

**SECTION 2.4: MBD 3.1 PRICING SCHEDULE – FIRM PRICES**

**NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

**Pricing Assumptions / Instructions****2.3.1 GENERAL**

- 2.3.1.1 The Service Provider is to price all items in the Pricing Schedule. Where no price is included next to an item, it will be considered to be included in other items of the Pricing Schedule.
- 2.3.1.2 The Pricing Schedule reflects non-specific and indicative services that would include Managing, Reports, Construction Monitoring, Discussing, Negotiating, Approval and other Additional Services that may be warranted throughout the duration of the multi-year period for projects that are not clearly defined or straightforward.
- 2.3.1.3 All activities must be invoiced on a monthly basis, based on the actual hours spent on the activity or the progress milestones achieved in the case of specific services rendered per construction work project.
- 2.3.1.4 Payment will be based on the actual hours spent on such activities where additional services are required or provided that reasonable progress towards the completion of the services rendered for an activity within the estimated budget is demonstrated.
- 2.3.1.5 The budget allocated to each activity and the total of prices for the activities shall not be exceeded without the written approval of the Employer.
- 2.3.1.6 Rate only tariffs have been allowed for other services that may be required on an ad-hoc basis.

**2.3.2 PRICE ESCALATION**

- 2.3.2.1 The prices submitted in this bid are firm for the first 12 months from the commencement date of the contract. Thereafter, a fixed annual escalation rate of 5% shall apply to all rates listed in the Pricing Schedule for each subsequent year of the contract.
- 2.3.2.2 This escalation is pre-determined and not subject to negotiation or external indices. It is intended to account for inflation and cost increases over the multi-year duration of the contract while maintaining compliance with the requirement for firm pricing.
- 2.3.2.3 The escalated rates shall be applied on the anniversary of the contract start date and shall remain firm for the following 12-month period.

**2.3.3 OCCUPATIONAL HEALTH AND SAFETY SERVICES**

- 2.3.3.1 The fee for services rendered in accordance with the Scope of Work shall be calculated in accordance with the Pricing Schedule included in this document. The fees are not limited to the items listed therein and the Tenderer shall also ensure that all fees for services priced shall as a minimum cover all the services required by the competent Agent in

terms of the Construction Regulations 2014 and Health and Safety Act, 1993 (Act No 85 of 1993) to represent the Employer in full.

- 2.3.3.2 The fee payable in terms of 1) above shall include all expenses referred to in the Time and Item Based Fees relating to work remunerated on such a basis, including those for the cost of printing drawings and documents.
- 2.3.3.3 Fees for persons registered must be in terms of the Project and Construction Management Professions Act, 2000
- 2.3.3.4 Fees for additional services, which cannot be calculated as a fee in accordance with the Time and Item Based Fees, shall be either paid for on a lump sum basis if scheduled as such in the Pricing Schedule, or on a time and expenses basis based on the rates priced in the Pricing Schedule.
- 2.3.3.5 Work of a routine nature undertaken on a time basis shall be paid for under the Principle/Partners, irrespective of whether or not such work is undertaken by persons falling into other staff or not.
- 2.3.3.6 **Bidders to take note that the activities listed under normal services is for one activity per project (the rates must be for one quantity and not for the full duration of the three-year contract).**

The quantities provided in the Pricing Schedule are estimated and may be reduced or increased subject to project specific requirements and funding availability. Bidders to take note that the activities listed under normal services is for one activity per project. This rate is for one quantity.

ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT (VAT EXCL.)
1.0	<b>NORMAL SERVICES</b>				
	<u>Activities per construction project (refer to clause 2.3.2.5 for more clarity)</u>				
1.1	- <b>Standard Health and Safety File for the Client</b>	No.	1		
	- <b>Implementation of generic safety file to make it site specific to the project</b>	No.	1		
1.2					
1.3	<b>Prepare baseline risk assessment</b>	No.	1		
1.4	<b>Prepare, liaise, and provide project specific H&amp;S specification for Designer</b>  - Ensure H&S specification was part of Tender documents (write BOQ or Variation Order for H&S).  - Ensure the Designer takes the specification into consideration in design stage.	No.	1		
1.5	<b>Assist, discuss, negotiate and approve Principal Contractor's H&amp;S plan accordingly to the Client's Specifications.</b>  - Ensure Principal Contractor made H&S provisions (proof of measures tendered)	No.	1		
1.6	<b>Construction monitoring and inspection of works, registers, documentation and H&amp;S File for compliance (travelling and subsistence included)</b>  - Ensure each Principal Contractor has a log. - Attend one site meeting per month  - Stop any Contractor which poses a threat to the H&S of persons not in accordance to Client's specifications and Principal Contractor's H&S plan. - Ensure fatalities are reported to the Department of Labour.	No.	1		
1.7	<b>Quality control and audit reports (monthly)</b>	No.	1		
1.8	<b>Completion of Services (submit H&amp;S and Final Audit Report)</b>	No.	1		

1.9	- Ensure all Contractors' H&S plans are implemented.  <b>Administrative Costs: Prepare forms for contract administration</b> - Ensure proof of delivering baseline risk assessment and H&S specifications to Designer. - Place copy of Contractor's H&S plan and approval in Client file for future inspections.	No.	1		
SUBTOTAL 1.0 CARRIED TO SUMMARY (VAT EXCL.)					
ITEM	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT (VAT EXCL.)
2.0	ADDITIONAL SERVICES				
2.1	<u>Time-based Services not covered above (provisional):</u>				
	a) OHS Agent (Pr CHSA)	h	1		Rate Only
	b) OHS Manager (CHSM)	h	1		Rate Only
	c) OHS Officer (CHSO)	h	1		Rate Only
2.2	d) Other (specify): .....	h	1		Rate Only
	Other Services	km	1		Rate Only
	Travelling (kilometres)				
	Conduct monthly audits	No	1		Rate Only
2.3	Mentorship	No	1		

SECTION	DESCRIPTION	AMOUNT (VAT EXCL.)
1.0	NORMAL SERVICES	R.....
2.0	ADD VAT OF 15%	R.....
3.0	TOTAL FEE AMOUNT (To Form of Offer) (VAT INCL.)	R.....

Tenderers must price on the pricing schedule as indicated above of which the completion of this pricing schedule is explained under the clause 2.3 (Pricing Schedule).

Failure to adhere to the beforementioned will result in your tender being declared non-responsive.

DECLARATION,

I, THE UNDERSIGNED (NAME) .....  
 CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT. I ACCEPT THAT THE MUNICIPALITY MAY ACT  
 AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

AUTHORISED SIGNATURE: .....

NAME: .....

CAPACITY: .....DATE: .....

Initials of Service Provider's Authority: .....