



**TECHNICAL AND
INFRASTRUCTURE
MASILONYANA
LOCAL MUNICIPALITY**

TENDER INVITATION

**APPOINTMENT FOR A PANEL OF CIVIL CONTRACTORS FOR THE PROVISION OF
INFRASTRUCTURE PROJECTS (WATER AND SANITATION) FOR A PERIOD OF 3 YEARS AS
AND WHEN REQUIRED (GRADE 6CE OR HIGHER).**

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1. STATEMENT OF INVITATION

Appointment for a panel of civil contractors for the provision of infrastructure projects (Water and Sanitation) for a period of 3 years as and when required (Grade 6CE or Higher)

2. MINIMUM REQUIREMENTS

- MBD 1: Invitation to Tender (must be completed and signed)
- Proof of (CSD) Central Supplier Database Registration must accompany the bid document.
- Copy tax clearance certificate accompanied by a pin for further verification in the name of the tenderer
- MBD 4: Declaration of Interest
- MBD 6.1: Preferential Points system
- MBD 8: Declaration of past Supply Chain Management Practice
- MBD 9: Certificate of Independent Bid
- Proof of company registration
- Copies of owner's identity document
- Letter of Good Standing with other Organ of State,
- Latest and Valid Municipal Rates and Taxes that is not more than 90 days outstanding, and (in the case of a lease agreement, bidders must attach both the lease agreement as well as the latest and valid municipal rates and taxes of the landlord that is not more than 90 days outstanding).

3. SCOPE OF WORK

The works generally include all or some of the following bulk infrastructure units:

Raw water abstraction, water treatment works (WTW); production boreholes and hand pumps, high-lift pump-stations; intermediate pump-stations; bulk storage reservoirs; wastewater treatment works (WWTW); bulk sewers; sewage pump-stations, and sewage pipelines, associated control and SCADA systems. earthwork, bulk rising mains, gravity mains and reticulation, standpipes, valves and valves chambers, water meters, protection works (gabions, stone pitching), river crossing, fencing, break pressure tanks, pressure reducing valves, structural buildings and reservoirs.

4. EXPECTED DELIVERABLE/OUTCOMES

- The project is expected to be completed within thirty-six (36) months period
- Must be compliant with Occupational Health and Safety (OHS).
- The task must be done in line with SANS.
- The cost of the project must not affect the quality of work.

5. HEALTH AND SAFETY REQUIREMENTS

Safety file including measures to curb the spread of covid-19 and HIV

6. EVALUATION CRITERIA

6.1. TECHNICAL EVALUATION CRITERIA

The tender will be evaluated on the following criteria:

6.1.1. STAGE 1 – ADMINISTRATIVE COMPLIANCE

The following submissions are the requirements for evaluating each bid for responsiveness.

The Bidder who fails to submit the following results in immediate disqualification:

1. The closing date and time for submission of bids is as indicated in the notice calling for bids.
2. No bid received after the closing date will be considered.
3. Sealed bids, clearly marked "Bid No: **CNTRW&S 2025/09/001 – APPOINTMENT FOR PANEL OF SIX (6) CIVIL CONTRACTORS FOR THE PROVISION OF INFRASTRUCTURE PROJECTS (WATER AND SANITATION) FOR A PERIOD OF 3 YEARS AS AND WHEN REQUIRED (GRADE 6CE TO 9CE)**" must be placed in the tender box situated in the foyer of the main building, 47 Le Roux Street, Theunissen, 9410, not later than 6th October 2025, Monday, at 12H00.
4. Bids must remain valid for a period of 120 days from closing date for submission of bids.
5. Bids shall be adjudicated in terms of the Supply Chain Management Policy of Masilonyana Local Municipality.
6. The acceptance of a bid shall be subject to the approval of Accounting Officer or any official delegated by the Accounting Officer, without which approval no contract shall be entered into.
7. Bidders must initial every page of the document.

8. The point allocation used for the adjudication of this bid is provided on MBD 6.1. This form must be duly completed and signed by the authorized person for preferential points to be allowed.
9. No bid shall be considered, unless it is submitted on the attached bidding documents.
10. Failure to complete the forms in every aspect as requested may invalidate the bid.
11. No bids submitted by telefax, telex, telegram or electronic mail will be considered.
12. All prices must be in South African currency.
13. Please note, Bidders are to familiarize themselves with the conditions of payment as laid down in point 16.3 of the General Conditions of Contract.
14. The panel will be reviewed on an annual basis should the municipality find that the existing panel is proving to be ineffective.

6.1.2. SECOND STAGE – FUNCTIONALITY EVALUATION

Responsive bidders will be evaluated further on Quality/Functionality. The minimum threshold of seventy (70) points has been predetermined and all bidders with a score below seventy (70) points will not be considered further and will be disqualified. The Quality/Functionality criteria and maximum scores in respect of each of the criteria are as tabled below. points scores for functionality will be rounded off to the nearest two decimal places. *The points allocation for the Functionality Evaluation are detailed in table below: -*

Description Of Quality Criteria	Maximum points	Possible
Experience	30	
Financial Resources (Bank Rating)	20	
Experience of key personnel	40	
Plant and Equipment	10	
TOTAL	100	
Total Minimum Evaluation Points	70	



APPOINTMENT FOR A PANEL OF CIVIL CONTRACTORS FOR THE PROVISION OF INFRASTRUCTURE PROJECTS (WATER AND SANITATION) FOR A PERIOD OF 3 YEARS AS AND WHEN REQUIRED (GRADE 6CE OR HIGHER).

EVALUATION OF TENDER

EVALUATION CRITERIA:

Criteria 1: Experience: Maximum Score = 30

Tenderer to list water & sanitation related projects which were undertaken as a main contractor . Project listed must be selected from those listed in the Relevant Experience in						Score*
	Contract	Value	Reference			
			Name	Organisation	Tel No	
1.1						
1.2						
1.3						
1.4						
1.5						
1.6						
Actual Points Obtained (S1) =						

*Points scored with reference to similar projects

Points will be scored to for each water related project that is submitted as per the following:

<R3 Million = 0 Points

R 3 to 5 Million = 1 Points

R 5 to 10 Million = 2 Points

R 10 to 15 Million = 3 Points

R 15 to 20 Million = 4 Points

>R20 Million = 5 Points

Note: * Similar work (or project) means construction of bulk water & Sanitation or water and sewer reticulation networks.

Appointment letter, Completion Certificate and Client Reference Letter Signed and Stamped by the client must be submitted for points to be claimed.



Criteria 2: Financial resources (Bank rating): Maximum Score = 20.

2	Score the bankers rating received to the listing below.		
	Bank Rating		Score
2.1	A - Undoubted for the amount of enquiry		20
2.2	B - Good for the amount of enquiry		10
2.3	C - Good for the amount quoted if applied strictly in the way of business		6
2.3	D - Fair trade for the amount of enquiry		4
2.4	E- Figures considered too high F - Financial Position Unknown G - Dishonour on records H - Frequently Dishonoured		Not eligible to tender
Tenderers bank rating		Score (S2)	

Criteria 3: Experience of Key personnel: Maximum Score = 40

Criteria 3: Experience of Key personnel. Maximum Score – 40				
	Proposed Key Personnel	Experience*		Points
3.1	Project Manager	Qualified (Y/N)		
		Years of experience		
3.2	Site Agent	Qualified (Y/N)		
		Years of experience		
3.3	Site Supervisor / Foreman	Qualified (Y/N)		
		Years of experience		
3.4	Health & Safety Officer	Qualified (Y/N)		
		Years of experience		
Points obtained (S3)				

*Points allocated for experience



Qualifications for Project Manager: Maximum Points = 10

Approved B-tech/BEng/BSc/BEng Tech or Equivalent NQF Level 7 degree in civil engineering / construction management with professional registration with ECSA (Professional Engineer/Technologist/Technician) or SACPCMP (Professional Construction Project Manager).

Yes = 2 points No= 0 Points

Relevant years of experience in water or sewer projects post registration.

< 5 Years = 3 Points

6 to 10 years = 5 Points

> 10 Years = 8 Points

Qualifications for Site Agent:

Approved degree B-Tech/BEng/BSc/BEng Tech or Equivalent NQF Level 7 in civil engineering / construction management with professional registration with ECSA or SACPCMP (Professional Construction Manager).

Yes = 2 points No= 0 Points

Relevant years of experience in water or sewer projects post registration

< 5 Years = 3 Point

6 to 10 years = 5 Points

>10 Years = 8 Points

Qualifications for Site Supervisor/Foreman:

National Diploma in civil engineering / construction management.

Yes = 2 points No= 0 Points

Relevant years of experience in water or sewer projects.

< 5 Years = 3 Point

6 to 10 years = 5 Points

> 10 Years = 8 Points

Qualifications for Health and Safety Officer:

Qualification Occupational Health and Safety with SACPCMP registration:

Yes= 2 No = 0

Relevant years of experience post registration:

< 1 year = 3 Point

2 to 3 years = 5 Points

> 3 Years = 8 Points

Note: Certified copies of qualifications and Curriculum Vitae (CV) of personnel are to be provided, if not included, points will not be claimed. Certified copies older than six months will not be accepted. Attach one CV per category.

Criteria 4: Plant and Equipment: Maximum Score = 10

Letter Of Intent: Maximum Score = 5

The evaluation of the tenderer's plant and equipment will be done as follows:

- a. Contractor owns 4 (four) of the required machinery (attached Certificate of registration) required for the execution of the contract (Excavator fitted with bucket or rock breaker/TLB/Tipper Trucks/ compaction equipment) and the machinery/equipment is available for the project (10 points).
- b. Contractor owns 3 (three) of the required machinery (attached Certificate of registration) required for the execution of the contract (Excavator fitted with bucket or rock breaker/TLB/Tipper Trucks/Compaction equipment) and the machinery/equipment is available for the project (5 points).
- c. Contractor owns 2 (two) of the required machinery (attached Certificate of registration) (Excavator fitted with bucket or rock breaker/TLB/Tipper Trucks/Compaction equipment) (3 points).
- d. Contractor has a Letter of Intent to lease the plant for the purpose of the carrying out the work. (5 points)

The Tenderer should provide evidence by means of certificates of ownership (eNatis Certificates) to prove that the tenderer owns the equipment.

A bidder who gets a minimum of 70 points above will qualify to the next stage. Individual tenders would have to be evaluated according to the preferential point system.

The bidder must score minimum points as follows:

- Item 1 – 30 points,
- Item 2 – 20 points,
- Item 3 – 40 points,
- Item 3 – 10 points

6.1.3. THIRD STAGE - PRICE AND REFERENTIAL POINTS SCORING (Price and Specific Goals)

All Bidders that have passed the technical evaluation threshold of 70 points would also be scored based on the 80/20 principle where 80 Points is for the Price and 20 points for Specific Goals as per the detail given below.

Points awarded for price

A maximum of 80 Points is allocated for price on the following basis:

$$\text{Where } P_s = 80 \left[1 - \frac{P_t - P_{\min}}{P_{\min}} \right]$$

P_s = Points Scored for comparative price of bid under consideration

P_t = Comparative Price of bid under consideration

P_{\min} = Comparative Price of lowest acceptable bid

1. **Table 1: Specific goals for the tender and points claimed are indicated per the table below.**
2. ***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.***



3. Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Documents Required for allocation of points.	Number of points claimed (80/20 system) (To be completed by the tenderer)
Locality (Indicate points claimed on only one applicable space).	(Maximum claimable)	Proof of address	
Within the boundaries of Masilonyana Local Municipality	10		
Or outside the boundaries of Masilonyana but within Lejweleputswa District	6		
Or outside the boundaries of Lejweleputswa District but within the Free State	4		
Maximum points	10		
Points for HDI/Designated groups will be broken down as follows:			



Black – owned	51 percent ≥ 3	Certified Company Registration Certificate and Certified ID Copy, CSD Report.	
Women – owned	30 ≥ 3	Certified Company Registration Certificate and Certified ID Copy, CSD Report.	
Youth	2	Certified Company Registration Certificate and Certified ID Copy, CSD Report.	
People living with disabilities	2	Confirmation letter from the Doctor OR Affidavit, CSD Report.	
Maximum points	10		
Total of specific goal 1 (locality) and goal 2 (HDI/Designated Groups)	20		



7. COSTING/ COMPREHENSIVE BUDGET

7.1. The quotation price(s) shall be SEIFSA based priced

7.2. The quotation price(s) shall be subject to negotiated increase, if unavoidable, should the contract be extended for one or more further periods, each period not exceeding 12 months.

Pricing should include any other unspecified expenses related to items listed under technical specifications

Are the quoted prices firm for the full duration of the contract? Yes/No

If not, indicate CPA or SEIFSA price adjustment method: _____

CPA- Suppliers price list date: _____ or

SEIFSA indexes – Price basis month and year _____

Note: All the necessary documentation for CPA's or CPI to prove the price increase must be submitted with the invoice clearly link to an order number be for payment will be done.

RECOMMENDED BY

: _____ (Signature)

INITIALS AND SURNAME

: Ms. D. Molibeli

POSITION

: Bid Specifications Committee Chairperson

APPROVED BY

: _____ (Signature)

INITIALS AND SURNAME

: Mr. M.J. Matlole

POSITION

: Municipal Manager