

	Annexure C 1: Environmental Requirements for the Provision of air conditioners Scope of Work for GEMMA Cluster (NC)	Document Identifier	240-77471651	Rev	2
		Authorisation Date	July 2020		
		Review Date	March 2025		

Environmental Section				
Ref.	KPIs	Track Submission	Actual score Apply 1 or 0	Comments
1	Signed Company Environmental Policy (including commitment to pollution prevention, continual improvement and compliance to environmental legislations)			
2	Signed Company organogram – with the inclusion of an Environmental Responsible Person			
3	Valid Environmental appointment letter (outlining roles and responsibilities), accepted by the appointed person.			
4	Communication Plan/ Strategy (including environmental topics/ events to be shared with employees)			
5	Environmental Incidents Register (including incident reporting template/form)			
6	Environmental Aspects and Impacts Register (specific to project scope of work) N.B include rating methodology			
7	Environmental Objectives and Planning Action to address Targeted Objectives, aligned/ linked to Significant Aspects identified on point 6 above			
8	Environmental Emergency Plan (including emergency events, contact details and emergency drill form)			
9	Evaluation of Compliance, Monitoring and Measurement Procedure/ Plan			
10	Non-Conformances, Corrective and Preventative Action (including Non-conformance's form/ template)			
11	Environmental Management Plan with method statements			
12	Waste Management Plan			
13	Certified Environmental Law Certificate			
14	Training Schedule and training Matrix			

PART B SCORE	
TOTAL POINT OBTAINED	<div></div>
	<div>Please tick relevant box</div> <div>Approved. <div></div></div> <div>Not Approved. <div></div></div>

Score:

- 0 = Document not submitted OR submitted but does not satisfy the minimum requirements
- 1 = Document submitted and the content satisfy the minimum requirements