,0m for each completed project = 4</p> <p>iii) 1 x project indicating a minimum contract amount/sum of R61,0m for each completed project = 3</p> <p>iv) Project indicating a minimum contract amount / sum less than R61,0m or no information provided = 0</p>	30

CRITERION No. 8: MACHINERY AND EQUIPMENT		
<p>Organization, logistics and support resources relevant to the scope of work. The bidder must submit a signed declaration of ownership with E-natis records for machinery and equipment available for this project with this bid or the bidder must attach a signed confirmation from the equipment hire company that the equipment is available for the project.</p> <p>ALLOCATION OF SCORES</p> <p>i) A full combination of 2 x 10 cubic metre tipper truck, 2 x bakkie, 1 x excavator and a TLB allocated to the project = 5</p> <p>ii) A full combination 1 x 10 cubic tipper metre truck, 2 x bakkie, 1 x excavator and a TLB allocated to the project = 4</p> <p>iii) A full combination 1 x 10 cubic metre tipper truck, 1 x bakkie, 1 x excavator and a TLB allocated to the project = 3</p> <p>iv) No information provided = 0</p>		10
CRITERION 9: FINANCIAL CREDIBILITY		
<p>Provide bank rating from banking Institution to justify credit risk relative to this project and not older than 30 days on closing of tender</p> <p>Sub Criteria</p> <p>i) Credit rating of A = 5</p> <p>ii) Credit rating of B = 4</p> <p>iii) Credit rating of C = 3</p> <p>iv) Credit rating of D, E,F,G and H = 0</p> <p>No rating provided = 0</p>		20
Total		100 Points

(Weights for functionality must add up to 100. Weightings will be multiplied by the scores allocated during the evaluation process to arrive at the total functionality points)

Minimum functionality score to qualify for further evaluation:	60
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(Total minimum qualifying score for functionality is 50 Percent, any deviation below or above the 50 Percent, provide motivation below)

The minimum score above the recommended threshold was considered to ensure that prospective bidders obtain a balanced score from all the criterions.

3. THE FOLLOWING EVALUATION METHOD FOR RESPONSIVE BIDS WILL BE APPLICABLE:

<input type="checkbox"/> Method 1 (Financial offer)	<input checked="" type="checkbox"/> Method 2 (Financial and Preference offer)
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3.1. Indicate which preference points scoring system is applicable for this bid:

<input type="checkbox"/> 80/20 Preference points scoring system	<input checked="" type="checkbox"/> 90/10 Preference points scoring system	<input type="checkbox"/> Either 80/20 or 90/10 Preference points scoring system
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Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

4. RESPONSIVENESS CRITERIA

4.1. Indicate substantive responsiveness criteria applicable for this tender. Failure to comply with the criteria stated hereunder **shall** result in the tender offer being disqualified from further consideration:

1	<input checked="" type="checkbox"/>	Only those tenderers who satisfy the eligibility criteria stated in the Tender Data may submit tenders.
2	<input checked="" type="checkbox"/>	Tender offer must be properly received on the tender closing date and time specified on the invitation, completed either electronically (if issued in electronic format), or by writing legibly in non-erasable ink. (All as per Standard Conditions of Tender).
3	<input checked="" type="checkbox"/>	Use of correction fluid is prohibited. Corrections to be crossed out and initialled.
4	<input checked="" type="checkbox"/>	Submission of a signed bid offer as per the DPW-07 (EC).
5	<input checked="" type="checkbox"/>	Submission of DPW-09 (EC): Particulars of Tenderer's Projects.
6	<input checked="" type="checkbox"/>	Bidders must comply with DPW-21 (EC): Record of Addenda to tender documents, if any.
7	<input type="checkbox"/>	The tenderer shall submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts) together with his tender.
8	<input type="checkbox"/>	Submission of DPW-16.1 signed by the authorised official and completion of bid briefing attendance register.
9	<input type="checkbox"/>	The tenderer shall submit his fully priced and completed sectional summary- and final summary pages with the tender.
10	<input checked="" type="checkbox"/>	Submission of DPW-16.1 signed by the authorised official and/or completion of bid briefing attendance register. A compulsory meeting will provide bidders with an opportunity to familiarize themselves with the locality and the requirements of the site. It will also assist with getting an organised inspection and a platform where concerns from bidders can be addressed.
11	<input type="checkbox"/>	
12	<input type="checkbox"/>	
13	<input type="checkbox"/>	
14	<input type="checkbox"/>	

4.2. Indicate administrative requirements applicable for this tender. Tenderers may be required to submit the below documents where applicable.

The Employer reserves the right to request further information regarding the undermentioned criteria. Failing to submit further clarification and/or documentation within seven (7) calendar days from request or as specifically indicated, will disqualify the tender offer from further consideration.

1	<input checked="" type="checkbox"/>	Any correction to be initialled by the person authorised to sign the tender documentation as per PA 15.1 or PA 15.2 resolution of board/s of directors / or PA15.3 Special Resolution of Consortia or JV's.
2	<input checked="" type="checkbox"/>	Submission of applicable (PA-15.1, PA-15.2, PA-15.3): Resolution by the legal entity, or consortium / joint venture, authorising a dedicated person(s) to sign documents on behalf of the firm / consortium / joint venture.
3	<input checked="" type="checkbox"/>	Submission of (PA-11): Bidder's disclosure
4	<input checked="" type="checkbox"/>	Submission of PA-16.1 (EC): Ownership Particulars
5	<input type="checkbox"/>	Submission of documentation relating to risk assessment criteria as contained in C 2.1 of T1.2 Tender Data.

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

6	<input type="checkbox"/>	Data provided by the Service Provider (C1.2.3) completed.
7	<input checked="" type="checkbox"/>	Submission of proof of Registration on National Treasury's Central Supplier Database (CSD). Insert the Supplier Registration Number on the form of offer, including proposed sub-contractors if any
8	<input checked="" type="checkbox"/>	All parts of tender documents submitted must be fully completed in ink and signed where required.
9	<input checked="" type="checkbox"/>	Upon request, submission of fingerprints obtainable from local SAPS including any other additional documentation and information required for vetting purposes.
10	<input type="checkbox"/>	Upon request, submission of a fully completed security clearance application form with supporting documentation and information as required. The security clearance form will be provided by the Employer for projects requiring a security clearance.
11	<input checked="" type="checkbox"/>	The tenderer shall submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts) together with his tender.
12	<input type="checkbox"/>	
13	<input type="checkbox"/>	
14	<input type="checkbox"/>	
15	<input type="checkbox"/>	

4.3. Indicate administrative requirements applicable for specific goals, Tenderers will not be required to submit the below document if not provided in the original tender proposals, Failure to comply with the criteria stated hereunder shall result in the tenderer not allocated points for specific goals.

1	<input checked="" type="checkbox"/>	Submission of (PA-16): Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022
2	<input checked="" type="checkbox"/>	A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Certificate issued by a SANAS accredited service provider

5. METHOD TO BE USED TO CALCULATE POINTS FOR SPECIFIC GOALS:

<input type="checkbox"/>	<p><u>5.1. For procurement transaction with rand value greater than R1 Million and up to R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 1 below are applicable.</u></p> <p><u>Table 1</u></p> <table border="1"> <thead> <tr> <th>Serial No</th> <th>Specific Goals</th> <th>Preference Points Allocated out of 20</th> <th>Documentation to be submitted by bidders to validate their claim</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>An EME or QSE which is at least 51% owned by black people (Mandatory)</td> <td>10</td> <td> <ul style="list-style-type: none"> SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. </td> </tr> <tr> <td>2.</td> <td>Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)</td> <td>2</td> <td> <ul style="list-style-type: none"> Official Municipal Rates Statement which is in the name of the bidder. <p>Or</p> <ul style="list-style-type: none"> Any account or statement which is in the name of the bidder. </td> </tr> </tbody> </table>			Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim	1.	An EME or QSE which is at least 51% owned by black people (Mandatory)	10	<ul style="list-style-type: none"> SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. 	2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	<ul style="list-style-type: none"> Official Municipal Rates Statement which is in the name of the bidder. <p>Or</p> <ul style="list-style-type: none"> Any account or statement which is in the name of the bidder.
Serial No	Specific Goals	Preference Points Allocated out of 20	Documentation to be submitted by bidders to validate their claim												
1.	An EME or QSE which is at least 51% owned by black people (Mandatory)	10	<ul style="list-style-type: none"> SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. 												
2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	<ul style="list-style-type: none"> Official Municipal Rates Statement which is in the name of the bidder. <p>Or</p> <ul style="list-style-type: none"> Any account or statement which is in the name of the bidder. 												

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

			<p>Or</p> <ul style="list-style-type: none"> • Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. <p>Or</p> <ul style="list-style-type: none"> • Lease Agreement which is in the name of the bidder.
3.	An EME or QSE or any entity which is at least 51% owned by black women (Mandatory)	4	<ul style="list-style-type: none"> • SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
4.	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	<ul style="list-style-type: none"> • SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. <p>and</p> <ul style="list-style-type: none"> • Medical Certificate indicating that the disability is permanent. <p>Or</p> <ul style="list-style-type: none"> • South African Social Security Agency (SASSA) Registration indicating that the disability is permanent. <p>Or</p> <p>National Council for Persons with Physical Disability in South Africa registration (NCPDPSA).</p>
5.	An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	<ul style="list-style-type: none"> • ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

8.2. For procurement transaction with rand value greater than R50 Million (Inclusive of all applicable taxes) the specific goals listed in table 2 below are applicable.



NB. The use of one of goal numbers' 4 or 5 is mandatory. The BSC must select either one of the two, but not both.

Table 2

Serial No	Specific Goals	Preference Points Allocated out of 10	Documentation to be submitted by bidders to validate their claim
1.	An EME or QSE or any entity which is at least 51%	4	<ul style="list-style-type: none"> • SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

		owned by black people (Mandatory)		
	2.	Located in a specific Local Municipality or District Municipality or Metro or Province area for work to be done or services to be rendered in that area (Mandatory)	2	<ul style="list-style-type: none"> Official Municipal Rates Statement which is in the name of the bidder. <p>Or</p> <ul style="list-style-type: none"> Any account or statement which is in the name of the bidder. <p>Or</p> <ul style="list-style-type: none"> Permission to Occupy from local chief in case of rural areas (PTO) which is in the name of the bidder. <p>Or</p> <ul style="list-style-type: none"> Lease Agreement which is in the name of the bidder.
	3.	An EME or QSE or any entity which is at least 51% owned by black women (mandatory)	2	<ul style="list-style-type: none"> SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.
	4. <input type="checkbox"/>	An EME or QSE or any entity which is at least 51% owned by black people with disability (Mandatory)	2	<ul style="list-style-type: none"> SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable. <p>and</p> <ul style="list-style-type: none"> Medical Certificate indicating that the disability is permanent. <p>Or</p> <ul style="list-style-type: none"> South African Social Security Agency (SASSA) Registration indicating that the disability is permanent. <p>Or</p> <p>National Council for Persons with Physical Disability in South Africa registration (NCPDPSA).</p>
	OR			
	5. <input checked="" type="checkbox"/>	An EME or QSE or any entity which is at least 51% owned by black youth (Mandatory)	2	<ul style="list-style-type: none"> ID Copy and SANAS Accredited BBBEE Certificate or Sworn Affidavit where applicable.

6. ADDITIONAL INFORMATION THAT MAY BE REQUIRED DURING THE TENDER EVALUATION:

Failing to submit further clarification and/or documentation within seven (7) calendar days from request will disqualify the tender offer from further consideration.

Legal Status of Tendering Entity: If the Tendering Entity is:	Documentation to be submitted with the tender, or which may be required during the bid evaluation:
a. A close corporation, incorporated prior to 1 May 2011 under the Close Corporations Act, 1984 (Act 69 of 1984, as amended)	Copies of the Founding Statement – CK1
b. A profit company duly registered as a private company. [including a profit company that meets the criteria for a private company, whose Memorandum of Incorporation states that the company is a personal liability company in terms of Section 8(2)(c) of the Companies Act, 2008 (Act 71 of 2008, as amended)].	Copies of: i. Certificate of Incorporation – CM1; ii. Shareholding Certificates of all Shareholders of the company, plus a signed statement of the company's Auditor, certifying each Shareholder's ownership / shareholding percentage relative to the total; and/or iii. Memorandum of Incorporation in the case of a personal liability company.
c. A profit company duly registered as a private company in which any, or all, shares are held by one or more other close corporation(s) or company(ies) duly registered as profit or non-profit company(ies).	Copies of documents referred to in a. and/or b. above in respect of all such close corporation(s) and/or company(ies).
d. A profit company duly registered as a public company.	Copy of Certificate of Incorporation – CM1, and a signed statement of the company's Secretary or Auditor confirming that the company is a public company.
e. A non-profit company, incorporated in terms of Section 10 and Schedule 1 of the Companies Act, 2008 (Act 71 of 2008, as amended).	Copies of: i the Founding Statement – CK1; and ii the Memorandum of Incorporation setting out the object of the company, indicating the public benefit, cultural or social activity, or communal or group interest.
f. A natural person, sole proprietor or a Partnership	Copy(ies) of the Identity Document(s) of: i. such natural person/ sole proprietor, or each of the Partners to the Partnership.
g. A Trust	Deed of Trust duly indicating names of the Trustee(s) and Beneficiary(ies) as well as the purpose of the Trust and the mandate of the Trustees.

ADDITIONAL RETURNABLE DOCUMENTS THAT MAY BE REQUIRED DURING THE TENDER EVALUATION:

Tender document name
Priced Bills of Quantities / Lump Sum Document if not required in 11 above.
Any <u>additional</u> information required to complete the risk assessment referred to in 15 below.

7. ELIGIBILITY IN RESPECT OF RISK TO THE EMPLOYER:

Standard risk management assessment criteria in respect of tenders received for routine projects in the engineering and construction works environments:

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

Tender offers will be evaluated by an Evaluation Committee based on the technical and commercial risk criteria listed hereunder. Each criterion carries the same weight / importance and will be evaluated individually based on reports presented to the Bid Evaluation Committee by the Professional Team appointed on the project. A tender offer will be declared non-responsive and removed from any further evaluation if any one criterion is found to present an unacceptable risk to the Employer.

In order for the evaluation reports to be prepared by the Professional Team, the Tenderer is obliged to provide comprehensive information on form DPW-09 (EC). Failure to complete the said form will cause the tender to be declared non-responsive and removed from any further consideration. The Employer reserves the right to request additional information over and above that which is provided by the Tenderer on said form. The information must be provided by the Tenderer within the stipulated time as determined by the Bid Evaluation Committee, failing which the tender offer will *mutatis mutandis* be declared non-responsive.

7.1 Technical risks:

Criterion 1: Experience on comparable projects during the past 10 years.

The tendering Service Provider's experience on comparable projects during the past 10 years. The number of current and previous comparable projects performed by the Tenderer as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC). Failing to provide contactable references will result in the tender offer will be *mutatis mutandis* declared non-responsive.

Aspects to be regarded as "comparable" includes (but may be extended according to circumstances): size of projects (measured against monetary value or other project quantifying parameters), nature of projects (building, engineering, high/low rise, etc.), locality/area of execution (site-specific influences, knowledge of local conditions, etc.), complexity of project, projects for similar client department irrespective of end purpose of buildings/facilities created or in progress of being created and time scales of projects (normal, fast track, etc.) and stage of its/their development.

Criterion 2: Contractual commitment and quality of performance on comparable projects during the past 10 years.

Adherence to contractual commitments and quality of performance of comparable current and previous projects performed by the Tenderer during the past 10 years as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC). Failing to provide contactable references will result in the tender offer be *mutatis mutandis* declared non-responsive.

Aspects to be considered include, but are not limited to the following:

1. The level of progress on current projects in relation to the project programme or, if such is not available/applicable, to the contractual construction period in general;
2. The degree to which previous projects have been completed within the contractual completion periods and/or extensions thereto, and the extend of penalties imposed;
3. Project performance: time management & programming of works, timeous ordering of materials and appointment of subcontractors;
4. Financial management: payment to suppliers and cash flow problems;
5. Quality of workmanship: extent of reworks and timeous attention to remedial works;
6. Personnel resources: suitably qualified and experienced, turnover in site staff and labour force, specifically site manager and foreman;
7. Personnel management: extent of labour disputes and ability to resolving labour disputes amicably;
8. Sub-contractors: extent of turnover in subcontractors, general liaison and payment problems experienced;
9. Contract administration: contractual aspects such as complying to laws and regulations, insurances, security, submission of required documentation timeously, reaction to written contract instructions,

- appointments of subcontractors, etc. as can generally be expected in standard/normal conditions of contract.
10. Health & Safety: adherence to regulations and compliance, and number of transgressions & serious incidents.
 11. Plant & equipment: sufficient resources on site and in time.
 12. Delays: extent of causing delays, submission of claims timeously, and abuse of or exaggerated delay claims.
 13. Final account: extent to which the contractor assisted in finalising the final account.

Criterion 3: Suitably qualified and appropriately experienced human resources

Allocation of suitably qualified and appropriately experienced human resources, both in respect of principals and/or other staff (contract manager, site agent, site foreman including other professional, technical and/or administrative) of the tendering Service Provider to the project, as proof that the tendering Service Provider will be able to react/respond appropriately to the Services required herein. The Company Organogram with CV's and certified ID's of all principals and employed workforce as well as proof of Professional Registration will be verified. Current and future workload of the tenderer in relation to capacity and capability will also be considered. The tenderer should demonstrate that he or she possesses the necessary professional and technical qualifications and -competence in relation to the scope of work and work to be undertaken.

Criterion 4: Attendance of compulsory bid clarification meeting, if applicable

If applicable, submission of confirmation of DPW-16.1 attendance of compulsory bid clarification meeting or proof of attending the compulsory virtual meeting by a suitably qualified and experienced representative of the tenderer in terms of PA-04 (EC): Notice and Invitation to Tender.

7.2 Commercial risks:

The financial viability assessment evaluates the risk over the life of the construction period, as to whether the tenderer will be able to deliver the goods and services which are specified in the contract and / or be able to fulfil guarantees or warranties provided for in the contract in order to complete the project successfully for the amount tendered.

Aspects to be considered include but are not limited to, the respective rates tendered, bank rating, financial capability and capacity whether the tenderer has or has access to sufficient financial resources to deliver the goods or services described in the tender documentation (including fulfilling any guarantees or warranty claims), whether the tenderer is not subject to any current or impending legal action (either formal proceedings or notification of legal action) which could impact on the financial standing of the tenderer or the delivery of the goods or services, financial report from auditors as proof of current liquidity, and company or any parent company or investor guarantee/s and financial statements.

8. CONTRACT PARTICIPATION GOAL TARGETS AND CIDB B.U.I.L.D. PROGRAMME

The contractor shall achieve in the performance of the contract the following Contract Participation Goals (CPGs) as described in PG-01.2 (EC): Scope of Work and PG-02.2 (EC): Pricing Assumptions and in accordance with the feasibility study, which forms part of the specifications in the CPG Section of the Specification of this contract.

(a)	Minimum Targeted Local Manufacturers of Material Contract Participation Goal, in accordance with the cidb Standard for Contract Participation Goals for Targeting Enterprises and Labour through Construction Works Contracts as published in the Government Gazette Notice No. 41237 of 10 November 2017, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract.	Not applicable
(b)	Minimum Targeted Local Building Material Suppliers Contract Participation Goal in accordance with the cidb Standard for Contract Participation Goals for Targeting Enterprises and Labour through Construction Works Contracts as published in the Government Gazette Notice No. 41237 of 10 November 2017, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract.	Applicable

Any reference to words "Bid" or Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer".

(c)	Minimum Targeted Local Labour Skills Development Contract Participation Goal in accordance with the cidb Standard for Contract Participation Goals for Targeting Enterprises and Labour through Construction Works Contracts as published in the Government Gazette Notice No. 41237 of 10 November 2017, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract.	Applicable
(d)	cidb BUILD Programme: Minimum Targeted Enterprise Development Contract Participation Goal in accordance with the cidb Standard for Indirect Targeting for Enterprise Development through Construction Works Contracts, No 36190 Government Gazette, 25 February 2013, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract.	Applicable
(e)	cidb BUILD Programme: Minimum Targeted Contract Skills Development Goal in accordance with the cidb Standard for Developing Skills through Infrastructure Contracts as published in the Government Gazette Notice No. 43495 of 3 July 2020, as amended in cidb Best Practice Project Assessment Scheme Notice No. 43726 of 18 September 2020 – Condition of Contract.	Applicable

(f)	DPWI National Youth Service training and development programme (NYS) – Condition of Contract.	Applicable
(g)	Labour Intensive Works – Condition of Contract.	Applicable
(h)		Select
(i)		Select

9. COLLECTION OF TENDER DOCUMENTS

- Bid documents are available for free download on e-Tender portal www.etenders.gov.za
- Alternatively; Bid documents may be collected during working hours at the following address National Department of Public Works, Old Magistrate Building, 21 - 23 Market Square, Kimberley, (corner of Phakamile Mabinja Road and Market Street), 8301 . A non-refundable bid deposit of **R 1000.00** is payable (cash only) on collection of the bid documents.

10. SITE INSPECTION MEETING

A pre-tender site inspection meeting will **be** held in respect of this tender.
Attendance of said pre- tender site inspection meeting is **compulsory**

The particulars for said pre- tender site inspection meeting or virtual bid clarification / site inspection meeting. are:

Venue:	Keimoes: ERF 287 - Site next to Keimoes Police Station		
Virtual meeting link:	"N/A"		
Date:	26 October 2023	Starting time:	11H00

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11. ENQUIRIES

11.1. Technical enquiries may be addressed to:

DPWI Project Manager	Sandiso Cosa	Telephone no:	053 838 5356
Cellular phone no	0795169085	Fax no:	
E-mail	sandiso.cosa@dpw.gov.za		

11.2. SCM enquiries may be addressed to:

SCM Official	Wendy Khumalo	Telephone no:	053 838 5359
Cellular phone no	082 927 6245	Fax no:	
E-mail	Wendy.Khumalo@dpw.gov.za		

12. DEPOSIT / RETURN OF TENDER DOCUMENTS

Telegraphic, telephonic, telex, facsimile, electronic and / or late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

All tenders must be completed in non-erasable ink and submitted on the official forms – (forms not to be re-typed).

Tender documents may be posted to:	OR	Deposited in the tender box at: National Department of Public Works and Infrastructure Old Magistrate Building 21 - 23 Market Square Kimberley, Room N33
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T1.2 TENDER DATA (DPW-03 EC)

DPW-03 (EC): TENDER DATA

Project title:	KEIMOES MAGISTRATE OFFICE: CONSTRUCTION OF A NEW BUILDING INCLUDING PARKING BAYS
Reference no:	19/2/4/2/2/2327/7

Tender / Quotation no:	KIM03/2023	Closing date:	3 November 2023
Closing time:	11H00	Validity period:	12 Weeks (84 Calender days)

Clause number:	
	<p>The conditions of tender are the Standard Conditions of Tender as contained in Annex C of the CIDB Standard for Uniformity in Construction Procurement as per Government Notice No. 423 published in Government Gazette No. 42622 of 8 August 2019 and as amended from time to time. (see www.cidb.org.za).</p> <p>The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender.</p> <p>Each item of data given below is cross-referenced to the clause marked "C" in the above mentioned Standard Conditions of Tender.</p>
C.1.1	The employer is the Government of the Republic of South Africa in its Department of Public Works and Infrastructure.
C.1.2	<p>For this contract the three volume approach is adopted.</p> <p>This procurement document has been formatted and compiled under the headings as contained in the CIDB's "Standard for Uniformity in Construction Procurement."</p> <p>The three volume procurement document issued by the employer comprises the following:</p> <p>Volume 1: Tendering procedures T1.1 - Notice and invitation to tender (PA-04 EC) T1.2 - Tender data (DPW-03 EC)</p> <p>Volume 2: Returnable documents T2.1 - List of returnable documents (PA-09 EC) C1.1 - Form of offer and acceptance (DPW-07 EC) C1.2 – Contract Data T2.2 - Returnable schedules</p> <p>Volume 3: Contract Part C1: Agreement and contract data C1.2 - Contract data (Part 1: Data provided by employer) (DPW-04 EC or DPW-05 EC) C1.3 - Form of guarantee (DPW-10.1 EC / DPW-10.3EC or DPW-10.2 EC/DPW-10.4 EC)</p> <p>Part C2: Pricing data C2.1 - Pricing Assumptions (PG-02.2 EC or PG-02.1EC) C2.2 - Bills of Quantities / Lump sum document (if not a returnable document)</p> <p>Part C3: Scope of work C3 - Scope of work (PG-01.2 EC or PG-01.1EC)</p> <p>Part C4: Site information C4 - Site information (PG-03.2 EC or PG03.1EC)</p>

Tender no: KIM03/2023

C.1.4	The Employer's agent is:	
	Name:	Mr Sandiso Cosa
	Capacity:	Departmental Project Manager
	Address:	Private Bag X 5002 Kimberley 8301
	Tel:	053 838 5356
	Fax:	
	E-mail:	sandiso.cosa@dpw.gov.za
C.2.1 C.3.11	<p>A. <u>ELIGIBILITY IN RESPECT OF CIDB REGISTRATION:</u></p> <p>The following tenderers who are registered with the CIDB, or are *capable of being so registered prior to the evaluation of submissions, are eligible to have their tenders evaluated (* tenderers who are capable of being so registered, or who have applied for registration but have not yet received confirmation of such registration, must provide, <u>with this tender</u>, acceptable documentary proof thereof):</p> <p>a) contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations, for a 8 GB or Not applicable Not applicable** class of construction work; and</p> <p>b) contractors registered as potentially emerging enterprises with the CIDB who are registered in one contractor grading designation lower than that required in terms of a) above: Not applicable</p> <p>Joint ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"> every member of the joint venture is registered with the CIDB; the lead partner has a contractor grading designation in the 8 GB or Not applicable Not applicable** class of construction work; and the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction Industry Development Regulations for a 8 GB or Not applicable Not applicable** class of construction work <p>** Delete "or select tender value range select class of construction works" where only one class of construction works is applicable</p>	
<p>A contract will be entered into with a tenderer who has in his employ management and supervisory staff satisfying the requirements of the scope of work for labour intensive competencies for supervisory and management staff: Not applicable</p>		

Tender no: KIM03/2023

C. <u>INDICATE THE FUNCTIONALITY WEIGHTING APPLICABLE TO THIS BID:</u>	
<p>Note: Failure to meet minimum functionality score will result in the tenderer being disqualified.</p>	
Functionality Criteria	Weighting Factor
<p>CRITERION No. 1: CONTRACT MANAGER / PROJECT MANAGER</p> <p>Appropriate experience of suitably qualified human resource in respect of technical staff (1 x Pr Eng or 1 x Pr Technologist or 1 x Pr CM or 1 x Pr CPM or 1 X Pr QS) assigned to this tender. Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project.</p> <p>ALLOCATION OF SCORES</p> <p>(i) Submit proof of professional registration with the relevant professional council within the construction industry with a minimum of five (5) years work experience post professional registration = 5</p> <p>(ii) Submit proof of professional registration with the relevant professional council within the construction industry with a minimum of four (4) years work experience post professional registration = 4</p> <p>(iii) Submit proof of professional registration with the relevant professional council within the construction industry with a minimum of three (3) years work experience post professional registration = 3</p> <p>(iv) Less than three (3) years work experience post professional registration or no information attached = 0</p>	10
<p>CRITERION No. 2: ARTISANS</p> <p>Appropriate experience of suitably qualified human resource in respect of technical staff assigned to this tender. Bidder must submit copies of trade test certificates as artisans: bricklayers, electricians, plumbers, carpenters, painters. Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project.</p> <p>ALLOCATION OF SCORES</p> <p>.....</p> <p>BRICKLAYERS</p> <p>(i) Submit 10 x copies of trade test certificates as bricklayers with a minimum of 3 years after the certificate was obtained = 5</p> <p>(ii) Submit 8 x copies of trade test certificates as bricklayers with a minimum of 3 years after the certificate was obtained = 4</p> <p>(iii) Submit 6 x copies of trade test certificates as bricklayers with a minimum of 3 years after the certificate was obtained = 3</p>	6
<p>CRITERION No. 3: ARTISANS</p> <p>Appropriate experience of suitably qualified human resource in respect of technical staff assigned to this tender. Bidder must submit copies of trade test certificates as artisans: bricklayers, electricians,</p>	6

<p>plumbers, carpenters, painters. Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project.</p> <p>ALLOCATION OF SCORES</p> <p>ELECTRICIANS</p> <p>(i) Submit 5 x copies of trade test certificates as an electrician with a minimum of 3 years after the certificate was obtained = 5</p> <p>(ii) Submit 4 x copies of trade test certificates as an electrician with a minimum of 3 years after the certificate was obtained = 4</p> <p>(iii) Submit 3 x copies of trade test certificates as an electrician with a minimum of 3 years after the certificate was obtained = 3</p>	
<p>CRITERION No. 4: ARTISANS</p> <p>Appropriate experience of suitably qualified human resource in respect of technical staff assigned to this tender. Bidder must submit copies of trade test certificates as artisans: bricklayers, electricians, plumbers, carpenters, painters. Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project.</p> <p>ALLOCATION OF SCORES</p> <p>PAINTERS</p> <p>(i) Submit 5 x copies of trade test certificates as painters with a minimum of 3 years after the certificate was obtained = 5</p> <p>(ii) Submit 4 x copies of trade test certificates as painters with a minimum of 3 years after the certificate was obtained = 4</p> <p>(iii) Submit 3 x copies of trade test certificates as painters with a minimum of 3 years after the certificate was obtained = 3</p>	6
<p>CRITERION No. 5: ARTISANS</p> <p>Appropriate experience of suitably qualified human resource in respect of technical staff assigned to this tender. Bidder must submit copies of trade test certificates as artisans: bricklayers, electricians, plumbers, carpenters, painters. Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project.</p> <p>ALLOCATION OF SCORES</p> <p>PLUMBERS</p> <p>(i) Submit 5 x copies of trade test certificates as plumbers with a minimum of 3 years after the certificate was obtained = 5</p> <p>(ii) Submit 4 x copies of trade test certificates as plumbers with a minimum of 3 years after the certificate was obtained = 4</p>	6

<p>(iii) Submit 3 x copies of trade test certificates as plumbers with a minimum of 3 years after the certificate was obtained = 3</p>	
<p>CRITERION No. 6: ARTISANS</p> <p>Appropriate experience of suitably qualified human resource in respect of technical staff assigned to this tender. Bidder must submit copies of trade test certificates as artisans: bricklayers, electricians, plumbers, carpenters, painters. Security clearance will be conducted on the bidder's employees who will participate in the implementation of the project.</p> <p>ALLOCATION OF SCORES</p> <p>CARPENTERS</p> <p>(i) Submit 5 x copies of trade test certificates as carpenters with a minimum of 3 years after the certificate was obtained = 5</p> <p>(ii) Submit 4 x copies of trade test certificates as carpenters with a minimum of 3 years after the certificate was obtained = 4</p> <p>(iii) Submit 3 x copies of trade test certificates as as carpenters with a minimum of 3 years after the certificate was obtained = 3</p>	<p>6</p>
<p>CRITERION No. 7: COMPLETED PROJECTS</p> <p>Quality of experience and performance in comparable projects during the past ten (10) years. Ability of the tendering service provider to manage projects and compliance with time, scope of work, cost and quality. Relevant information will be sampled from a completed and signed DPW 09 EC (attached in the bid document). The bidder must attach signed copies of practical completion certificates / recommendation letters from the clients reflecting contract amount.</p> <p>ALLOCATION OF SCORES</p> <p>i) 3 x projects and above with a minimum contract value of R61,0m for each completed project = 5</p> <p>ii) 2 x projects indicating a minimum contract amount/sum of R61,0m for each completed project = 4</p> <p>iii) 1 x project indicating a minimum contract amount/sum of R61,0m for each completed project = 3</p> <p>iv) Project indicating a minimum contract amount / sum less than R61,0m or no information provided = 0</p>	<p>30</p>
<p>CRITERION No. 8: MACHINERY AND EQUIPMENT</p> <p>Organization, logistics and support resources relevant to the scope of work. The bidder must submit a signed declaration of ownership with E-natis records for machinery and equipment available for this project with this bid or the bidder must attach a signed confirmation from the equipment hire company that the equipment is available for the project.</p> <p>ALLOCATION OF SCORES</p> <p>i) A full combination of 2 x 10 cubic metre tipper truck, 2 x bakkie, 1 x excavator and a TLB allocated to the project = 5</p>	<p>10</p>

<p>ii) A full combination 1 x 10 cubic tipper metre truck, 2 x bakkie, 1 x excavator and a TLB allocated to the project = 4</p> <p>iii) A full combination 1 x 10 cubic metre tipper truck, 1 x bakkie, 1 x excavator and a TLB allocated to the project = 3</p> <p>iv) No information provided = 0</p>	
<p>CRITERION 9: FINANCIAL CREDIBILITY</p>	
<p>Provide bank rating from banking Institution to justify credit risk relative to this project and not older than 30 days on closing of tender</p>	
<p>Sub Criteria</p>	
<p>i) Credit rating of A = 5</p>	20
<p>ii) Credit rating of B = 4</p>	
<p>iii) Credit rating of C = 3</p>	
<p>iv) Credit rating of D, E,F,G and H = 0</p>	
<p>No rating provided = 0</p>	
<p>Total</p>	<p>100 Points</p>
<p><i>(Weightings will be multiplied by the scores allocated during the evaluation process to arrive at the total functionality points)</i></p>	
<p>Minimum functionality score to qualify for further evaluation:</p>	<p>60</p>

Tender no: KIM03/2023

D. ELIGIBILITY IN RESPECT OF RISK TO EMPLOYER:

Standard risk management assessment criteria in respect of tenders received for routine projects in the engineering and construction works environments:

Tender offers will be evaluated by an Evaluation Committee based on the technical and commercial risk criteria listed hereunder. Each criterion carries the same weight / importance and will be evaluated individually based on reports presented to the Bid Evaluation Committee by the Professional Team appointed on the project. A tender offer will be declared non-responsive and removed from any further evaluation if any one criterion is found to present an unacceptable risk to the Employer.

In order for the evaluation reports to be prepared by the Professional Team, the Tenderer is obliged to provide comprehensive information on form DPW-09 (EC). Failure to complete the said form will cause the tender to be declared non-responsive and removed from any further consideration. The Employer reserves the right to request additional information over and above that which is provided by the Tenderer on said form. The information must be provided by the Tenderer within the stipulated time as determined by the Bid Evaluation Committee, failing which the tender offer will *mutatis mutandis* be declared non-responsive.

D.1 Technical risks:

Criterion 1: Experience on comparable projects during the past 10 years.

The tendering Service Provider's experience on comparable projects during the past 10 years. The number of current and previous comparable projects performed by the Tenderer as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC). Failing to provide contactable references will result in the tender offer will be *mutatis mutandis* declared non-responsive.

Aspects to be regarded as "comparable" includes (but may be extended according to circumstances): size of projects (measured against monetary value or other project quantifying parameters), nature of projects (building, engineering, high/low rise, etc.), locality/area of execution (site-specific influences, knowledge of local conditions, etc.), complexity of project, projects for similar client department irrespective of end purpose of buildings/facilities created or in progress of being created and time scales of projects (normal, fast track, etc.) and stage of its/their development.

Criterion 2: Contractual commitment and quality of performance on comparable projects during the past 10 years.

Adherence to contractual commitments and quality of performance of comparable current and previous projects performed by the Tenderer on comparable projects during the past 10 years as per the evaluation report prepared by the Consultant Team, based on its research and inspection of a representative sample of the Tenderer's current and previous work as reflected on form DPW-09 (EC), as well as, if necessary, of any additional work executed by the Tenderer, not reflected on form DPW-09 (EC). Failing to provide contactable references will result in the tender offer be *mutatis mutandis* declared non-responsive.

Aspects to be considered include, but are not limited to the following:

1. The level of progress on current projects in relation to the project programme or, if such is not available/applicable, to the contractual construction period in general;
2. The degree to which previous projects have been completed within the contractual completion periods and/or extensions thereto, and the extend of penalties imposed;

Tender no: KIM03/2023

	<ol style="list-style-type: none"> 3. Project performance: time management & programming of works, timeous ordering of materials and appointment of subcontractors; 4. Financial management: payment to suppliers and cash flow problems; 5. Quality of workmanship: extent of reworks and timeous attention to remedial works; 6. Personnel resources: suitably qualified and experienced, turnover in site staff and labour force, specifically site manager and foreman; 7. Personnel management: extent of labour disputes and ability to resolving labour disputes amicably; 8. Sub-contractors: extent of turnover in subcontractors, general liaison and payment problems experienced; 9. Contract administration: contractual aspects such as complying to laws and regulations, insurances, security, submission of required documentation timeously, reaction to written contract instructions, appointments of subcontractors, etc. as can generally be expected in standard/normal conditions of contract. 10. Health & Safety: adherence to regulations and compliance, and number of transgressions & serious incidents. 11. Plant & equipment: sufficient resources on site and in time. 12. Delays: extent of causing delays, submission of claims timeously, and abuse of or exaggerated delay claims. 13. Final account: extent to which the contractor assisted in finalising the final account. <p>Criterion 3: Suitably qualified and appropriately experienced human resources</p> <p>Allocation of suitably qualified and appropriately experienced human resources, both in respect of principals and/or other staff (contract manager, site agent, site foreman including other professional, technical and/or administrative) of the tendering Service Provider to the project, as proof that the tendering Service Provider will be able to react/respond appropriately to the Services required herein. The Company Organogram with CV's and certified ID's of all principals and employed workforce as well as proof of Professional Registration will be verified. Current and future workload of the tenderer in relation to capacity and capability will also be considered. The tenderer should demonstrate that he or she possesses the necessary professional and technical qualifications and -competence in relation to the scope of work and work to be undertaken.</p> <p>Criterion 4: Attendance of compulsory bid clarification meeting, if applicable</p> <p>If applicable, submission of confirmation of DPW-16.1 (PSB) attendance of compulsory bid clarification meeting or proof of attending the compulsory virtual meeting by a suitably qualified and experienced representative of the tenderer in terms of PA-04 (EC): Notice and Invitation to Tender.</p> <p>D.2 Commercial risks:</p> <p>The financial viability assessment evaluates the risk over the life of the construction period, as to whether the tenderer will be able to deliver the goods and services which are specified in the contract and / or be able to fulfil guarantees or warranties provided for in the contract in order to complete the project successfully for the amount tendered.</p> <p>Aspects to be considered include but are not limited to, the respective rates tendered, bank rating, financial capability and capacity whether the tenderer has or has access to sufficient financial resources to deliver the goods or services described in the tender documentation (including fulfilling any guarantees or warranty claims), whether the tenderer is not subject to any current or impending legal action (either formal proceedings or notification of legal action) which could impact on the financial standing of the tenderer or the delivery of the goods or services, financial report from auditors as proof of current liquidity, and company or any parent company or investor guarantee/s and financial statements.</p>
C.2.7	For particulars regarding a pre-tender site inspection meeting, see Notice and Invitation to Tender T1.1

Tender no: KIM03/2023

C.2.12	<p>If a tenderer wishes to submit an alternative tender offer, the only criteria permitted for such alternative tender offer is that it demonstrably satisfies the Employer's standards and requirements. A tenderer may submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted. Provided that the tenderer's main tender offer is according to specification and would under normal circumstances be recommended for acceptance, his alternative tender offer may also be considered for the purpose of the award of the contract.</p> <p>Calculations, drawings and all other pertinent technical information and characteristics as well as modified or proposed Pricing Data must be submitted with the alternative tender offer to enable the Employer to evaluate the efficacy of the alternative and its principal elements, to take a view on the degree to which the alternative complies with the Employer's standards and requirements and to evaluate the acceptability of the pricing proposals. Calculations must be set out in a clear and logical sequence and must clearly reflect all design assumptions. Pricing Data must reflect all assumptions in the development of the pricing proposal.</p> <p>Acceptance of an alternative tender offer will mean acceptance in principle of the offer. It will be an obligation of the contract for the tenderer, in the event that the alternative is accepted, to accept full responsibility and liability that the alternative offer complies in all respects with the Employer's standards and requirements.</p> <p>The modified Pricing Data must include an amount equal to 5% of the amount tendered for the alternative offer to cover the Employer's costs of confirming the acceptability of the detailed design before it is constructed.</p> <p>Alternative tender offer permitted: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
C.2.13.2	<p>The list of Returnable Documents identifies which of the documents a tenderer must complete when submitting a tender offer. The tenderer must submit his tender offer by completing the Returnable Documents, signing the "Offer" section in the "Form of Offer and Acceptance" and delivering the Returnable Documents back to the Department.</p>
C.2.13.5	<p>The Employer's address for delivery of tender offers and identification details to be shown on each tender offer package are as per Notice and Invitation to Tender T1.1.</p>
C.2.13.6 C.3.5	<p>A two-envelope procedure will not be followed.</p>
C.2.15	<p>The closing time for submission of tender offers is as per Notice and Invitation to Tender T1.1.</p>
C.2.16	<p>The tender offer validity period is as per Notice and Invitation to Tender T1.1.</p>
C2.16.3	<p>Omit the wording of the last sentence for those projects which are subject to CPAP</p>
C.2.18	<p>The tenderer will be required to submit his fully priced Bills of Quantities / Lump Sum Document (complete document inclusive of all parts):</p> <p><input checked="" type="checkbox"/> Together with his tender; or <input type="checkbox"/> The tenderer shall submit his fully priced and completed sectional summary- and final summary pages with the tender and thereafter submit the fully completed Bills of Quantities within fourteen (14) calendar days of the date requested to do so prior to the award of the contract.</p>
C.2.19	<p>Access shall be provided for inspections, tests and analysis as may be required by the Employer.</p>
C.3.4.1 C.3.4.2	<p>The location for opening of the tender offers, immediately after the closing time thereof shall be at: National Department of Public Works, Old Magistrate Building, 21 - 23 Market Square, Kimberley, (corner of Phakamile Mabinja Road and Market Street), 8301</p>
C.3.8	<p>The words "responsive tender" and "acceptable tender" shall be construed to have the same meaning.</p>

Tender no: KIM03/2023

C.3.9.3	Omit the wording and replace with the following: “Notify the tenderer of all errors, omissions and/or rate imbalances that are identified in the tender offer and request the tenderer to, within a stipulated time, accept the total of prices as corrected in accordance with C.3.9.4.”
C.3.9.4	Omit the wording of the first sentence and replace with the following: “In cases where tender offers contain errors, omissions and/or rate imbalances, these are to be corrected as follows:”
C.3.9.4	Add sub paragraph c) to C.3.9.4, as follows: “c) If the tenderer does not accept the corrected tender offer, or cannot reach consensus with the Employer on a corrected tender offer, the tender is to be classified as not acceptable/non responsive and removed from further contention.”
C.3.11.1	The procedure for the evaluation of responsive tenders is Method 2: Financial Offer and Preference.
C.3.13	Add the following to sub paragraph a), as follows: The tenderer or any of its directors is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) as a person prohibited from doing business with the public sector;
C.3.17	Provide to the successful tenderer one copy of the signed contract document.

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11. ENQUIRIES

11.1. Technical enquiries may be addressed to:

DPWI Project Manager	Sandiso Cosa	Telephone no:	053 838 5356
Cellular phone no	0795169085	Fax no:	
E-mail	sandiso.cosa@dpw.gov.za		

11.2. SCM enquiries may be addressed to:

SCM Official	Wendy Khumalo	Telephone no:	053 838 5359
Cellular phone no	082 927 6245	Fax no:	
E-mail	Wendy.Khumalo@dpw.gov.za		

12. DEPOSIT / RETURN OF TENDER DOCUMENTS

Telegraphic, telephonic, telex, facsimile, electronic and / or late tenders will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

All tenders must be completed in non-erasable ink and submitted on the official forms – (forms not to be re-typed).

Tender documents may be posted to:	OR	Deposited in the tender box at: National Department of Public Works and Infrastructure Old Magistrate Building 21 - 23 Market Square Kimberley, Room N33
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