



**higher education
& training**

Department
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



REQUEST BID NUMBER: KZNCETC 11/2022

**TENDER FOR THE APPOINTMENT OF A SUITABLE SERVICE PROVIDER TO
PROVIDE LEARNER TEACHER SUPPORT MATERIAL (TEXTBOOKS) FOR THE
KWAZULU-NATAL COMMUNITY EDUCATION AND TRAINING COLLEGE.**

RFP NUMBER: KZNCETC 11/2022

Date issued: 22 NOVEMBER 2022

Closing date and time: 08 DECEMBER 2022 at 11:00AM

TENDER BOX ADDRESS: Note: All bids must be placed into the tender box at the KWAZULU –NATAL Community Education & Training College's central office at ,17 KOSI PLACE UMNGENI BUSINESS PARK SPRINGFIELD DURBAN 4001, by no later than 08 DECEMBER 2022 AT 11:00am

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1. BACKGROUND

- 1.1 The CET came into existence on 1 April 2015 when the Public Adult Learning Centres (PALCs) migrated from the Provincial Education Departments (PEDs) to the CET Colleges, resorting under the Department of Higher Education and Training (DHET). The mandate of the college is to provide quality and relevant education and training programmes for youth and adults to improve their livelihoods. The College, through the Community Learning Centres, offer programmes that will ensure that learners attain skills that will enable them to either find employment or establish their own enterprises.
- 1.2 The College is situated in KwaZulu-Natal Province, South Africa. Governance of the College rests with the Council subject to the relevant statutes and policies. Management of the college consists of the Principal and Deputy Principals. The CET College operates in accordance with the requirements, rules and regulations laid down in the following documents:
 - 1.2.1 The Continuing Education and Training Act, Act 16 of 2006; and
 - 1.2.2 National Norms and Standards for Funding Community Education and Training Colleges.

2. PURPOSE AND OBJECTIVE OF THE PROJECT

The purpose of this document is to invite proposals from service providers to provide the textbooks, for the KwaZulu-Natal Community Education and Training College (KZN CETC).

3. SCOPE OF WORK

The appointed service provider will provide textbooks material and delivered to the districts affirmed addresses that are provided in the Annexure 1.

4. DURATION

This is a once of contract and delivery expected in 60 days starting from the award date.

5. SPECIFICATION

The textbooks order is clustered in a form of student workbooks and the facilitators/teachers guide.

Below is the list of textbooks that are required and their codes and numbers

AET TEXT BOOKS ISBN NUMBERS AND CODES

ISBN NO.	CODE	DETAILS	
1-920098-55-0	LIFO	LIFE ORIENTATION NQF1 WB	WORKBOOK
9780702187391	LIFO	LIFE ORIENTATION NQF1 FG	FACILITATOR GUIDE
9781928409588	MATHSLIT	MATHEMATICAL LITERACY WB	WORKBOOK
9780702197802	MATHSLIT	MATHEMATICAL LITERACY FG	FACILITATOR GUIDE
9781920370039	LCEN	ENGLISH WB	WORKBOOK

Below is the table displaying the quantities of the textbooks required and the districts they should be delivered to.

KWAZULU-NATAL COMMUNITY EDUCATION COLLEGE TEXTBOOKS ORDER 2022														
Textbooks	ISBN Numbers	Amajuba	Umkhanyakude	ILembe	King C	Umlazi	Umzinyathi	Uthukela	Umgungun dlovu	Zululand	Harry Gwala	Pinetown	Ugu	TOTAL
English WB L4	9781920370039	350	420	350	400	420	350	350	340	400	350	420	350	4500
Life orientation WB	1-920098-55-0	350	420	350	400	420	350	350	340	400	350	420	350	4500
MATHS LIT WB	9781928409588	270	350	260	260	350	260	260	260	350	260	350	270	3500
TOTAL		970	1190	960	1060	1190	960	960	940	1150	960	1190	970	12500

6. COMPLIANCE REQUIREMENT

Note to the Prospective service provider or Bidders: Compulsory submissions in disqualification (Failure to submit any of the following will result in disqualification)

- All bids submitted should remain valid for the period of 90 days after bid closing date.
- Fully complete and sign the KZN CET College Supplier Database Form
- Submit letter of good standing.
- Valid original tax certificate (including SARS valid pin for confirmation certificate to be included).
- Municipal clearance certificate certifying that no municipal rate and service charges are owed by the bidder and any of its directors to college or any other municipality where the bidder's business operation located, are in arrears for more than 3 months.
- Certified copy of BBBEE certificate issued by Verification Agency by SANAS or Sworn Affidavit in relation to the BBBEE status of the company.
- Copies of ID Documents of all directors or members and all submitted certificate must be certified with certification not older than 3 months.
- Company Registration Form (CIPRO /CIPC)
- The bid will be evaluated according to Preferential Procurement Policy Framework Act. Failure to submit will result in zero points score for BBBEE points.
- Company profile with 5 traceable references header where similar service required was rendered.
- Proof of Application registration report (showing supplier number and Unique reference number)
- Fully completed **SBD 1; SBD 3, SBD 4; AND GENERAL CONDITIONS OF CONTRACTS.**
- Bidders received after the published closing date will not be considered and will not be opened.

Failure to supply all required and supplementary information will result in the tender being deemed disqualified and the tender will be not considered for award.

7. EVALUATION CRITERIA

Proposal must be placed in the sealed envelope and clearly marked – “Tender proposal – The Provision of Courier services” and placed in the tender box Kwa Zulu-Natal Community Education and Training College head office at located at first floor, 17 Kosi Place Springfield, Umngeni Business Park no longer than 20 August 2021 before 11 am on closing date.

Bids will be evaluated on one stage:

Preferential Point System, Price and BBBEE Points.

Phase One of Evaluation – Price and Preferential Point	
BBBEE score	10
Price	90
Total	100

8 COMMUNICATION

For any enquiries regarding this tender, please contact through email SCM@KZN.CETC.edu.za or 031 350 4366 during the office hours.

7:30 am – 16:15 pm

KWA ZULU –NATAL COMMUNITY EDUCATION AND TRAINING COLLEGE

17 KOSI PLACE SPRINGFIELD

UMNGENI BUSINESS PARK

DURBAN

4001

Queries related to Specification

Name: Mrs. N Mncube

Contact number: 031 350 4364

Email address: Mncube.n@dhet.gov.za

Queries relating to Tender Documents

Name: Mrs. N Kumalo

Contact number: 031 350 4363

Email address: Nkumalo@kzn.cetc.edu.za and SCM@KZN.CETC.EDU.ZA

ANNEXURE 1- DELIVERY ADDRESSES

Contact Details and Points of Delivery
AMAJUBA DISTRICT C935 Ematshekesheni Osizweni Zithuthukise Primary. Mrs LPF Mbatha 0840378071
ETHEKWINI METRO UMLAZI Dokkies Centre, 321 ZK Mathews, Umbilo, Durban. Mr BP Phakathi 0822936254
ETHEKWINI METRO (PINETOWN) 41 Voortrekker Ashley, Pinetown 3610 Ms TG Dlamini 0731574441/ Mr RLM Mchunu 0672770655
ILEMBE DISTRICT Ilembe District Dept of Education Office 142 AET corner Link Rd and Ascot building KwaDukuza Opposite Fire Emergency. Miss S Mkhize 0732390531
HARRY GWALA DISTRICT 1 Nkululeko Road Bhongweni Kokstad, Kokstad Skills Centre. Mrs Dlomo 0731921113
UGU DISTRICT Lot 2538, Ray Nkonyeni Rd, Gamalakhe Circuit Office. Mrs Nzimande 0839757853
UMGUNGUNDLOVU DISTRICT 114 Pietermaritz Street, Pietermaritzburg, 3201 Umgungundlovu. Miss Campbell 0824014602
UMKHANYAKUDE DISTRICT uMkhanyakude Education District corner of Themba lethu and Klebe Str, Block A Room 38. Mr Ndlazi 0715991010
KING CETSHWAYO DISTRICT UMFOLOZI TVET ESIKHAWINI CAMPUS Mrs Mkhize 0825024015

UMZINYATHI DISTRICT

92A Mzuvele Street, Sithembele Location, Glencoe.

Mrs Sithebe 0724233345

UTHUKELA DISTRICT

Kings and Queens Esigodlweni Area Estcourt Weenen Road.

Mrs Molefe 0731824760

ZULULAND DISTRICT

Hlabangani Street, Bhekuzulu Loc, Vryheid USizuZulu Centre.

MS PP Thabethe 0732111719