

	<b>CONTRACTOR ENVIRONMENTAL PRE-WORK ASSESSMENT</b>	Template Identifier	240-43921898	Rev	7
		Document Identifier	240-151560800	Rev	2
		Effective Date	December 2017		
		Review Date	December 2021		

<b>Contractor Name:</b>	
<b>Contractor Representative:</b>	
<b>Contractor Contact Details:</b>	
<b>Contractor Site Supervisor:</b>	
<b>Project Name:</b>	
<b>Site:</b>	
<b>Scope of Work:</b>	
<b>Eskom Site Supervisor:</b>	
<b>Date/s of Assessment:</b>	

**PURPOSE**

To assess whether the above-mentioned supplier/contractor have submitted all the required *environmental documentation* prior to commencements of project. \*This takes place after project / contract have been awarded and it shall be specific to the scope of work.

**REFERENCE DOCUMENTATION**

SHEQ Policy: 32-727  
SHE Requirements for the Eskom Commercial Process: 32-726  
Environmental Authorisation – *where applicable*

NO	ITEM	YES	NO	N/A	COMMENTS
<b>1. Environmental / SHEQ Policy</b>					
1.1	Environmental or SHEQ policy signed by Company Owner/CEO/MD: Commitment to: (1) Compliance to environmental compliance obligations.	X			
	(2) Environmental duty of care.	X			
<b>2. Environmental responsibilities / Resources / Competencies</b>					
2.1	(Consider scope of work, risks, Environmental Management Plan and applicability) CV's and qualifications / certificates e.g. - Environmental Officer	X			
	- Environmental Control Officer				
	- Project environmental / SHEQ representative	X			
	- Environmental management structure within the Company:				
	- Professional Registration of environmental resources(s), responsibility and accountability <b>NB:</b> A signed project specific Environmental Representative appointment Letter			X	
2.2	Proof of training and skills of persons performing significant activities (e.g. application of herbicides and removal of asbestos AIA Approval)			X	
NO	ITEM	YES	NO	N/A	COMMENTS

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<b>3. Identification of Environmental Aspects and Impacts and Risks</b>					
3.1	Identification, assessment and control of activities that have or may have an impact on the environment	X			Aspects & Impacts Register
<b>4. Compliance Obligations</b>					
4.1	Environmental authorisation in place – If applicable i.t.o. NEMA: EIA Regulations ( Include all the documents that needs to be given to the contractor by Eskom)			X	
4.2	copies of relevant permits/License as per scope of work e.g. Water Use , protected tree permits, bird nest removal, waste etc.			X	
<b>5. Environmental Management Plan for the scope of work (EMP)</b>					
5.1	Environmental management plan / method statements /procedure / work instructions related to activities, illustrating how environmental impacts and risks are managed and approach to ensuring compliance with environmental compliance obligations.  Name of the waste disposal/recycling site and its permit.	X			
<b>6. Awareness</b>					
6.1	Proof of Environmental awareness	X			
6.2	Environmental induction				
<b>7. Operation and Control</b>					
7.1	Waste Management Plan/method statement, Including but not limited to waste generation, separation, storage, transportation, recycling and disposal.	X			
7.2	Environmental Incident reporting procedure/template	X			
7.3	Emergency Preparedness and response Plans (e.g. oil / chemical spill, environmental disasters and Hazards of Nature <b>N.B.</b> Include Emergency contact telephone numbers	X			
<b>8. ISO 14001 / Certified</b>					
<b>9. ESKOM DOCUMENTS TO BE PROVIDED TO CONTRACTOR BASED ON RELEVANCE TO SCOPE OF WORK</b>					
16.1	<b>ESKOM DOCUMENT</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>COMMENTS</b>
16.2	Copy of Eskom SHEQ Policy ( <b>32-727</b> )				
16.3	SHE Requirements for the Eskom Commercial Process( <b>32-726</b> )	X			
16.4	Emergency Contact Telephone Numbers – (Contractor, Emergency services, Grid Applicable)				
16.5	Contractor Environmental Compliance Pro-forma ( <b>240-110600836</b> )	X			

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