

THE APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF NON- DESTRUCTIVE TESTING SERVICES AT SANPC REFINERY OVER A PERIOD OF THREE (3) YEARS.

1. 1. EVALUATION CRITERIA

The bids shall be evaluated in four stages on administrative, mandatory, technical criteria and commercial evaluation.

1.1 Phase 1: Mandatory Requirements

At this phase, bidder's responses are reviewed against the below mandatory requirements. **Failure to comply with any of the Mandatory Requirements will lead to the bidder being disqualified, and not be considered for further evaluation on Technical Requirements.**

No.	Description of the Mandatory requirements	Applicable to	Comply	Not Comply
1.1.1	Valid Compensation fund certificate Submit a valid copy of the compensation fund certificate	NDT		
1.1.2	Bidders must have a Safety Policy which must comply to South African Occupational Health and Safety ACT (OHS). Provide a copy of the safety policy.	NDT		
1.1.3	Bidders must submit a Radiation Emergency Plan. The plan must adhere to the commandments of the Atomic Energy Act (Act No.12 of 2009)	NDT		
1.1.4	Submit a copy of a valid ISO 9001:2015 Certificate, confirming compliance with ISO 9001:2015 (QMS) Standard requirements. Issued by South African Certification and Auditing Services (SACAS)	NDT		
1.1.5	Bidders to submit documentary evidence of training and appointment of a Radiation Protection Officer issued	NDT		

	by the South African Health Products Regulatory Authority (SAHPRA) In accordance with the GOVERNMENT GAZETTE, 26 FEBRUARY 1993 No. 14596, HAZARDOUS SUBSTANCES ACT, 1973(ACT No. 15 OF 1973), Regulation 6			
1.1.6	Bidders to submit NDT Equipment list with calibration certificates of all equipment Bidders to submit valid calibration certificates of NDT equipment's. Refer to scope of work section 2.1.	NDT		
1.1.7	Proposed NDT and inspection personnel must be certified for the relevant NDT methods and levels according to the provisions of ANSI / ASNT CP – 9712 or EN ISO 9712 or equivalent process. The bidders must submit the valid copies of certificates. Refer to schedule of rates for the project team.	NDT		

2. TECHNICAL EVALUATION CRITERIA

Bidders will be evaluated according to the below technical evaluation criteria. Minimum Technical Threshold is **70%**. It must be noted that if the Bidder does not meet the **70%** minimum threshold, the bidder will be disqualified. Bidders will be evaluated according to the below technical evaluation criteria.

Bidders Relevant Experience				
1 COMPANY EXPERIENCE				
The bidder must submit the company profile clearly listing companies they rendered the similar project in the past five years (2020 to date)				
	Evaluation Criteria	Document as Evidence	Score	Weighting %
Experience in supply of NDT services	5 years previous contracts for NDT services for Refineries or Manufacturing firms (MHI -Major Hazard Installations)	Submit the Company Profile	5	20%
	4 years previous contracts for NDT for Refineries or Manufacturing firms (MHI -Major Hazard Installations)		4	
	3 years previous contracts for NDT services for Refineries or Manufacturing firms (MHI -Major Hazard Installations)		3	
	2 years previous contracts for NDT services s for Refineries or Manufacturing firms (MHI -Major Hazard Installations)		2	
	1 year previous contracts for NDT services for Refineries or Manufacturing firms (MHI -Major Hazard Installations)		1	
	No experience on NDT services for Refineries or Manufacturing firms(MHI -Major Hazard Installations)		0	

2 REFERENCES FOR THE NDT INSPECTION

Proven company's experience in successfully leading and completing the NDT projects within the last five (5) years (2020 to date).

The bidder must provide **signed and dated** reference letters on clients **letterhead** from previous and current NDT Inspection Services clients . The reference letters should not be more than five years (2020 to date).

The evaluation committee reserves the right to verify all letters. Unsigned, not a letterhead and no dated letters will result in bidder scoring zero.

	Evaluation Criteria	Document as Evidence	Score	Weighting %
Client References	Bidder submitted 5 relevant reference letters – NDT Inspection Services	Provide the relevant reference letters	5	20%
	Bidder submitted 4 relevant reference letters – NDT Inspection Services		4	
	Bidder submitted 3 relevant reference letters – NDT Inspection Services		3	
	Bidder submitted 2 relevant reference letters – NDT Inspection Services		2	
	Bidder submitted 1 relevant reference letter – NDT Inspection or Services		1	
	Bidder did not provide any relevant reference letters – NDT Inspection		0	

3. EXPERIENCE OF THE PROJECT LEAD

The bidder's proposed Project Lead must have extensive skills and competency in leading and successful concluded the NDT projects in the past five year (2020 to date).

Please provide CV's of the Proposed Project lead clearly listing the name of clients and work previously completed.

The evaluation committee reserves the right to verify all letters. Unsigned, not a letterhead and no dated letters will result in bidder scoring zero.

	Evaluation Criteria	Document as Evidence	Score	Weighting %
CV	8 years and more experience of the project lead – NDT Inspection Services	CV's of the Proposed lead team clearly listing the name of clients and work previously completed	5	30%
	> 5 years but < 8 years' experience of the project lead - NDT Inspection Services		4	
	5 years' experience of the project lead - NDT Inspection Services		3	
	> 3 years but < 5 years' experience of the project lead - NDT Inspection Services		2	
	3 years' experience of the project lead - NDT Inspection Services		1	
	< 3 years' experience of the project lead - NDT Inspection Services		0	

4. EXPERIENCE OF THE PROPOSED TEAM

The Proposed team assigned to the project must have relevant NDT services experience.

Please provide CV's of the Proposed team clearly listing the name of clients and work previously completed.

The evaluation committee reserves the right to verify all letters. Unsigned, not on a letterhead and no dated letters will not be considered. **Refer to schedule of rates for the composition of the project team.**

	Evaluation Criteria	Document as Evidence	Score	Weighting %
CV of the proposed team	6 years and more average combined experience of the project team – NDT Inspection	CV's of the Proposed team clearly listing the name of clients and work previously completed	5	20%
	> 4 years but < 6 years' average combined experience of the project team - NDT Inspection		4	
	>3 years but <4 years' average combined experience of the project team - NDT Inspection		3	
	> 2 years but < 3 years' average combined experience of the project team - NDT Inspection		1	
	< 2 years' average combined experience of the project team - NDT Inspection		0	

5. TEAM STRUCTURE

Bidder must provide a combined organogram of the supporting key resources and areas.

Refer to schedule of rates for the composition of the project team.

	Evaluation Criteria	Document as Evidence	Score	Weighting %
Organogram	Provided detailed organogram with work allocation	CV's of the Proposed team clearly listing the name of clients and work previously completed	5	10%
	Organogram with no work allocation		2	
	No detailed organogram provided		0	

PHASE 3: COMMERCIAL EVALUATION

CEF (SOC) Ltd will utilise the following formula in its evaluation of Price offers:

a) [Weighted score 80 points]

$$PS = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

Ps = Score for the Tender under consideration

Pt = Price of Tender under consideration

Pmin = Price of lowest acceptable Tender

b) Preference points/specific goals criteria

c) [Weighted score 20 points]

d) Specific goals / Preference Points Claim

Evaluation Criteria	Final Weighted Scores
Price	80
Specific goals	20
TOTAL SCORE:	100

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A maximum of 20 points will be awarded to a tenderer for specific goals specified for the tender/RFQ as follows:

Specific goals	Points
Historically disadvantaged individual (HDI)	
Enterprises with ownership of 51% or more by person/s who are black	10
Enterprises with ownership of 51% or more by person/s who are women	5
Enterprises with ownership of 51% or more by person/s who are youth	3
Enterprise with ownership of 10% or more by person/s with disability	2
Total	20

- Tenders must submit their B_BBEE certificate issued by an authorized body or person or a B_BBEE sworn affidavit to claim preference points.
- The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places.
- The contract must be awarded to the tenderer scoring the highest points.
- If two or more tenders score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points for specific goals, and if two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.